

FEDERAL TRADE COMMISSION
WASHINGTON

OFFICE OF THE SECRETARY

December 18, 1941.

Dear Sir:

This is to advise that the Federal Trade Commission will interpose no objection to negotiation for a transfer, or to your transfer to any other department or agency of the Government.

By direction of the Commission.

Joe L. Evins
Joe L. Evins,
Acting Secretary.

JAN 6 1942

Mr. W. Mark Felt,
Attorney at Law,
Federal Trade Commission,
Washington, D. C.

RECORDED

67-276576-2	
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DEC 22 1941	
FEDERAL BUREAU OF INVESTIGATION	

THREE
WAG
9-183

Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

JPM:HED

December 20, 1941

To: The Director, Federal Bureau of Investigation, United States
Department of Justice, Washington, D. C.

Order Invest

Interviewing Official: J. P. MOHR

Interview date: 12/18/41

Name of Applicant: William Mark Felt

Position: Special Agent

Exam. Re-Exam.

Age: 28

Education and degrees:

Oral: 65

Marital Status:

B. A. - Univ. of Idaho,

Written: 78

Married -

June, 1935

Composite: 7 1/2 JWM

no children

LL.B - George Washington Univ.
June, 1940

1. GENERAL IMPRESSIONS OF APPLICANT:

This applicant's ~~primary~~ experience consists of working as a clerk for former Senator J. P. Pope of Idaho for two years. His duties consisted of purely clerical work, the handling of departmental inquiries, and correspondence. For two and one-half years he was employed as a clerk for Senator D. Worth Clark of Idaho, and in his office he handled the departmental contacts and correspondence, drafted minor bills, prepared press releases, etc. At the Federal Trade Commission, where he has been employed for the past six months, he handles investigations of complaints to determine if they constitute violations of the Federal Trade Commission Act, and the preparation of cases, based on such complaints for the Chief Council.

His grades while attending the University of Idaho were about average and it is noted that he worked for his meals in various fraternity houses while in attendance there. At George Washington University he made about average grades which ranged from very good to very poor, and during one semester he flunked two courses, one in Evidence and another course in Real Property I, which he stated was due to the fact that at that particular time he first experienced eye strain and he was working day and night and was unable to review for his courses. He professes no ability with any foreign languages although he did study French for two years in college and at one time was able to read it fairly well.

This applicant is sure, has a good personality and approach; is neat and makes a

2. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee? Yes

3. SELECTIVE SERVICE INFORMATION:

- A. Has applicant registered? Yes. If so, what is order number? 2931
B. Approximate date of induction? Indefinite
C. Does applicant intend to claim exemption? Classified 3-A
If so, what deferment classification? ---
D. What is applicant's attitude toward military service? Favorable

Test No. 38499

4. PERSONAL APPEARANCE:

- A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor. 5
B. DRESS: Neat. Flashy. Poor. Untidy.
C. FEATURES: Refined. Ordinary. Coarse. Dissipated.
D. PHYSICAL DEFECTS, if any: None - uses glasses to relieve eye strain while reading

5. CONDUCT DURING INTERVIEW:

- A. PERSONALITY: Excellent. Good. Fair. Average. Poor. 10
B. POISE: Well-poised. Steady. Temperamental. Average.
C. SPEECH: Average. Reticent. Talkative. Boastful.
D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking. 10
E. NERVOUSNESS: None. Slight. Very nervous.
F. FOREIGN ACCENT: None. Slight. Noticeable.
G. TACT: Tactful. Average. Lacking. 10

6. GENERAL INTELLIGENCE:

- A. Answers general questions definitely. Quickly. Vaguely. 10
B. Has applicant studied Federal Procedure? No
C. Any investigative experience? If so, describe 6 months with F.T.C.
D. Does the Applicant appear to be resourceful? Yes 10
E. Does the Applicant appear to have executive ability? Some
F. Is he likely to develop? Yes 10

7. GENERAL INFORMATION:

- A. What is his ultimate goal in life, aside from his desire to be connected with the FBI? Make a career in the Government
B. What are his recreations and tastes?
Interested in sports, movies, bridge

8. HEALTH RECORD: Sinus operation about 1928 - confined 5 days - no external scars, otherwise health record very good.

9. NAME AND ADDRESS OF PERSONS TO WHOM INDEBTED:

Current charge accounts in local stores, not totaling over \$50.00

10. CITIZENSHIP OF APPLICANT, WIFE AND PARENTS: (IF NATURALIZED, DATE AND PLACE). Applicant and parents born in U. S. A. Wife born in U. S. A.; wife's mother born in Scotland, date and place of naturalization unknown but in or near New York City. Wife's father born in England - not known whether ever naturalized.

11. ORGANIZATIONS, CLUBS, SOCIETIES, ETC: (INDICATE NATURE, PURPOSE AND LOCATION). Idaho State Society, Washington, D. C. - social.
Beta Theta Pi - University of Idaho - National Fraternity

12. ARREST RECORD (INDICATE CHARGE, DATE, PLACE, DISPOSITION) OF APPLICANT AND RELATIVES: 3 parking violations in D. C. - set out fully on application

13. RESIDENCE ADDRESSES DURING PAST FIVE YEARS:

All residence addresses for last 10 years fully set out on application.

14. TIME CONSUMED IN INTERVIEW: 35 minutes


Interviewing Official

good appearance; has very good mental equipment and is in good physical condition. In my opinion he makes a very good prospect for the position of Special Agent. I have known this applicant for the past four years at least, and became acquainted with him while he resided at Colonial Village, Virginia. At that time he was attending George Washington University and working in the office of Senator Pope. We exchanged frequent visits and he always impressed me as being the type of individual who would make a good Special Agent. He is conscientious, sincere, and has excellent personal habits; has always exhibited a steady even temperament, and in every manner and respect has indicated he was a good, loyal American citizen. He has frequently spoke to me about the work of the Bureau, especially during the last six months, inasmuch as in his present position he isn't required to do a great deal of work, and since he is ambitious he feels the urge and desire to get out and do something. I think he was very sincere when he stated he would look forward to some real hard work and long hours. It is also believed that because of his previous business experience in the offices of the Senators mentioned, and as the result of his work at the Federal Trade Commission, he would have absolutely no difficulty in making contacts with either law enforcement officers or other persons interviewed. He has a good business-like appearance and manner; has a friendly disposition; has no difficulty in making friends, and it is believed he would be thoroughly amenable to discipline and supervision. He is thoroughly acquainted with the work required of an Agent and it is believed he would apply himself conscientiously and develop rapidly.

The recommendation in this case is entirely favorable.

PHYSICAL EXAM.

W. Mark Felt

12/23/72

RECORDED

67-276576-4	
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JLC 23 341	
FEDERAL BUREAU OF INVESTIGATION	

THREE
way-alk

Noted
11/1/72

The aim of the Executive order of September 4, 1924, under which this examination is made, is to obtain information as to the physical condition of appointees, the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

Notes for Examining Physician

WEIGHT.—Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed, but without wrap or hat. If overweight, state whether due to bone and muscle or to fat.

HEIGHT.—Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations:

1. **Eyes.**—Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses. Near vision must be reported. In testing vision without glasses the applicant or appointee should be instructed to remove the glasses at least one-half hour before testing uncorrected vision.

2. **Ears.**—Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.

3. **Nose.**—Ability to blow through each nostril. If free, a speculum examination would not be indicated.

4. **Mouth and throat.**—Missing teeth, pyorrhea; tonsils, hypertrophy or disease.

5. **Gastro-intestinal.**—Ulcers, inflammations, etc.

6. **Thyroid.**—Presence of tumor in neck and tremor, exophthalmos; nervous high-strung disposition, especially in women.

7. **Heart.**—Murmurs. State whether functional or organic. If valvular disease exists, state whether or not it is fully compensated. Arteriosclerosis.

8. **Lungs.**—It is necessary that the auscultatory cough be used. If tuberculosis is present, state whether active or arrested; if arrested, state your opinion as to how long it has been quiescent. Sputum to be examined for tubercle bacilli in all suspected cases.

9. **Hernia.**—Give details as to size, location, etc., and whether well-fitting truss is worn. Inguinal hernia exists when ring is enlarged and on coughing visceral impulse is felt which follows the finger on withdrawal.

10. **Varicocele.**—If varicocele is present, state approximate size—e. g., size of walnut, lemon, etc.

11. Flat foot of such a nature as to incapacitate or become aggravated by work or be alleged later to have been caused by accident or occupation. By "flat foot," as used in this form, is meant a weak foot with impaired function, the term being equivalent to "fallen or misplaced arch," an abnormal condition. Impairment of function is the point to be noted. An anatomically flat foot, but strong, is not disqualifying.

12 and 13. Scars, deformities, atrophies, and paralyses should be noted, but it is not important that small insignificant scars or blemishes which might be referred to as marks of identification be recorded.

14. This entry should include symptoms and full history of any mental or nervous abnormality.

15. Urinalysis to be made in case of persons over 40, and in all cases where arteriosclerosis, nephritis, or diabetes is suspected.

Record of urinalysis, if made: Sp. gr. _____ Albumen _____ Sugar _____ Casts _____

Blood pressure: Mm. Hg. systolic _____ 125 Mm. Hg. diastolic _____ 80

If tachycardia is present, give pulse rate: Sitting _____ Immediately after exercise _____ Two minutes after exercise _____ Cardiac reserve _____ (Good, fair, or poor)

I have found this applicant abnormal under the following headings: _____

In my opinion, applicant is capable of performing duties involving _____ (Arduous, moderate, or light) physical exertion.

REMARKS: _____

(Signature of applicant) _____

(This space to be filled in, as a matter of identification, by the applicant in own hand writing, and in ink, in the presence of the physician)

U.S. Public Health Service Dispensary
Railroad Retirement Board Bldg.,
4th & D Sts., S. W., Washington, D. C.

DEC 19 1941

(Place of examination)

(Date of examination)

The examining physician must be in the Federal service

(Signature of examining physician) _____, M. D.

(Title, and branch of Federal medical service)

Full time _____ Part time? _____ Fee paid? _____

The personnel officer should fill in the blanks below before sending form to the Commission for action

To be appointed in _____ (Department) _____ (Bureau)

Title of position _____

Type of appointment (check): ☐ Original appointment ☐ Transfer ☐ Reinstatement ☐ Classification

Number of certificate upon which applicant's name appears (to be given in case of original appointment) _____

CERTIFICATE OF MEDICAL EXAMINATION

(Authorized by Executive Order of September 4, 1924)

APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE

W. MARK FELT
(Name)
2427 GOOD HOPE RD. SE. WASHINGTON D.C.
(Post-office address)
MALE 8/17/13
(Sex) (Date of birth)
SPECIAL AGENT
(Title of examination taken)
FEDERAL BUREAU OF INVESTIGATION
(Department and bureau in which you are to be employed)
(City or town in which you are to be employed)

ROLLED PRINT, right forefinger

(Print must be taken to identify person examined. Indelible or stamp pad should be used)



1. Have you any physical defect or disease or disability whatsoever? YES
2. If answer is "yes" give details READING GLASSES

PHYSICIAN SHOULD FILL IN THE FOLLOWING

72 inches. * 120 pounds. 120 pounds. { Males, with and without clothing; females, clothed, but without wrap or hat.
(Height, without shoes) (Weight, in clothing) (Weight, without clothing)

*To be taken for males only upon special written request of the official ordering examination.

Items checked (✓) were examined and found normal. Deviations from normal are noted. (See instructions on reverse side, numbered to correspond with items below.)

1. Eyes: Distant vision: Without glasses: Right: 20 Left: 20 With glasses if worn: Right: 20 Left: 20

Near vision:

What is the longest and the shortest distance at which the following specimens of Jaeger No. 1 and Jaeger No. 2 can be read by the applicant? If No. 1 is read with ease, No. 2 need not be given. Test each eye separately.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examination of applicants for (Jaeger No. 1)

and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representative.

This order will supplement the Executive orders of May 29 and June 18, 1923 (Executive order, September 4, 1924). (Jaeger No. 2)

Without glasses:

R. 20 in. to 6 in.
L. 20 in. to 6 in.

With glasses, if used:

R. 20 in. to 6 in.
L. 20 in. to 6 in.

Without glasses:

R. _____ in. to _____ in.
L. _____ in. to _____ in.

With glasses, if used:

R. _____ in. to _____ in.
L. _____ in. to _____ in.

Evidence of disease or injury: Right _____ Left _____

Color vision _____

Method of testing color vision Whitman

2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation: Right ear—20 ft. Left ear—20 ft. Evidence of disease or injury: Right ear _____ Left ear _____

3. Nose, sinus disease, etc. _____
4. Mouth and throat _____
5. Gastro-intestinal _____
6. Thyroid (especially in women) _____
7. Heart and blood vessels _____

Is organic heart disease present? _____

If organic heart disease is present, is it fully compensated? _____

8. Lungs: Right _____ Left _____
History of tuberculosis? _____ If so, has the disease been arrested for at least 1 year? _____

9. Hernia _____
(If present, name variety: Inguinal, ventral, femoral, etc.; read definition on reverse before answering)
If present, is it supported by a well-fitting truss? _____

10. Varicose veins _____
Varicocele (see note 10 on reverse side) _____ (If present, state location and degree)

11. Feet: Is flat foot present? _____ Degree of impairment of function _____

12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above _____
(None, slight, moderate, severe)

13. Scars of serious injury or disease _____

14. Nervous system (see note 14 on reverse side) _____

15. (a) Urinalysis (see reverse side) _____ (b) Venereal disease None

16. Obtain from applicant statement of disabilities, past and present, give diagnosis and your comments under appropriate heading above or under "Remarks" on back of this sheet.

17. Does Veterans Administration recognize service-connected disability in this case? Yes. If "yes," cover in your comments. (Yes or no)

This certificate is to be returned to the official of the U. S. Civil Service Commission requesting the examination

[OVER]

Copy BWC 12-30-74

RB

CC-150

67-276576

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 2, 1942

Transmit the following message to:

RICHMOND

SUBMIT TELETYPE SUMMARY INVESTIGATION IMMEDIATELY, WILLIAM MARK FELT, SA APPLICANT.
FORMERLY RESIDED APARTMENT FOUR FIVE SIX, ONE NINE NAUGHT FOUR KEY BLVD., COLONIAL
VILLAGE, ARLINGTON. BORN TWIN FALLS, IDAHO, AUGUST SEVENTEEN, NINETEEN THIRTEEN.
MARRIED, WIFE'S MAIDEN NAME AUDREY I. ROBINSON.

HOOVER

CC WASHINGTON
BUTTE
KNOXVILLE

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 2 1942

TELETYPE

SENT VIA

ST-101 RECORDED

Jgwm

Per *W*

RB

CC-150

67-276576

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION:

JANUARY 2, 1942

Transmit the following message to:

KNOXVILLE

SUBMIT TELETYPE SUMMARY INVESTIGATION IMMEDIATELY, WILLIAM MARK FELT, SA APPLICANT.
EMPLOYED FORMER SENATOR J. P. POPE, T.V.A., KNOXVILLE, AS CLERK AT WASHINGTON,
DECEMBER NINETEEN THIRTYFIVE TO JANUARY THIRTYNINE. BORN TWIN FALLS, IDAHO,
AUGUST SEVENTEEN, NINETEEN THIRTEEN, MARRIED, WIFE MAIDEN NAME AUDREY I. ROBINSON.

HOOVER

CC WASHINGTON
BUTTE
RICHMOND

RECORDED 104-10

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 2 1942

TELETYPE

SENT VIA

Per

RB

CC-150

67-276576

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 2, 1942

Transmit the following message to:

BUTTE

SUBMIT TELETYPE SUMMARY INVESTIGATION IMMEDIATELY, WILLIAM MARK FELT, SA APPLICANT, A. M. BRALLSPORE, ONE FIVE EIGHT NINTH AVE., NORTH, MISS JESSIE FRAGER, CARE OF PUBLIC LIBRARY, MRS. EMMA CLOUGH, MRS. S. MCCOY, ALL TWIN FALLS. ATTENDED TWIN FALLS HIGH SCHOOL, NINETEEN TWENTYSEVEN TO THIRTYONE, UNIV. OF IDAHO, MOSCOW, THIRTYONE TO THIRTYFIVE, BA DEGREE. EMPLOYED SEVERAL FRATERNITY HOUSES, UNIV. OF IDAHO, WORKING FOR MEALS, DURING ATTENDANCE, J.C. PENNY, AS SALESMAN, PART TIME THIRTY TO THIRTYTWO, M. EARL FELT, FATHER, AS CARPENTER, SUMMER AND FALL THIRTYFIVE, BOTH TWIN FALLS. FORMERLY RESIDED WELLMAN APARTMENTS, BOISE, SUMMER THIRTYEIGHT. ASCERTAIN REPUTATION PARENTS RESIDING ONE SIX NAUGHT NINTH AVE., NORTH, TWIN FALLS, MOTHER IN LAW, MARY ROBINSON, BROOKER IN LAW, E. STUART ROBINSON, SISTER IN LAW, ALTHEA ROBINSON WHITE, ALL RESIDING GOODING. BORN TWIN FALLS, IDAHO, AUGUST SEVENTEEN, NINETEEN THIRTEEN, MARRIED, WIFE'S MAIDEN NAME ANDREY I. ROBINSON, AND A LEGAL RESIDENT OF TWIN FALLS. MOTHER'S MAIDEN NAME, ROSE DYBERT. FATHER IN LAW, D. L. ROBINSON, DECEASED, BORN ENGLAND AND MOTHER IN LAW BORN SCOTLAND. CONDUCT DISCREET INVESTIGATION RE ANY FOREIGN SYMPATHIES AND VERIFY NATURALIZATION OF FATHER IN LAW, PLACE AND DATE NOT GIVEN.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

HOOVER

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 2 1942

TELETYPE

SENT VIA _____

Per _____

December 18, 1941

Medical Officer in Charge
U. S. Public Health Service
4th and D Streets, S. W.
Railroad Retirement Building, Room 1606
Washington, D. C.

Re:

Mark Felt

Dear Sir:

The bearer of this letter is a candidate for appointment to the service of the Federal Bureau of Investigation, United States Department of Justice.

In accordance with arrangements previously made, it is requested that a thorough physical examination be given to determine the fitness of this candidate for the position in question. The fingerprint of the right forefinger should be included, and also a notation as to the applicant's near vision.

Very truly yours,

J. E. Hoover
AA*J. E. Hoover*

John Edgar Hoover
Director

*original presented
to applicant*

RECEIVED
DEC 20 1941

FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **BUREAU**

FILE NO. **67-895**

REPORT MADE AT KNOXVILLE, TENNESSEE	DATE WHEN MADE 1-7-42	PERIOD FOR WHICH MADE 1-5-42	REPORT MADE BY <div style="border: 1px solid black; width: 100px; height: 1.2em; display: inline-block;"></div> hcm
TITLE WILLIAM MARK FELT			CHARACTER OF CASE APPLICANT - SPECIAL AGENT

SYNOPSIS OF FACTS: Former employer, J. P. POPE, advises FELT a steady and dependable individual, although not exceptionally brilliant and none too aggressive. Appearance and conversation good. Family well thought of and all considered Americans in sympathies.

- RUC -

REFERENCE: Bureau teletype, 1-2-42.

DETAILS: AT KNOXVILLE, TENNESSEE:

Mr. J. P. POPE, Director, Tennessee Valley Authority, New Sprinkle Building, stated FELT was employed in his office while he was United States Senator from Idaho. He said applicant termed an exceptionally steady, dependable and solid individual. FELT, according to Mr. POPE, did his clerical duties in a satisfactory manner, but was not a person who possessed great initiative or aggressiveness. The mental capacity of FELT, as stated by Mr. POPE, is average but could not be considered brilliant. FELT worked in the former Senator's office about three years around 1934 and was president of the Idaho State Society.

Mr. POPE advised that FELT went to night school while under his employment and was ambitious in this regard. He stated FELT presented a neat appearance and was a good conversationalist.

The family of applicant, in the opinion of POPE, are highly respectable people, living in Twin Falls, Idaho. Mr. POPE concluded by stating he would reemploy applicant if the conditions ever warranted it and the Americanism of FELT and his family was above reproach.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

APPROVED AND FORWARDED: <i>W.A. Murphy</i> SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
COPIES OF THIS REPORT 2 - Bureau 2 - Knoxville 126-65	<div style="font-size: 1.5em; font-weight: bold;">67-895-5</div>
	Chief Clerk's Office

FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **BUREAU**

FILE NO. **67-2367**

REPORT MADE AT RICHMOND, VIRGINIA	DATE WHEN MADE 1-8-42	PERIOD FOR WHICH MADE 1-3-42	REPORT MADE BY <div style="border: 1px solid black; width: 100px; height: 1.2em; display: inline-block;"></div> CIH
TITLE WILLIAM MARK FELT			CHARACTER OF CASE APPLICANT - SPECIAL AGENT

SYNOPSIS OF FACTS:

Neighborhood investigation at former address in Arlington, Va. favorable, no derogatory information obtained and no un-American tendencies indicated. No credit or police records at Arlington, Va.

- RUC -

REFERENCE:

Bureau teletype dated 12-3-42. (Bureau file 67-276576).

DETAILS:

AT ARLINGTON, VIRGINIA

NEIGHBORHOOD

of the Colonial Village Apartments, made available the application which the applicant had filed to rent his apartment here which reflected the following: that the applicant and his wife moved here on September 1, 1941, and moved from here on December 1, 1941; that the applicant was employed at this time by one Senator J. P. POPE. said that the applicant and his wife were model tenants about whom she received no complaints and people who paid their rent promptly. She was of the opinion that the applicant and his wife were good Americans because she had not been given cause to believe otherwise and thought that the applicant would make a good employee.

It will be noted that the applicant occupied apartment 456 of a ten apartment building at 1904 Key Boulevard.

APPROVED AND FORWARDED: <div style="border-bottom: 1px solid black; width: 150px; display: inline-block;"></div>	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
COPIES OF THIS REPORT ② - Bureau 2 - Richmond Copy in Chief Clerk's Office		67-276576-6 <div style="border: 1px solid black; width: 100px; height: 1.2em; display: inline-block;"></div>
		RECORDED

67-2367

[redacted], Apartment [redacted], stated that although she was not acquainted with the applicant or his wife she remembered that the applicant or his wife she remembered that the applicant and his wife occupied the apartment [redacted] and that she considered the applicant and his wife as excellent neighbors who were not bothersome in any manner. She said that their conduct was exemplary and that they appeared to be of good moral character. It was her opinion that the applicant and his wife were good Americans since she had been given no reason to believe the contrary.

b6
b7C

[redacted], Apartment [redacted], also advised that she was not acquainted with the applicant or his wife; however, she recalled that the FELTS lived in Apartment 456 and expressed sentiments regarding the applicant and his wife which were identical to those of [redacted] and could add nothing further.

b6
b7C

[redacted], Apartment [redacted], [redacted], Apartment [redacted], [redacted], Apartment [redacted], and [redacted] Apartment [redacted], were contacted with negative results.

b6
b7C

CREDIT

[redacted] of the Potomac Credit Bureau advised that the files here contained no credit records on the applicant or his wife.

b6
b7C

POLICE RECORDS

[redacted] of the Arlington Police Department advised that the files here fail to reflect any arrest for the applicant or applicant's wife.

b6
b7C

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -



Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

January 13, 1942

REL/sw

MEMORANDUM FOR MR. GLAVIN

NW
RE: MARK FELT
Special Agent Applicant

This is to record the fact that this applicant telephonically advised that his new address is 241 Farragut Street, N. W., and his telephone number is Georgia 4840.

Respectfully submitted,

[Signature]
Robert E. Lee

67-276576-7

Searched.....	Recorded.....
Indexed.....	Checked.....
Numbered 124	189
17 1942	
FEDERAL BUREAU OF INVESTIGATION	

Put in brief jacket

Photo
CC TO *Intel Security*
REQ. REC'D
APR 26 1978
ANS. BY: *DTP/cd*

THREE
[Signature]

wrg

FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **BUREAU**

FILE NO. **67-17168**

REPORT MADE AT WASHINGTON, D. C.	DATE WHEN MADE 1/12/42	PERIOD FOR WHICH MADE 1/5-9/42	REPORT MADE BY J. E. TIERNLEY JET:jg
TITLE WILLIAM MARK FELT, also known as W. Mark Felt, Mark Felt			CHARACTER OF CASE APPLICANT—SPECIAL AGENT

SYNOPSIS OF FACTS:

Applicant attended George Washington University 1936-1940, was dismissed three times for failure to maintain a minimum average. Employed by Senator D. WORTH CLARK as a clerk; considered capable. Presently employed the Examiner's Division of Federal Trade Commission; considered satisfactory. Neighborhood investigation satisfactory except for [redacted] who reports tendency toward late hours. Draft status of applicant is Classification 3-A. Credit records favorable. Wife's employment verified.

b6
b7C

-RUC-

REFERENCE:

Bureau letter dated 1/2/42 (67-276576)

DETAILS:

AT WASHINGTON, D. C.

EDUCATION

[redacted] clerk in the registrar's Office of George Washington University, produced the record of the applicant, which reveals the following data:

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The applicant's date of birth as stated was verified as August 17, 1913. A transcript of applicant's credits from the University of Idaho

Photo
 100-2-100-2
 47-240-100
 APR 26 1978
 DTP/col

APPROVED AND FORWARDED: <i>S. K. McKee</i>	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT 2-Bureau 2-Washington Field 149		67-276576-8	RECORDED <i>Refiled 1/14/42</i> <i>D. J. B.</i>
		17168 <i>Not checked</i>	

67-17168

reveals the following grades: average work in the Arts and Sciences College, and the first year of the law school; first semester, C, D; D, C, D; in the second semester D, C, D, C, B. He was a member of the Interfraternity Council, the Inter-collegiate Debating Squad, at that University.

He was admitted to George Washington University on January 14, 1936. The first semester his average was 81.0. However, he was not granted a grade in Security because of the fact that he did not take the examination therein, claiming that although the schedule was posted on the bulletin board, although small printed schedules of the examinations were available to the students two months before the scheduled time and although the professor announced the date of the examination in class, he had incorrectly noted the time for that examination.

In the second term the applicant took eighteen hours of class work and maintained an average of 57.5. He was dropped from the rolls because the above mentioned average was below the minimum required, 65. The committee on reinstatements of the University granted his petition for reinstatement, with the stipulation that he should be allowed only six hours. The applicant then wrote a letter, and his employer, then Senator J. E. POPE, also wrote a letter to the Dean of the Law school at George Washington University, asking that the applicant be allowed to take more work. The letter from Senator POPE stated that he would consider it a personal favor if the Dean would allow the applicant to take a larger number of hours.

In the third term, 1937-1938, the applicant took eight hours and had an average of 61.5. He was not allowed to write the Evidence examination because of the fact that he was absent 54% of the class hours. The rule requires that a person who has missed 20% of the class hours shall not be allowed to take the examination. The applicant at that time wrote two letters to Professor J. W. LATIMER, asking that he change his decision. This request was refused, and the applicant was again dismissed from the law school because of his failure to maintain the required average.

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In the fourth term, 1933-1939, the applicant took thirteen hours of class work, and maintained an average of 68.0. At that time he was again dismissed because of the fact that his cumulative average was below the required 65. On September 21, 1939, the applicant was again reinstated without condition, and in his fifth term maintained an average of 78.8, which brought his cumulative average up to 65.69. The applicant ranked 102nd in a class of 128.

Professor J. WILMER LATIMER reported that he had no recollection of the applicant other than the fact that he had failed to attend 46% of the classes, and he further stated that the excuses which the applicant offered in his letter asking for a reconsideration were not valid because of the fact that the rules required students to be in a particular assigned seat, and if they were not therein they were to be marked absent.

Professor JOHN A. McINTYRE, interviewed at his office at Stockton Hall, George Washington University, reported that he remembered the applicant; that he was allowed to be reinstated three times because the faculty felt in each instance that the reason for the bad record of the applicant had been removed; that there was sufficient evidence of the aptitude and the ability of the applicant; that the new conditions were better and that the applicant would be able to do better work. The applicant appeared before the committee on reinstatements, of which Professor McINTYRE was Chairman, several times, and he impressed that body with his sincerity and his ability, so that they made an exception in his case. The Professor also recalls that applicant took a course from him in Municipal and Government Corporations, wherein the students had to prepare papers on a phase of government, and the paper of the applicant was outstanding and well defended by the applicant in the seminar which followed the reading of the paper.

On the 21st of September, 1937, the applicant applying for a reconsideration of the reinstatement board's determination

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that he be allowed to take only eight hours, prepared and submitted a brief wherein he asserted that the average which he made in the first semester of 81 was not a fair index of his ability in view of the fact that it was only one semester and that one of the courses he was taking at that time was a repeat course for him. He further stated that in the examinations which he took at the end of the 1936-1937 term he was hindered by the fact that he was sick with the flu at the time of taking one examination; that his eyesight was bad due to the fact that he was far-sighted and had not bothered up to this time to get glasses. He also stated that he was very active in the Democratic campaign of that year and as Secretary of the Idaho State Society, so that he was unable to properly attend to his school work.

EMPLOYMENT

Senator D. NORTH CLARK of Idaho was interviewed by Special Agent [] (A). Senator CLARK stated that he thought most highly of the applicant. He related that FELT had worked with CLARK's predecessor and that his work and personality were outstanding enough that CLARK hired him even though there had been friction between him and the previous Senator. Senator CLARK said that applicant had lived up to his expectations, and in a relatively short space of time earned himself three raises to the top salary which he could expect for his rank. He proved himself very valuable to the office and handled all the contact work with the various departments.

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With the fact in mind that the applicant had been let out of law school on three different occasions for poor grades, the Agent questioned the scholastic aptitude of the applicant and was told that Senator CLARK felt this had been due to the long hours applicant had worked for the Senator who had formerly employed him. As further proof of applicant's scholarship, Senator CLARK pointed out that FELT was one of the one-third who was able to pass the last District of Columbia Bar exams.

Senator CLARK said he had advised applicant to leave his employment because it offered him no future, and that FELT

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subsequently got a job as examiner for the Federal Trade Commission, where he is very well thought of at the present time. He further stated that he thought the applicant physically and mentally well-suited to the work of the FBI. He also spoke very highly of the applicant's morals. Concerning possible unAmerican tendencies, Senator CLARK said he was sure that there could be no question here, because the boy comes from good American stock; and he added that he as an isolationist had often argued with FELT, who thought the United States should have gone to war previously.

[redacted] of the Personnel Division of the Federal Trade Commission, produced the records of that Commission. The application of Mr. FELT for a position as attorney with the Federal Trade Commission sets forth the fact that as previous experience he had charge of the correspondence concerning Government contracts in the office of Senators POPE and CLARK of Idaho, and that he also handled all legal questions and publicity for those offices; that he also did legislative research and bill drafting for Senator CLARK.

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The records further reflected that applicant was appointed on May 20, 1941, with the grade F-2, at a salary of \$2600 per annum. He worked under Mr. HARRY A. BABCOCK, the Attorney in Charge of the Washington Investigative Staff. The file also reveals a memorandum from the applicant asking permission to apply to the Federal Bureau of Investigation for a position as Special Agent.

Mr. HARRY A. BABCOCK, contacted in his office at the Federal Trade Commission, reported that the applicant has been working for him since February, 1941. Most of this time he has been in a training status and under the direction of an older attorney. He has made but one field trip, on which he was accompanied by a more experienced attorney. Mr. BABCOCK states that the applicant is reliable and well qualified. He is not experienced but is a hard worker and very anxious to get ahead;

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that he gets along very well with people, and all of his associates speak highly of him. He appears to have no subversive tendencies, and Mr. BABCOCK could recommend him for the type of position for which he is being considered. The only criticism Mr. BABCOCK made of the applicant is the fact that he lacks force. Mr. BABCOCK felt that the applicant was somewhat discontented in the Federal Trade Commission because he was not able to use his full ability, and that there was not a great deal of work for the attorneys in the office. There have been no complaints about the applicant's character or habits, to Mr. BABCOCK's knowledge.

[redacted], Assistant Clerk of the U. S. District Court, reported that the applicant was admitted to the Bar on April 22, 1941.

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[redacted], Secretary to FRANK W. MYERS, who is Assistant Secretary of the Grievance Committee of the District of Columbia Bar Association, reports that there have been no complaints against the applicant, as to his conduct as an attorney.

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NEIGHBORHOOD

[redacted], [redacted], which address is [redacted] the home of the applicant and [redacted], reports that the applicant and his wife have frequent parties which appear to be of a respectable nature; that there has never been any criticism of their drinking habits. However, she does state that they are sometimes noisy when they come home at night. [redacted] also reported a certain party just before Halloween which was brought to her attention by the fact that the applicant and his wife put in the window of their home a sign saying, "FELT's Tavern", and placed tables with red checked tablecloths on them in their home. However, she stated that this party was also of a respectable nature.

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[redacted], [redacted] of the Esso Station at

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the corner of Good Hope and Naylor Roads, S. E., reports that he has known the applicant in a business association only for a period of the last two years; that the applicant is a quiet man, who enjoys an excellent reputation. He keeps his automobile in good condition and his personal appearance is of the best. His credit was so well thought of by the organization represented by [redacted] that the applicant was granted a year's credit card, which is an exception to the rule that only monthly cards shall be granted.

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[redacted], [redacted] reported that she has known the applicant since they both attended Idaho University; that she knew him but slightly at the University. However, since both couples have been living in the Skyland Apartments for a period of the last two years she has known the applicant well, and advised that she sees him about once a week. She stated that the applicant is a hard worker; has a great many friends, does a lot of reading; that he drinks only on a social basis. He is interested very much in his fraternity and in the Idaho State Society; that he does not have any athletic inclinations. She further stated that he is well able to keep things confidential; that he does not make a practice of mentioning his work. She further stated that the applicant does not express opinions favoring other political theories.

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[redacted], [redacted] is [redacted] of the Skyland Apartments. She reports that the applicant and his wife have been living here since September, 1939; that their habits have been excellent and that they have never created any disturbance, nor have they ever been a basis for complaint. She mentioned that the party referred to by [redacted] was a very respectable and well-conducted party which broke up a little after midnight; that although she did not allow this sort of electrical display as a general rule, she thought that in this case it showed originality.

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The Agent also contacted [redacted], [redacted], and [redacted]. Neither of these women knew the applicant or his family.

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The Bureau letter indicates that the applicant at one time lived at 2310 Ashmeade Place. Mr. WILLIAM H. SPENCER, who is the owner and manger of the John Kilpin Apartments at that address, stated that this address has been known as the John Kilpin Apartments only since September, 1940, and it was not so known at the time the applicant claimed to have lived there. However, [REDACTED], who [REDACTED] the Revere Apartments at that address prior to the ownership by Mr. SPENCER, states that she did not know the applicant. Mr. CHARLES YOUNG, 423 Massachusetts Avenue, the former janitor, and [REDACTED], who is connected with the real estate firm which had the management of that apartment, both advised that they did not know the applicant.

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The applicant also gave the address of 2400 20th Street. At that address, [REDACTED] [REDACTED] were contacted, and none of them knew or had ever heard of the applicant.

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Mrs. VIRGINIA DOLBER, a real estate operator for that address, reported that she did not know the applicant, nor did she recognize his name. However, she suggested that Agent contact Mr. and Mrs. WILLIAM CAROL SMITH, 4102 Military Road, who stated that the applicant had lived with them during 1936 as a roomer; that he was a model young man, a hard worker, intelligent, very rarely did he go out, and was the ideal type of young man to have around the house.

Mr. RALPH SCOTT was contacted at 1426 21st Street, where he is the owner and operator of a series of rooming houses for young people. Mr. SCOTT stated that he remembered the applicant very well; that the applicant as he recalled was working for some Senator at the time, and it was because of this fact that he was brought more sharply to Mr. SCOTT's attention. Mr. SCOTT produced the record of the applicant for paying his room rent over a period of a year, and the payments were made almost without exception on the date on which they were due.

Mrs. MARY E. FLINTHAM, the former Registrar of Scott's, was contacted and said she did not remember the applicant.

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[redacted], the present cashier of Scott's, reported that she did not remember the applicant.

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The Bureau letter refers to a previous address as 2000 Block, Kalorama Road, N. W. There is no such address as 2000 Kalorama Road. There is a 2000 block running from 20th Street to Connecticut Avenue, on both sides of which are apartment houses. The directories for the years 1936 and 1937 do not show the applicant as living at any address on that street, nor do they list the applicant.

The address of 2121 New York Avenue no longer exists; the building in question has been torn down for a period of approximately three years.

CREDIT

At the Morris Flan Bank [redacted], who is the assistant cashier of that organization, reports that the applicant and his wife had a checking account which was opened in April, 1939, in the joint names of Mr. MARK FELT and his wife. The account had a small balance and was satisfactory. There was a loan of \$200 made in November, 1937, which was quite satisfactory and paid on time.

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The Hecht Department Store and Woodward & Lothrop's Department Store were contacted. Both of them report favorable credit experience with the applicant and his wife.

Stone's Mercantile Agency and the Credit Bureau were also contacted and their experience with both the applicant and his wife is favorable.

CRIMINAL

The records of the criminal and traffic divisions, Metropolitan Police Department, were checked, with negative results.

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MISCELLANEOUS

The records of the local Draft Board located at 2717 Good Hope Road show the applicant classified as 3-A because of the dependency of his wife.

Employment of applicant's wife, Mrs. AUDREY I. FELT, with the Internal Revenue Bureau as an assistant clerk-stenographer has been verified. Her personnel record shows that she has a good efficiency rating.

-REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN-

Washington, D. C.

January 14, 1942

DTB
67-276576

Age: 28
Married

EDUCATION

Twin Falls High School, Twin Falls,
Idaho, 1927 - 1931, Grad.

Applicant graduated in the upper one third of his class.
No disciplinary action.

University of Idaho, Moscow, Idaho,
1931 - 1935, A.B. degree.

Received B.A. degree majoring in law. Grades above average. Applicant ranked 265th in a class of 314. Recognized as campus leader. No disciplinary action

taken. Member of Beta Beta Pi social fraternity of which he was president one year. Partially self supporting while in school.

George Washington University, D.C.,
1936 - 1940, LL.B degree.

Applicant's average the 1st semester was 81.0. The 2nd semester he was dropped from the rolls because his average was below the minimum required, 65. Applicant's

was 57.5. The committee on reinstatements of the University granted his petition for reinstatement with the stipulation that he should be allowed only six hours. In the third term applicant took eight hours and had an average of 61.5; and he was not allowed to write the Evidence examination because of the fact that he was absent 54% of the class hours. In the fourth term applicant took 13 hours of class work, and maintained an average of 68.0. At that time he was again dismissed because of the fact that his cumulative average was below the required 65. On September 21, 1939, that applicant was again reinstated without condition and in his fifth term maintained an average of 78.8 which brought his cumulative average up to 65.69. Applicant ranked 102nd in a class of 128. Professor McIntyre advised applicant was allowed to be reinstated three times because the faculty felt in each instance that the reason for the bad record of applicant had been removed; that there was sufficient evidence of the aptitude and the ability of applicant. Applicant stated in the Personal Interview that he failed Real Property I.

Admitted to the District Bar on
April 21, 1941.

Verified.

EXPERIENCE

Various Fraternity Houses, University of Idaho, Moscow, Idaho, worked for meals, dates and names of houses not given.

Unable to verify employment with fraternities as no records are maintained.

<p>✓</p> <p>[Redacted]</p>	<p>(action desired)</p> <p>Off-School 1/26/42</p> <p>Caf-9-5200</p> <p>1-16-42</p> <p>App Sent 1-17-42</p> <p>Wm [Signature]</p>	<p>Routed.....</p> <p>Searched.....</p> <p>Serialized.....</p> <p>Checked.....</p> <p>Filed.....</p>	<p>42-276576-9</p> <p>(file number)</p> <p>SEP 17 1942</p> <p>(date stamp)</p> <p>(routing stamp)</p>
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EXPERIENCE (Cont.)

J. C. Penny, Twin Falls, Idaho, salesman, part time; 1930-1932.

Employment satisfactory.

M. Earl Felt, Twin Falls, Idaho, carpenter for father, summer and fall of 1935.

Employment satisfactory.

Hon. J. P. Pope, Knoxville, Tenn., clerical, Dec. 1935 - Jan. 1939

Mr. Pope, Director, T.V.A., New Sprinkle Building, stated applicant was employed in his office while he was U. S. Senator from Idaho. He advised applicant did his clerical duties in a satisfactory manner, but was not a person who possessed great initiative or aggressiveness. The mental capacity of applicant, as stated by Mr. Pope, is average but could not be considered brilliant. Mr. Pope stated applicant presented a neat appearance and was a good conversationalist.

Hon. D. Worth Clark, U.S. Senate, D.C., clerical, Jan. 1939 - June 1941.

Senator Clark stated he thought most highly of applicant and that he had advised applicant to leave his employment because it offered him no future and that he thought applicant physically and mentally well-suited to the work of the Bureau. Senator Clark further stated that the reason applicant had been dropped from law school three times was due to the long hours applicant had worked for the Senator who had formerly employed him. As further proof of applicant's scholarship, Senator Clark pointed out that applicant was one of the one-third who was able to pass the last D.C. bar examination.

Federal Trade Commission, D.C., legal, since June 1941.

Records reflect applicant was appointed in May 1941 with the Grade P-2, at a salary of \$2600 per annum. Mr. Babcock advised applicant has been working for him since February 1941, most of this time in a training status and under the direction of an older attorney. He further stated applicant is not experienced but is a hard worker and very anxious to get ahead; that he gets along very well with people and all of his associates speak highly of him. The only criticism Mr. Babcock made of applicant is the fact that he lacks force. Mr. Babcock felt that applicant was somewhat discontented in the Federal Trade Commission because he was not able to use his full ability, and that there was not a great deal of work for the attorneys in the office.

REFERENCES

A. H. Brailsford
Miss Jessie Fraser, both Twin Falls, Idaho.
Galen N. Willis, SA, Div. 5, F.B.I.
Mrs. Emma Clouche
Mrs. S. McCoy, both Twin Falls, Idaho

References recommend applicant as intelligent, alert, neat, of good character and background, having good habits and morals and a loyal American. Special Agent Willis advised that since applicant's marriage and while residing in the District, applicant has turned out to be a very serious-minded person and very capable as evidenced by his contacts and activities. He further stated applicant is tall and gives a nice physical appearance and likewise possesses a good personality. Special Agent Willis recommends applicant as a high type individual and one capable of handling the duties of a Special Agent.

MEMBER OF ORGANIZATIONS

Idaho State Society; Beta Theta Pi Fraternity.

OUTSTANDING ENDORSERS AND OTHER INTERESTED PERSONS U. S. Senator D. Worth Clark.

Applicant's physical report dated December 19, 1941, reflects his vision to be 20/20 in both eyes without glasses; color vision normal by Ishihara; and he is recommended for arduous physical exertion.

W. R. Glavin
W. R. Glavin oc

RELATIVES IN GOVERNMENT SERVICE

Audrey T. Felt, wife, Bureau of Internal Revenue, D.C. employed in the Income Tax Unit.

Employed as an Assistant clerk-stenographer and has a good efficiency rating.

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MISCELLANEOUS

Neighborhood investigation of applicant and relatives

Neighbors recommend applicant as intelligent, alert, neat, of good character and background, having good habits and morals and a loyal American. Acquaintances

and also neighbors vouch for good reputation and patriotism of applicant's parents, wife, brother-in-law and mother-in-law. [redacted]

[redacted] Reliable sources at [redacted] Idaho, advise this is no reflection on reputation of [redacted] and stated [redacted] and causes no trouble.

Born Aug. 17, 1913, Twin Falls, Idaho.

Verified. Applicant stated on his application that his father-in-law was born in England and his mother-in-law in Scotland. Teletype report reflects applicant's

mother-in-law was born in Wigtonshire, Scotland but that his father-in-law was a native citizen, born in New Hampshire, place not known. Applicant's mother-in-law obtained her naturalization through marriage in 1901, New York City. No un-American sympathies were disclosed in the investigation.

Languages

French—two years in college and at one time was able to read it fairly well.

Criminal Record - 1 Parking Violation, Aug. 1937; two in Sept. 1937 and 3 during 1938; all dismissed; all D.C.

Records of the Metropolitan Police Department, traffic division, reflect no record.

Selective Service Act

Order number 2931. Records of local draft board at 2717 Good Hope Road reflect applicant classified as 3-A

because of the dependency of his wife. Applicant's attitude toward military service is favorable.

Personal Interview with Interviewing Official, J. P. Mohr, Dec. 18, 1941.

States applicant's personal appearance and approach are good; personality excellent; self-confident and tactful; answers general questions definitely and quickly;

appears to be resourceful and is likely to develop. However, he has not studied Federal Procedure and has only 6 months investigative experience with Federal Trade Commission; and appears to have some executive ability. Interviewing Official Mohr further advised that applicant is sure, has very good mental equipment and is in good physical condition, and in his opinion he makes a very good prospect for the position of Special Agent. Interviewing Official Mohr further stated that he has known applicant for the past 4 years at least and that he impressed him as being conscientious, sincere and has excellent personal habits; has always exhibited a steady even temperament; and in every manner and respect has indicated he was a good, loyal American citizen. He further stated applicant has frequently spoken to him about the work of the Bureau, especially during the last six months, inasmuch as in his present position he isn't required to do a great deal of work, and since he is ambitious he feels the urge and desire to get out and do something. Interviewing Official Mohr believes applicant would apply himself conscientiously and develop rapidly. Recommendation - Favorable.

FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **BUREAU**

Butte FILE NO. 67-1910

REPORT MADE AT BUTTE, MONTANA	DATE WHEN MADE 1/15/42	PERIOD FOR WHICH MADE 1/3,5,6,7,9/42	REPORT MADE BY <div style="border: 1px solid black; width: 150px; height: 20px; display: inline-block;"></div> FP
TITLE WILLIAM MARK FELT			CHARACTER OF CASE APPLICANT - SPECIAL AGENT

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SYNOPSIS OF FACTS:

Born 8/17/13, Twin Falls, Idaho. Graduated from Twin Falls High School in 1931; upper one-third of class. Attended University of Idaho, Moscow, Idaho, September 1931 to 6/10/35, graduated with BA degree, majoring in law. Grades above average and rated 265 in class of 314. Records fail to reveal any disciplinary action. Recognized as a campus leader and was a member of Beta Theta Pi social fraternity, inter fraternity council and debate team. Partially self-supporting while in school. Unable to verify employment with fraternities as no records were maintained. Employment at Twin Falls satisfactory. Teachers, references and neighbors recommend as intelligent, alert, neat, honest, of good character and background and a loyal American. Credit record satisfactory; no criminal record. Reputation and character of wife, parents, mother-in-law and brother-in-law good. No derogatory information developed. However, [redacted]

[redacted] but reliable sources, [redacted] Idaho, state this is no reflection on [redacted]. Father-in-law was native citizen, born New Hampshire, place unknown; mother-in-law born Wigtonshire, Scotland, and obtained naturalization through marriage in 1901 in New York City. Teletype summary forwarded to Bureau 1/7/42.

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- RUC -

Photo

CC TO: *Justice Secut*

REQ. REC'D *4-24*

APR 26 1978

ANS. BY: *DTP/cd*

APPROVED AND FORWARDED: <i>Kenneth Logan</i> SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES <div style="text-align: center; font-size: 1.5em; font-weight: bold;">67-276576-10</div> <div style="text-align: center; font-weight: bold;">JAN 28 1942</div> <div style="text-align: center; font-weight: bold;">JAN 27 1942</div>
COPIES OF THIS REPORT 2 - Bureau 3 - Butte 1 - [redacted] 1 - [redacted]	<div style="border: 1px solid black; padding: 5px; float: right; text-align: center;"> RECORDED </div>

References: Bureau teletype to Butte Office, January 2, 1942.
Bureau teletype to Butte Office, January 6, 1942.
Butte teletype to Bureau, January 7, 1942

Details:

The following investigation was conducted by Special Agent
JAMES A. HUNT.

AT TWIN FALLS, IDAHO

EDUCATION

[redacted] to the principal, Twin Falls High School, produced Applicant's school records, which reflected that he attended there from September, 1927, until May 22, 1931, graduating in the upper third of his class scholastically. His birthdate was recorded as August 17, 1913. His grades, as a whole, were well above average, and no failures were indicated, nor was there any indication of any sort of disciplinary action ever having been taken against Applicant. It was also noted that Applicant's I.Q. was rated as 125.

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[redacted] to the superintendent of the high school, advised that she was well acquainted with Applicant during the period of his attendance. Miss SYMAN advised that, at that time, she had also been a teacher and that Applicant was one of her pupils. She considered him an above average student, intelligent, alert, dependable, a willing worker, honest, trustworthy, personable, and neat in appearance. She stated that he had never gotten into any trouble in school, and that no disciplinary action against him had ever been necessary. Insofar as she knew, Applicant never exhibited any radical, communistic, or un-American tendencies. She further stated that he is the type she would be glad to recommend for a responsible position.

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Miss DOROTHY CALL, Twin Falls High School, advised that she had taught Applicant as a student of English for two or three years in high school, and considered him to be very much above average in intelligence and mental alertness. She also regarded him as very dependable, honest, straight-forward, capable, willing to put forth effort in his work, and serious minded. Miss CALL further stated that Applicant had held the office of student treasurer for the entire high school and that he had done very well in handling it. She is acquainted with Applicant's family, which she considers to be cultured, loyal American citizens, and of excellent reputation in the city. Miss CALL stated

that Applicant is a person whom she would like to have as an employee and whom she would recommend for a position of trust.

The following investigation was conducted by Special Agent WILLIAM F. BUGAS.

AT KOSCOE, IDAHO

EDUCATION

Miss ELLA L. OLESEN, registrar, University of Idaho, made the records of that school available to Agent, and they reflected that Applicant was born August 17, 1913, Twin Falls, Idaho, of parents EARL FELT and ROSE DYCKERT FELT. His home address, as given at this time, was 160 Ninth Avenue North, Twin Falls, Idaho. Applicant entered the University of Idaho in September 1931, and graduated June 10, 1935 with a BA degree, majoring in law. Applicant took three years of pre-legal and had one year in the law school. His grades in the law school were slightly below average, but were above average during the other three years. Applicant rated 265 in a class of 514. The records also reflected that Applicant was exempt from two semesters of basic military training because of previous military in the C. I. T. C.; that Applicant was a member of Beta Theta Pi, a social fraternity, a member of the Inter-Fraternity Council for two years; a member of the Inter-Collegiate debate team for one year (1932-33); president of his fraternity and a delegate to the national convention in 1934-35. A personnel information form, filled out by the Applicant while he was at the University, indicated that his father was born at Spring Valley, Minnesota, and his mother in Hamilton County, Iowa, and that he was the only child in the family. Further information obtained from this form was that Applicant was fifty-per cent self-supporting; that his father is a carpenter by occupation; that Applicant resided at Lindley Hall and the Beta Theta Pi House, while attending school and was a delegate to a national convention held by his fraternity in 1934.

Miss ANNIE BAKING, cashier, Bursars office, University of Idaho, advised that Applicant was financially clear at the University. There was no record of disciplinary action ever having been taken against Applicant by the school.

EMPLOYMENT

[redacted] member of Beta Theta Pi fraternity advised that he had been a member of that fraternity for the past

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six years and that he had been around the house longer than anyone else presently attending school; that he was acquainted with Applicant, but that he did not know which of the fraternities he worked at, while he was in school. [redacted] stated that it was likely that Applicant waited tables at one of the sorority houses for his board, and suggested four sororities with which the Betas maintained close social relations. The house managers of Gamma Phi, Kappa Kappa Gamma, Delta Gamma and Alpha Chi Omega, all social sororities, were contacted and advised that it was possible that Applicant had been employed at any one of the houses as a "hasher", waiting table for his board, but that records were not usually kept in regard to such employment, inasmuch as there was no expenditure of cash for these services. [redacted] said his fraternity kept no record of any such employment.

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The following investigation was conducted by Special Agent JAMES A. HUNT.

AT TWIN FALLS, IDAHO

EMPLOYMENT

Mr. E. H. GYER, Manager of J.C. Penney Store, advised that he had been in Twin Falls less than two years and was not acquainted with Applicant. However, Mrs. TISDALE, cashier, made a search of the old store records as far back as 1930. These records reflected that Applicant was employed in the store for part-time work from October, 1930, until the latter part of 1932. He was employed both in the stock department and as a sales clerk. There was nothing derogatory on his record. Mrs. TISDALE advised that she was also employed as cashier at that time, and remembered Applicant very well. She stated that he was always considered a very satisfactory employee, honest, dependable, alert, neat, and personable, and that he did not quit work until he left town to attend the University. She further stated that Applicant had never had any trouble with his superiors or fellow employees and that she believed he would do well in a responsible position.

With reference to Applicant's employment as a carpenter for his father, Miss DOROTHY CALL, who taught Applicant in high school, and has known the family for many years, advised that five or six years ago, Applicant did carpenter work on one of his father's building contracts, while he was home from the University for the summer. She said that Applicant had always been considered a dependable worker and that his work was always satisfactorily handled. She did not

believe he had ever had any sort of trouble with his fellow workers.

Mr. W. H. ELDRIDGE, Twin Falls City Clerk, who has known Applicant's family for thirty years, also advised that Applicant had helped his father by doing carpenter work for several months during one summer, several years ago, while on a vacation from the University of Idaho.

REFERENCES

Miss JESSIE FRASER, Twin Falls Public Library, advised that she has known Applicant since he was a child and considers his family background to be excellent, his parents being high type citizens, with a good reputation and standing, and ardent supporters of the Government. She stated that none of the family have ever been in any sort of trouble and that the father's business reputation has always been good. Miss FRASER stated that she considers Applicant to be above average in intelligence, serious minded, dependable, honest, a good worker, personable, and neat in appearance, as well as loyal and patriotic as a citizen. He is a person she would recommend without question for a position of trust and confidence.

Mrs. S. MCCOY, 227 Elm Street, advised that she has been acquainted with Applicant and his family for many years and considers their reputation and standing in the community to be among the highest. She stated that both Applicant and his wife are persons of the very best character and conduct and has never heard anything derogatory with regard to any of the family. According to Mrs. MCCOY, eight or ten years ago, Applicant did not seem to possess the type of personality which made it easy for him to impress people at first contact, but since that time, he has improved greatly and would be an asset to any employer because of his willingness to work and his ability to get a job done. She stated that he had always been a good friend to her own sons and that his personal conduct and character were above reproach.

Mrs. MCCOY considers Applicant as being very intelligent and alert, very industrious, dependable, honest, serious minded, of good appearance, and one hundred percent American. She stated further that she has always considered him an introvert without a great deal of tact and imagination in regard to mixing with other people, but that he has ambition and energy and is a very persistent worker. She regards his family background as excellent.

Mrs. ETNA CLOUCHEK, 327 Fifth Avenue East, stated that she has known Applicant all his life and that he comes from a family of excellent reputation and standing in the community, all genuine American citizens. She stated Applicant to be above average in intelligence, very alert, and with a good general knowledge of what is going on. She further advised that when he was young, he did not always "click" with his associates, but that during the past several years, his personality has developed a great deal, and that his present work demands an ability to get along with people. She regards him as dependable, conscientious, and industrious, as any employer could desire, and believes he will make good at whatever he undertakes.

Mr. A. H. BRATLSFORD, 161 Ninth Avenue North, advised that he has known Applicant and his family for the past fifteen years as neighbors and considers their reputation, conduct, and standing in the neighborhood and in the community as above reproach. He stated that Applicant was above average in intelligence, energetic, a good and steady worker, responsible, conscientious, and of very good personal appearance. He would recommend Applicant for any position requiring trustworthiness and intelligence.

NEIGHBORHOOD

Mr. TOM ROBERTSON, Sr., 138 Ninth Avenue North, advised that he has known Applicant and his family for the past twenty-five years and that their reputation and standing in the community and in the neighborhood is the best. He considers them thoroughly patriotic American citizens, trustworthy and responsible in every respect. Mr. ROBERTSON has not had a great deal of personal contact with Applicant for several years, but has always considered him intelligent, alert, energetic, dependable, of good appearance, personable, with a high code of morals and personal conduct. He further stated that Applicant has always handled satisfactorily whatever task he undertook, and that he would recommend him for a responsible position.

RALPH SMITH, manager of an abstract office at 113 Main Avenue North, advised that he has been a neighbor to Applicant's family for many years, and was acquainted with the parents before they were married. He said that they have always been excellent neighbors, with high standing and reputation, and have never been in any sort of trouble. He considers Applicant and his family absolutely loyal as citizens, and is certain Applicant would more than satisfy any employer as to intelligence, energy, dependability, character, conduct, personality, and appearance. He further stated that Applicant is

impressive among strangers and that he contacts people well.

NEIGHBORHOOD

Agent was informed by W. H. ELDRIDGE, Twin Falls City Clerk, that Applicant comes from one of the finest families in town, the father having an excellent business reputation. Mr. ELDRIDGE has known Applicant's family for thirty years and his daughter is a very close friend of Applicant's sister. He stated that Applicant's father is quiet and unassuming, a strong Democrat, and an absolutely patriotic American citizen. Mr. ELDRIDGE further advised that nothing derogatory to the reputation of any member of the family has occurred in Twin Falls for the past thirty years, and that he would readily recommend Applicant for a position with the FBI, as to dependability, capability, honesty, ambition, appearance, and personal conduct. He also stated that he was acquainted with Applicant's wife, who came from Gooding, Idaho, and considers her a very high type person and an asset to Applicant.

Dr. R. A. SUTCLIFF, dentist, advised that Applicant's brother-in-law, STUART ROBINSON, of Gooding, Idaho, had worked under him in his office in Twin Falls, for several years, and that the character, reputation, personal conduct, and patriotism of ROBINSON had always been above reproach. He stated that ROBINSON had never been in any sort of trouble in Twin Falls or anywhere else which he knew of. He further advised that ROBINSON has been a past president of the Idaho State Dental Association, presently operated a dental office in Gooding, and enjoyed a very good practice there. He also stated that Applicant's wife was an unusually fine girl, that her mother had a good reputation and standing in Gooding, and that there was nothing in the ROBINSON family which would in any way reflect on Applicant's reputation or standing. He further advised, [REDACTED]

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[REDACTED] who was [REDACTED], and from whom [REDACTED]

The following investigation was conducted by Special Agent WILLIAM F. BUGAS.

AT MOSCOW, IDAHO

Mr. ROBERT F. GREENE, Director of Dormitories, University of Idaho, advised that his records did not extend as far back as 1935, and

hence did not have any record of Applicant.

[redacted] Beta Theta Pi house, advised he was acquainted with Applicant, but did not know him very well. He stated that he recalled Applicant as being a very nice appearing fellow, who was apparently quite popular around school and appeared to be a campus leader.

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Dean E. J. ELDRIDGE, head of the Modern Language Department, University of Idaho, and Alumnus Advisor for the Beta Theta Pi fraternity, advised he has known Applicant for the past six years, and that he was a prominent student and a campus leader. Dean ELDRIDGE said Applicant was a good student and debater, intelligent, energetic, honest, trustworthy, resourceful, had initiative and was, without question, a patriotic American. He further stated that Applicant had an excellent reputation around the campus and that he knew nothing derogatory about him.

Mr. PERT E. HOPKINS, Law Professor, University of Idaho, said that he has known Applicant since 1934, and last saw him in 1939, in Washington, D.C., in Idaho's Senator Clark's office. Mr. HOPKINS stated Applicant was a very nice appearing young man with a pleasing personality, whom he believed to be entirely honest and trustworthy and a loyal, patriotic American, not disposed toward radicalism. Mr. HOPKINS said that he thought Applicant would be a very good Special Agent.

Dean W. J. WILLE, Business Administration School, advised he recalled Applicant vaguely and remembered him to be a steady type of fellow, and could recall nothing derogatory concerning him.

Dean FREDERICK HOWARD, College of Law, University of Idaho, advised he has known Applicant since 1934, but has not seen him since he left school. Mr. HOWARD said he believed Applicant to be entirely honest and a patriotic American; that his conduct around school was always very good and he has never heard anything derogatory about him. Mr. HOWARD stated that Applicant's grades, while in the law school, were slightly below average, but that this was not unusual among first year law students. Dean HOWARD further stated that Applicant seemed to have clean habits and good moral conduct.

The following investigation was conducted by Special Agent [redacted]

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AT BOISE, IDAHO

NEIGHBORHOOD

Mr. FRED RENSLEYER, Resident Manager of the Wellman Apartments, Fifth and Jefferson Streets, together with his wife, advised that they remember the Applicant when he lived in one of their apartments. They related that, when the Applicant first took an apartment, that he had just been married and had been working in Washington, D.C., prior to his coming to Boise, Idaho. They stated that both the Applicant and his wife enjoyed a good reputation, never caused any trouble during their stay, and were considered very desirable tenants. They recalled that the Applicant held a political job and that this was discontinued, after which, he gave up his apartment and returned to Washington, D.C.

Mr. RENSLEYER made available his records, which reflected that the Applicant rented an apartment from June 28, 1938, and during his stay, occupied apartment number twelve. The record further reflected the rent was paid promptly each month.

In conclusion, both Mr. and Mrs. RENSLEYER advised that during the time they knew the Applicant and his wife, that neither possessed any subversive or radical tendencies.

Inquiry was made at apartment number ten and fourteen, which are on either side of apartment twelve, and apartment number four, below number twelve, and no one was found to be at home.

The following investigation was conducted by Special Agent JAMES A. HUNT.

AT TWIN FALLS, IDAHO

MISCELLANEOUS

It is noted that reference teletype stated that Applicant's father-in-law, E. L. ROBINSON, now deceased, was born in England. In an attempt to obtain more definite information as to where ROBINSON was naturalized, Agent telephonically contacted Applicant himself, who was in Twin Falls on vacation, and was informed that the information first given to the Bureau was erroneous. Applicant advised that he had recently talked with his mother-in-law and learned that ROBINSON was a native of this country, having been born in the State of New Hampshire, place unknown. Applicant further stated that, in a letter

dated the 23th or 27th of December 1941, he had advised the Bureau of this fact.

The following investigation was conducted by Special Agent [redacted]

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AT BUTTE, MONTANA

Due to the apparent discrepancy relative to the citizenship status of Mr. E. L. ROBINSON, Agent telephonically interviewed Dr. E. S. ROBINSON, Gooding, Idaho, who advised that his father was born in the State of New Hampshire, place unknown; that his mother was born in Wigtownshire, Scotland, and that she gained citizenship through marriage to his father in 1901, in New York City, New York. He related also that Dr. RUFUS ROBINSON, 542 Fifth Avenue, New York City, New York, brother of deceased parent, could verify this statement.

The following investigation was conducted by Special Agent JAMES A. RUMEL.

AT GOODING, IDAHO

MISCELLANEOUS

Sheriff CLAIR KING informed Agent that he has been acquainted with the ROBINSON family for some years and that they are considered respectable, high type, loyal citizens in Gooding. Dr. STUART ROBINSON enjoys a much better dental practice than any other dentist in town, was a former President of the Idaho State Dental Association, and is very active in the local Chamber of Commerce. His reputation in town is above the average. Sheriff KING also stated that Mrs. LEBY ROBINSON is regarded as being somewhat stingy and a little too thrifty, insofar as financial matters are concerned, but that as to reputation, standing, conduct, and loyalty, she is as highly regarded as anyone in Gooding. Sheriff KING said that he had also been acquainted with Applicant's wife before she left town to work in Washington, D.C., and that she was always highly respected as to reputation, character, and personal conduct.

With regard to [redacted]
[redacted] Sheriff KING advised that, following [redacted] several
years ago, [redacted]

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Since that time has been living in [redacted]

a little over a year ago, and is presently living in [redacted] with [redacted], and has given no trouble whatsoever for the past year. According to Sheriff KING, she is now regarded as any other person, and her conduct in the past has been no reflection on the standing and reputation of [redacted] in the community.

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Agent also contacted [redacted] and was informed that [redacted]
[redacted]
[redacted]
[redacted], which in no way marred the standing of [redacted] or that of [redacted].

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Substantially the same information as given above was obtained from Chief of Police C. A. NETTLESHIP, who advised that for more than a year, [redacted] has seemed normal in every respect, and that [redacted] is highly regarded as to reputation and character.

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The following investigation was conducted by Special Agent WILLIAM F. BUGAS.

AT MOSCOW, IDAHO

MISCELLANEOUS

[redacted], Beta Theta Pi fraternity, advised Applicant was not financially indebted to that organization.

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CREDIT RATING

[redacted], Inland Merchants Association, advised that Applicant had a good credit rating and that her files contained no derogatory information concerning him.

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The following investigation was conducted by Special Agent JAMES A. HUNT.

AT TWIN FALLS, IDAHO

CREDIT RATING

Mrs. J. J. HUGHES, Manager, Twin Falls Credit Association,

produced her records; which reflected no inquiry on Applicant since 1938, as he has had little or no business dealings in Twin Falls since that date. He is shown as a student at the University of Idaho, and as having worked with his father in the contracting business in the summer of 1935. The comment reflected in the records indicated that he was a good worker, honest, of good character and habits, and that the reputations of his friends and associates were good. His credit was rated as good.

The following investigation was conducted by Special Agent [REDACTED]

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AT BOISE, IDAHO

CREDIT RATING

[REDACTED], Assistant Secretary at the Retail Credit Association, Room 202 in the First National Bank Building, Tenth and Idaho Street, made a search of her records, which reflected that the Applicant made one application for credit July 5, 1938, during his stay in Boise. His name was reflected as MARK FELT, address, Wellman Apartments, Apartment number twelve, who came from Washington, D.C., and was employed as Secretary to Senator JAMES POPE.

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According to [REDACTED], there was nothing against the Applicant's credit record and it would be considered as excellent.

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CRIMINAL RECORD

GEORGE R. UPTON, Sergeant at the Boise Police Department, made a search of his records, which failed to reflect any criminal record under the name of WILLIAM MARK FELT. A check of the traffic violations failed to reflect any record.

[REDACTED], Deputy Sheriff of Ada County Court House, advised substantially the same information.

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The following investigation was conducted by Special Agent JAMES A. HUNT.

AT TWIN FALLS, IDAHO

Chief of Police KENNETH BARGLAY and Deputy Sheriff [REDACTED] advised that they had no record of Applicant or any member of his family ever having been in trouble in Twin Falls.

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The following investigation was conducted by Special Agent
WILLIAM F. BUGAS.

AT MOSCOW, IDAHO

[REDACTED], Moscow Police Department, advised the
files of that department contained no record of Applicant.

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[REDACTED], Deputy Sheriff, Latah County, advised he
had no record of Applicant.

A summary teletype was forwarded to the Bureau under date
of January 7, 1942.

REFERRED UPON COMPLETION TO OFFICE OF ORIGIN

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5513

January 17, 1942

To: ~~Reading Room~~
~~Mr. Glavin~~

FOR APPROVAL TO GO OUT

Appointment Mr. William Mark Felt, Special Agent, Grade CAF 9, \$3200 per annum, School of January 26th.

OUTSTANDING ENDORSER:-

Senator D. Worth Clark, (D) of Idaho, was interviewed. *Wm*

AB Degree - University of Idaho.
LL.B Degree - George Washington University.
Member of District of Columbia Bar.

Special Agent, Galen N. Willis, of this Bureau, is listed as a reference.

Applicant's mother-in-law was born in Scotland and is naturalized through marriage.

Selective Service - Order No. 2931, 3-A Classification; married.

Applicant is presently employed by the Federal Trade Commission.

App sent 1-17-42 W.R.G.
✓
W.R.G.
W. R. Glavin

CC-266

JAN 20 1942

31

pw.
67-276576

January 17, 1942

Mr. William Mark Felt
241 Farragut Street, Northwest
Washington, D. C.

Dear Mr. Felt:

You are hereby offered an appointment as a Special Agent in the Federal Bureau of Investigation, United States Department of Justice, in grade CAF 9, with salary at the rate of \$3200 per annum. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties.

This appointment is of a probationary character solely, and it is to be understood that it will be necessary for you to demonstrate fully your fitness for continued employment in the Federal Bureau of Investigation. It is also understood that you are to proceed on orders to any part of the country that the exigencies of the service may require. You should therefore arrange your personal matters before taking oath of office that you will be able to accept assignment to any part of the country where your services may be needed.

It will be necessary for you to undergo a rigid physical examination immediately upon your reporting to Washington for duty. In the event the physical examination reflects that you are not capable of performing strenuous duties, or that your color vision or vision is not normal, or that you have any defect which might interfere with your use of firearms, this appointment will be cancelled. For your information, this Bureau's standards require uncorrected vision of no less than 20/40 in one eye and 20/50 in the other eye, or corrected with glasses to normal vision of 20/20.

For further information the Federal Bureau of Investigation reserves the right to refuse acceptance of any resignation of a Special Agent unless at least thirty days notice of intention to resign is given.

You should notify this office at once if this appointment is accepted. If it is not accepted immediately, it will be cancelled. Should you accept, you are directed to report for oath of office and assignment to Room 5256 United States Department of Justice Building, Pennsylvania Avenue between 9th and 10th Streets, Northwest, at 9:00 A.M. on January 26, 1942.

Mr. William Mark Felt
Washington, D. C.

- 2 -

January 17, 1942

Your assignment during training will be either at Washington, D. C. or Quantico, Virginia. No per diem is paid while in Washington, D. C.; however, if training is given at Quantico, Virginia, a per diem of \$2.00 will be allowed. It will not be possible for the wives and families of the appointees to be domiciled at Quantico during the period of training.

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for oath of office.

In the event you desire to accept this appointment, it will be necessary that you resign your present position with the Federal Trade Commission.

Sincerely yours,

John Edgar Hoover
Director

pw

January 17, 1942

Mr. William Mark Felt
241 Farragut Street, Northwest
Washington, D. C.

Dear Mr. Felt:

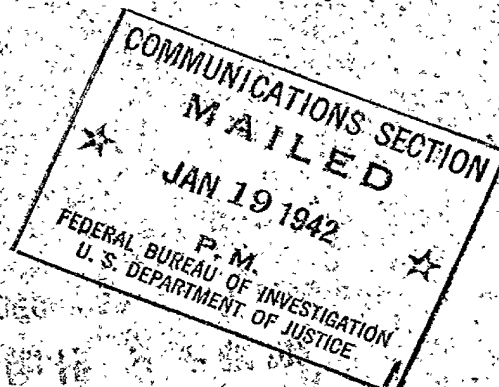
Under separate cover you are being tendered an appointment as a Special Agent in the Federal Bureau of Investigation. In the event your appointment is accepted, it is desired that you read the enclosed letter carefully and closely and, if the conditions set forth therein are thoroughly understood by you, it is requested that you have same notarized and return it to this office immediately.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



FEDERAL BUREAU OF INVESTIGATION	
JAN 20 1942	
Room 136	Recorded
Search	Indexed
Number 36	File 120

160 9th Avenue North
Twin Falls, Idaho
December 26, 1941

The Director
Federal Bureau of Investigation
9th and Penna. Avenue, N. W.
Washington, D. C.

Dear Sir:

Reference is made to the application of the undersigned for appointment as Special Agent, filed at the Bureau on December 19, 1941.

At the time application was filed, the undersigned did not have information concerning (a) father-in-law's birthplace and (b) date and place of mother-in-law's naturalization.

Inquiry discloses that my father-in-law, Dr. Edwin Lowell Robinson, was born in the state of New Hampshire. My mother-in-law, Mrs. Mary Taylor Robinson, came to the United States from Scotland when but a young girl and claims citizenship by reason of her marriage to Dr. Robinson in 1901.

Respectfully,

W. Mark Felt
W. Mark Felt
2427 Good Hope Road, S. E.
Washington, D. C.

FEB 7 1942

67-276576-13	
Searched.....	Recorded.....
Indexed.....	Filed.....
JAN 11 1942	
FEDERAL BUREAU OF INVESTIGATION	

DEC 30 3 13 PM '41
RECORDED



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

January 29, 1942

MEMORANDUM

A search of the files of this Division
fails to disclose any record of William Mark Felt,
employee, whose fingerprint card has been
retained here. The fingerprint classification
in this case is 19 I 31 W IOO 13.
O 26 R OOI

Very truly yours,


Q. Tamm

67-NOT RECORDED

file
WJ
1-30-42

I, WILLIAM MARK FELT..... do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of .. Special Agent in the Federal Bureau of Investigation
..... United States Department of Justice
on which I am about to enter: So help me God.

(Sign here) ... W. Mark Felt

Subscribed and sworn to before me this

26... day of JANUARY.... 1942

..... Geo. A. Stark
Notary Public

DATE OF ENTRY ON DUTY ... JANUARY 26, 1942
DATE OF BIRTH AUGUST 17, 1913
PLACE OF BIRTH* TWIN FALLS, IDAHO

* If foreign born, date of naturalization

LEGAL VOTING RESIDENCE TWIN FALLS, IDAHO

DO YOU RECEIVE AN ANNUITY UNDER THE CIVIL SERVICE RETIREMENT ACT?

..... No
(Yes or no)

NOT RECORDED
FILED
JAN 25 1942
J. W. [unclear]

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

NGP:ld

January 17, 1942

Mr. *O*
Federal Bureau of Investigation
Department of Justice

Dear Mr. *Tolt*:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade CAF-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation (National Defense)." *FIELD.*

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully

James Rowe, Jr.
67-
FEDERAL BUREAU OF INVESTIGATION
JAN 31 1942
ROUTED TO *Mr. Tolt*
Searched *(initials)*
Numbered *(initials)*
Filed *(initials)*
NOT RECORDED
Attorney General

By the Attorney General:

(signed) James Rowe, Jr.

The Assistant to the Attorney General.

Vice Position: W. Donlon Edwards - transferred September 16, 1941

(Place) Washington, D. C.

(Date) January 20, 1942

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point, at Government expense.
4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted.

Subscribed and sworn to before me this

Very truly yours,

20th day of January, A.D. 1942

Louis E. Conrad

Notary Public

Washington, D. C.

67-2765-16-1

CC-74

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

January 17, 1942

Mr. W. Mark Felt
Federal Bureau of Investigation
Department of Justice

Dear Mr. Felt:

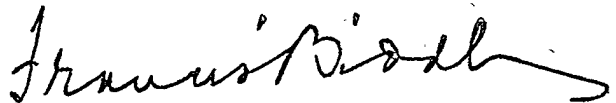
You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade CAF-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,



Attorney General.

By the Attorney General:



The Assistant to the Attorney General.

File
1-30-42
Wey
gjh

January 20, 1942

Hon. William A. Ayres, Chairman,
Federal Trade Commission,
Washington, D. C.

Dear Sir:

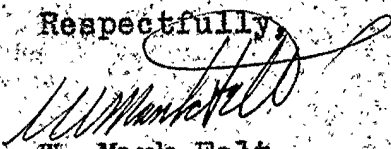
Pursuant to authority granted by the Commission on December 17, 1941, I applied, on December 18, 1941, for appointment as Special Agent with the Federal Bureau of Investigation.

I am now in receipt of an official notice of my appointment, to be effective January 26th, 1942.

So that I may accept this appointment, I tender herewith my resignation, to be effective at the close of January 25th, 1942.

May I say that I appreciate the consideration shown me and that my association with the Commission has been most pleasant.

Respectfully,


W. Mark Felt
Attorney Examiner

WME

W W
1-3-42

January 2, 1942

WILLIAM MARK FELT

Special Agent Applicant

67-276576

NR-Father--M. Earl Felt *Montana, Idaho*
NR-Mother's maiden name--Rose Dygert *Iowa, Idaho*
NR- *Idaho, Ore.*
NR-Wife's maiden name--Audrey I. Robinson *N. J., D.C.*
NR-Father-in-law--E. L. Robinson *Idaho*
NR-Mother-in-law--Mary Robinson *Section of Idaho*
NR- *E. Stuart Robinson* *Idaho*
NR- *Idaho, N.Y. Calif.*

b6
b7C

1-3-42

True

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REL:MDH

To: COMMUNICATIONS SECTION.

JANUARY 6, 1942

Transmit the following message to:

BUTTE

WILLIAM M. FELT, SPECIAL AGENT APPLICANT, SUBMIT TELETYPE SUMMARY IMMEDIATELY.

HOOVER.

RECEIVED

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 6 1942

SENT VIA

Per

171

JAN 1942

50-15700-1

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. Quinn Tamm

FBI BUTTE

1/1

2"-30 PM

BM

DIRECTOR

b6
b7C

[REDACTED] WILLIAM MARK FELT. SA APPLICANT. BORN AUGUST SEVENTEEN NINETEEN THIRTEEN, TWIN FALLS, IDAHO. GRADUATED TWIN FALLS IDAHO, HIGH SCHOOL NINETEEN THIRTY ONE IN UPPER ONE THIRD OF HIS CLASS. NO DISCIPLINARY ACTION. ATTENDED UNIVERSITY OF IDAHO, MOSCOW. IDAHO, SEPTEMBER, NINETEEN THIRTY ONE TO JUNE TEN NINETEEN THIRTY FIVE. BA DEGREE MAJORING IN LAW. GRADES ABOVE AVERAGE. RANKED TWO HUNDRED SIXTY FIFTH IN CLASS OF THREE HUNDRED FOURTEEN. RECOGNIZED AS CAMPUS LEADER. NO DISCIPLINARY ACTION TAKEN. MEMBER OF BETA BETA PI SOCIAL FRATERNITY OF WHICH HE WAS PRESIDENT ONE YEAR. PARTIALLY SELF SUPPORTING WHILE IN SCHOOL. UNABLE TO VERIFY EMPLOYMENT WITH FRATERNITIES AS NO RECORDS ARE MAINTAINED. EMPLOYMENT AT TWIN FALLS SATISFACTORY. TEACHERS, REFERENCE S AND NEIGHBORS RECOMMEND AS INTELLIGENT, ALERT, NEAT, OF GOOD CHARACTER AND BACKGROUND, HAVING GOOD HABITS AND MORALS AND A LOYAL AMERICAN. CREDIT SATISFACTORY, BOISE, TWIN FALLS, AND MOSCOW, ALL IDAHO. NO CRIMINAL RECORD. ACQUAINTANCES AND NEIGHBORS VOUCH FOR GOOD REPUTATION AND PATRIOTISM OF APPLICANTS PARENTS, WIFE, BROTHER IN LAW, MOTER IN LAW. [REDACTED]

b6
b7C

[REDACTED] RELIABLE SOURCES, [REDACTED]

b6
b7C
b7D

IDAHO, ADVISE THIS IS NO REFLECTION ON REPUTATION OF [REDACTED]

[REDACTED] AND STATED [REDACTED] AND CAUSES NO TROUBLE.

FATHER IN LAW WAS NATIVE CITIZEN, BORN NEW HAMPSHIRE, PLACE UNKNOWN.

T

COPY

SP 11 20 2 1 111

0404 11

1 8

0404 11 11 11 11

MOTHER IN LAW BORN WIGTONSHIRE SCOTLAND. OBTAINED NATURALIZATION
THROUGH MARRIAGE IN NINETEEN ONE, NEW YORK CITY.



b6
b7C

END

4-37 PM OK FBI WASH DC MEP



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.
January 6, 1942

GNW:ML

MEMORANDUM FOR MR. D. M. LADD

Re: WILLIAM MARK FELT,
Applicant - Special Agent.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

From advice received from the Chief Clerk's Office, the above-captioned individual, in an application for the position of Special Agent, has listed me as a reference.

I became acquainted with Mr. Felt in 1934 when I was attending the University of Idaho, Moscow, Idaho, for my law degree. During this time, Mr. Felt, a fraternity brother of mine, was President of the Idaho Chapter of Beta Theta Pi. He was then, as I recall, taking a course in business administration. Though I was not living at the fraternity house, I did frequently contact the Chapter and from all advice received noted that he was performing a good job of being House President. During his last year, I believe he was designated to attend the national convention of this fraternity someplace in the East. Mr. Felt's home is in Twin Falls, Idaho. I know nothing of his home life or earlier education and activities except that he did attend the local Twin Falls High School.

While attending the University and during the course of my association with him, I recall that his grades were a good average. He was quite socially prominent on the campus and possibly was more inclined along social lines than following academic pursuits. Following his graduation from the University, he came to Washington, D. C., approximately in 1936 or 1937 to serve as a secretary to the Senator from Idaho, D. Worth Clark. He retained this position until approximately four or five months ago when he quit to accept a position with the Federal Trade Commission as an investigator.

After coming to Washington, he married Miss Audrey Robinson, a Twin Falls girl who also graduated from the University of Idaho and is a Phi Beta Kappa and a very brilliant young woman. She has been steadily employed by some branch of the U. S. Treasury Department.

While employed by the Senator, Mr. Felt attended a local law school, name not known, and successfully passed the District of Columbia bar last year.

RECORDED
67-276576-15
JAN 9 1942
ROUTED TO _____ RECORDED _____
SEARCHED _____ CHECKED _____
NUMBERED _____ FILED _____
THREE

Memorandum for Mr. Ladd

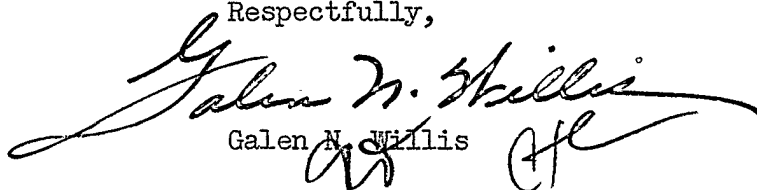
- 2 -

Since I have resided in Washington, D. C., my wife and I have frequently visited with the Felts and have found them to be of a very high type.

For one year Mr. Felt served as President of the Idaho State Society comprised of former residents of that State now residing in the District of Columbia. Mr. Felt, since his marriage and while residing in Washington, has turned out to be a very serious-minded person and very capable as evidenced by his contacts and activities while residing here. Mr. Felt is tall and gives a nice physical appearance and likewise possesses a good personality. He has frequently inquired about the FBI and the qualifications needed for the position of Special Agent. He accepted employment with the Federal Trade Commission, I think, in order to acquire a permanent position in Washington which would give him some chance to exercise his legal and business background, but he informed me that there was hardly enough work there to keep him occupied and it was dull and very uninteresting. I think he was dissatisfied because his position did not offer any possibility for advancement and I doubt if the salary was commensurate with what he would receive should he be accepted as a Special Agent.

On the basis of my association with Mr. Felt, I can think of nothing of a derogatory nature concerning him. Subject to any data that might be developed from the investigation at Twin Falls, Idaho and his activities with which I am not acquainted, I recommend him as a high type individual and one capable of handling the duties of a Special Agent.

Respectfully,


Galen N. Willis

236

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 5 1942

TELETYPE

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Tracy.....
Mr. Rosen.....
Mr. Carson.....
Mr. Coffey.....
Mr. Hendon.....
Mr. Holloman.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....

FBI KNOXVILLE 1-5-42 9-00 PM WDT
DIRECTOR

☐ WILLIAM MARK FELT, SA APPLICANT. FORMER EMPLOYER, J. P, POPE, RECOMMENDS FELT AS VERY STEADY, DEPENDABLE, AND SOLID INDIVIDUAL, BUT IS NOT TOO AGGRESSIVE AND DOES NOT POSSESS GREAT INITIATIVE, ALTHOUGH HE WOULD MAKE A SATISFACTORY EMPLOYEE. APPLICANT CAN NOT BE CLASSIFIED AS BRILLIANT BUT DOES POSSESS A GOOD MIND. POPE ADVISES FELT WAS FORMERLY PRESIDENT OF IDAHO STATE SOCIETY, PRESENTS GOOD APPEARANCE AND MAKES A GOOD CONVERSATIONALIST. APPLICANT AND HIS FAMILY, IN OPINION OF POPE, ARE CONSIDERED THOROUGHLY AMERICAN IN SENTIMENTS.

b6
b7C

END

OK 9-55 M F I WASH DC JC

P M

Copy in Chief Clerk's Office

RECORDED

67-276541-16

FEDERAL BUREAU OF INVESTIGATION

JAN 16 1942

Classified by [initials] Recorded by [initials]

Approved by [initials] Special Agent in Charge

581

Wry

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
COMMUNICATIONS SECTION

JAN 4 1942

RECORDED

622

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Tracy.....
Mr. Egan.....
Mr. Carson.....
Mr. Coffey.....
Mr. Hendon.....
Mr. Holloman.....
Mr. Quinn Tamm.....
Mr. Nease.....
Mr. [redacted].....

FBI RICH 1-4-42 1-00 PM VHW
DIRECTOR

b6
b7C

[redacted]. WILLIAM MARK FELT, SA APPLICANT. NEIGHBORHOOD INVESTIGATION
AT FORMER ADDRESS IN ARLINGTON, VIRGINIA, FAVORABLE. NO DEROGATORY
INFORMATION OBTAINED AND NO UNAMERICAN TENDENCIES INDICATED. NO
CREDIT OR POLICE RECORD AT ARLINGTON.

[redacted] b6
b7C

END

1-07 PM OK FBI WASH DC SMH

FEB 11 1942

RECORDED

67-276576-17
FEDERAL BUREAU OF INVESTIGATION
JAN 4 1942
RECEIVED
COMMUNICATIONS SECTION
NUMBER [redacted]

FILED

Wm [signature]

Heinrich

MAJOR PHYSICAL EXAM.

RECORDED

276576-18
MAR 19 1943
FEDERAL BUREAU OF INVESTIGATION

Wings

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-07-2009

March 18, 1942

PERSONAL AND CONFIDENTIAL

Mr. William Clark Felt
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Felt:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Marine Hospital, Quantico, Virginia, on February 5, 1942.

This report reflects the following physical defects:

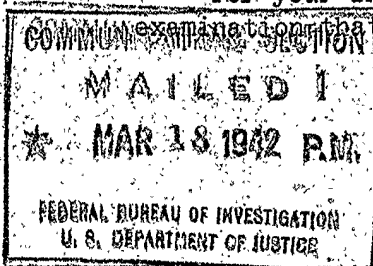
None

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.
Inoculation for typhoid.
Inoculation for tetanus.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "O".



Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

cc: Mr. Clegg
cc: Mr. Egan

Handwritten signature and initials.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME WILLIAM MARK FELT AGE 28 YEARS, _____ MONTHS
NATIVITY (state of birth) IDAHO MARRIED, SINGLE, WIDOWED: MARRIED NUMBER OF CHILDREN NONE
FAMILY HISTORY EARL FELT, FATHER, 64 YRS. HAS HAD TROUBLE WITH STOMACH ULCERS - HEALTH OTHERWISE
EXCELLENT; ROSE DYKERT FELT, 60 YRS. MOTHER, HEALTH EXCELLENT;
HEALTH EXCELLENT
HISTORY OF ILLNESS OR INJURY CHILDHOOD DISEASES - POSSIBLY SCARLET FEVER - AM NOT SURE -
SINUS OPERATION - LEFT ANTRUM CLEANED

HEAD AND FACE N
EYES: PUPILS (size, shape, reaction to light and distance, etc.) N

DISTANT VISION RT. 20 /20, corrected to 20 /20
LT. 20 /20, corrected to 20 /20
COLOR PERCEPTION 20 - normal
(state edition of Stilling's plates or Lamps used)

DISEASE OF ANATOMICAL DEFECTS
EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'
LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

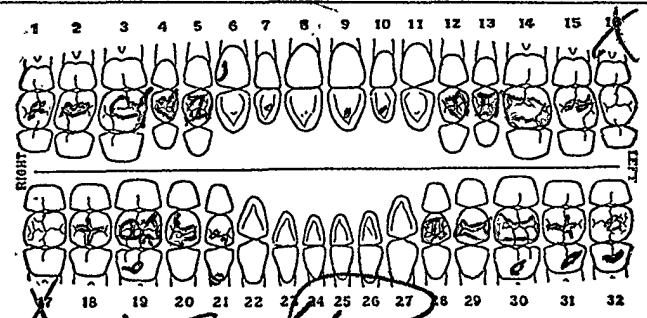
DISEASE OR DEFECTS N
NOSE N
(Disease or anatomical defect, obstruction, etc. State degree)
SINUSES N

REMARKS
TONGUE, PALATE, PHARYNX, LARYNX, TONSILS N

TEETH AND GUMS (disease or anatomical defect):

Left to William Felt
3-18-42 C.B.D.

MISSING TEETH 16, 17
NONVITAL TEETH no
PERIAPICAL DISEASE no
MARKED MALOCCLUSION no
PYORRHEA ALVEOLARIS no
TEETH REPLACED BY BRIDGES no
DENTURES no
REMARKS



(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Medium
TEMPERATURE 98.6 CHEST AT EXPIRATION 35
HEIGHT 71 1/2 CHEST AT INSPIRATION 38
WEIGHT 178 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35
RECENT GAIN OR LOSS, AMOUNT AND CAUSE None
SKIN, HAIR, AND GLANDS N
NECK (abnormalities, thyroid gland, trachea, larynx) N

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Normal

THORAX (size, shape, movement, rib cage, mediastinum) Normal
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. Normal

CARDIO-VASCULAR SYSTEM Normal

HEART (note all signs of cardiac involvement) Normal

PULSE: BEFORE EXERCISE 82
AFTER EXERCISE 98
THREE MINUTES AFTER 82

BLOOD PRESSURE: SYSTOLIC 122
DIASTOLIC 68

CONDITION OF ARTERIES Good
CONDITION OF VEINS Good

CHARACTER OF PULSE reg
HEMORRHOIDS None

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) Normal

GENITO-URINARY SYSTEM Normal

URINALYSIS: SP. GR. 1.017 AEB. Neg SUGAR Neg MICROSCOPICAL Neg
VENEREAL DISEASE None

NERVOUS SYSTEM N

(organic or functional disorders)

ROMBERG N INCOORDINATION (gait, speech) None
REFLEXES, SUPERFICIAL N DEEP (knee, ankle, elbow) N TREMORS None
SEROLOGICAL TESTS Kahn neg BLOOD TYPE O
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) IV

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1934 (neg)

TYPHOID PROPHYLAXIS: NUMBER OF COURSES 1

DATE OF LAST COURSE 1931

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS

CAPABLE OF PERFORMING DUTIES INVOLVING any PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

P. Qual for affiant

McShay

DATE OF EXAMINATION 2-5-42

Copied OWC B
12-30-74

NAME - William Mark Felt
DATE OF BIRTH - August 17, 1913
MARITAL STATUS - Married
LEGAL RESIDENCE - Twin Falls, Idaho
TITLE - Special Agent
EDUCATION - A.B., LL.B.
PREVIOUS EXPERIENCE - Carpenter, Rough work; Sales Clerk.
OFFICES OF PREFERENCE - None.

Felt is 28, married, has no children and comes from Twin Falls, Idaho. He received his A.B. Degree from the University of Idaho in 1935 and his LL.B. Degree from George Washington University in 1940. He has served as Assistant Secretary to Senator D. North Clark in Washington from 1935 until June, 1941; at which time he became an Attorney-Examiner for the Federal Trade Commission.

Felt is tall and husky and presents a neat, mature appearance. He has a quiet and unassuming personality. He needs contacts and a general roughening up. He should develop into an average Agent without difficulty.

An office in the southwestern part of the United States is recommended.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.
February 27, 1942

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

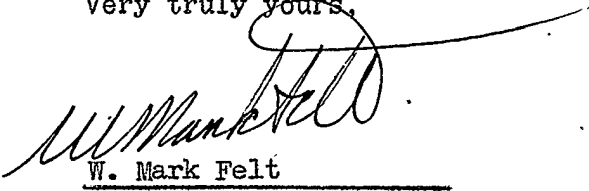
The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Audrey Robinson Felt Address 2427 Good Hope Rd., S.E.
Washington, D. C.
Relationship Wife

Very truly yours,

*ack 13-13-42
mll*
Room 5252

W. Mark Felt
Special Agent
Class #15
1/26/42
4/18/42

Mee
67-

March 13, 1942

Mr. W. Mark Felt
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

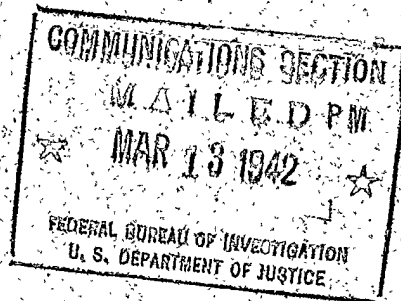
Dear Mr. Felt:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director



GHG

March 11, 1942

Special Agent in Charge
Houston, Texas

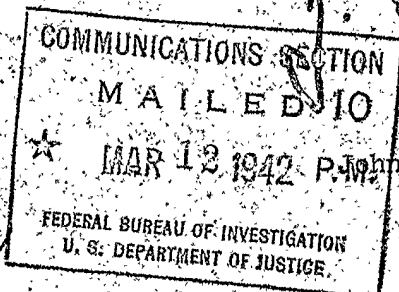
Dear Sir:

This is to advise you that Special Agent W. Mark Felt, who entered on duty January 26, 1942, in Grade Caf-9, at a salary of \$3,200 per annum, has been directed to report to you for assignment. The training school terminates on April 18, 1942, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,

J. E. Hoover



John Edgar Hoover
Director

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Miss Gandy

pw

January 17, 1942

Honorable D. Worth Clark
United States Senate
Washington, D. C.

My dear Senator:

I am indeed pleased to inform you that an appointment to the position of Special Agent in the Federal Bureau of Investigation has been tendered to Mr. William Mark Felt of Washington, D. C., about whom you were interviewed in connection with his application.

With expressions of my highest esteem and kind regards,

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAILED
JAN 19 1942
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

RECEIVED-DIRECTOR
F. B. I.
JAN 19 9 13 AM '42
U. S. DEPT OF JUSTICE
NOT RECORDED

✓

✓

pw

January 17, 1942

Dean William Cabell Van Vleck
School of Law
George Washington University
Washington, D. C.

My dear Dean Van Vleck:

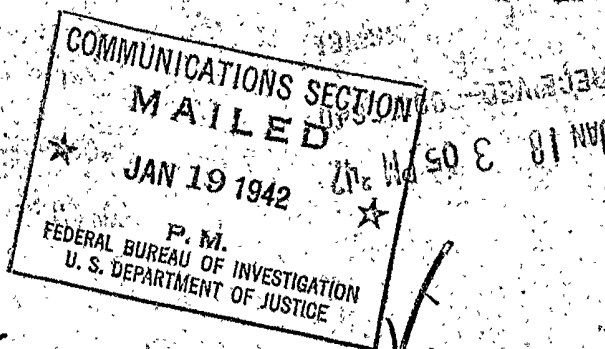
I am indeed pleased to inform you
that an appointment to the position of Special
Agent in the Federal Bureau of Investigation
has been tendered to Mr. William Mark Felt of
Washington, D. C., who graduated from the George
Washington University Law School in the Class of
1940.

With kindest regards,

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

67-2765-16-107 RECORDED
FEDERAL BUREAU OF INVESTIGATION
JAN 20 1942
Red _____ Recorded _____
Searched _____ Checked _____
Serialized _____ Filed _____
A



THE FBI PLEDGE FOR LAW ENFORCEMENT OFFICERS

Humbly recognizing the responsibilities entrusted to me, I do vow that I shall always consider the high calling of law enforcement to be an honorable profession, the duties of which are recognized by me as both an art and a science. I recognize fully my responsibilities to defend the right, to protect the weak, to aid the distressed, and to uphold the law in public duty and in private living. I accept the obligation in connection with my assignments to report facts and to testify without bias or display of emotion, and to consider the information, coming to my knowledge by virtue of my position as a sacred trust, to be used solely for official purposes. To the responsibilities entrusted to me of seeking to prevent crime, of finding the facts of law violations and of apprehending fugitives and criminals, I shall give my loyal and faithful attention and shall always be equally alert in striving to acquit the innocent and to convict the guilty. In the performance of my duties and assignments, I shall not engage in unlawful and unethical practices but shall perform the functions of my office without fear, without favor, and without prejudice. At no time shall I disclose to an unauthorized person any fact, testimony, or information in any pending matter coming to my official knowledge which may be calculated to prejudice the minds of existing or prospective judicial bodies either to favor or to disfavor any person or issue. While occupying the status of a law enforcement officer or at any other time subsequent thereto, I shall not seek to benefit personally because of my knowledge of any confidential matter which has come to my attention. I am aware of the serious responsibilities of my office and in the performance of my duties I shall, as a minister, seek to supply comfort, advice and aid to those who may be in need of such benefits; as a soldier, I shall wage vigorous warfare against the enemies of my country, of its laws, and of its principles; and as a physician, I shall seek to eliminate the criminal parasite which preys upon our social order and to strengthen the lawful processes of our body politic. I shall strive to be both a teacher and a pupil in the art and science of law enforcement. As a lawyer, I shall acquire due knowledge of the laws of my domain and seek to preserve and maintain the majesty and dignity of the law; as a scientist, it will be my endeavor to learn all pertinent truth about accusations and complaints which come to my lawful knowledge; as an artist, I shall seek to use my skill for the purpose of making each assignment a masterpiece; as a neighbor, I shall bear an attitude of true friendship and courteous respect to all citizens; and as an officer, I shall always be loyal to my duty, my organization, and my country. I will support and defend the Constitution of the United States against all enemies, foreign and domestic; I will bear true faith and allegiance to the same, and will constantly strive to cooperate with and promote cooperation between all regularly constituted law enforcement agencies and officers in the performance of duties of mutual interest and obligation.

JAN. 26, 1942
Date

67-NOV RECORDED
filed
1-27-42
Wing
Q

William H. P.
Name
SPECIAL AGENT
Title
F.B.I.
Law Enforcement Organization
WASHINGTON, D.C.
City State

EP

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. W. Mark Felt

Date January 29, 1942

Amending ☒New appointment ☐Transfer ☐Promotion ☐Separation ☐

PRESENT STATUS

1. Title:

2. Grade:

3. Salary:

4. Seat of Government: ☐
Field: ☐

5. Division:

6. Appropriation:

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 9

9. Salary: \$3200 per annum and
\$5.00 per diem10. Seat of Government: ☐
Field: ☒

11. Division:

12. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

13. Effective:

Additional: ☐

14. Position: Vice:

15. Remarks: With reference to the Bureau's Personnel Memorandum of January 17, 1942, it is requested that same be amended to indicate Mr. W. Mark Felt instead of William Mark Felt.

Respectfully submitted,

CC - Chief, Audit Section
Mr. E. A. Tamm
Mr. ReaderDirector, Federal Bureau of Investigation
(Title)

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Tracy

Mr. Rosen

Mr. Carson

Mr. Coffey

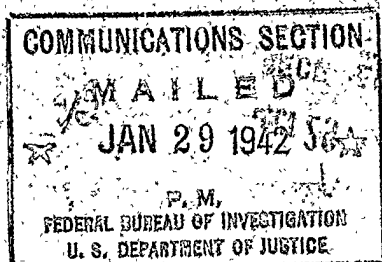
Mr. Hendon

Mr. Holloman

Mr. Quinn Tamm

Mr. Nease

Miss Gandy



PW

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. William Mark Felt

Date January 17, 1942

New appointment

☒

Transfer

☐

Promotion

☐

Separation

☐

PRESENT STATUS

1. Title:

2. Grade:

3. Salary:

4. Seat of Government:
Field:☐

5. Division:

6. Appropriation:

PROPOSED ACTION

7. Title: Special Agent

8. Grade: OAF 9

9. Salary: \$3200 per annum and
\$5.00 per diem.10. Seat of Government:
Field:☐

11. Division:

12. Appropriation: "Salaries and Expenses, FBI
(National Defense)"

13. Effective: With entry on duty

14. Position: Vice:

Additional: Nathan Edwards - trans-
ferred September 16, 1941

15. Remarks:

Identical:

Recommended for appointment as a Special Agent in Grade OAF 9, with salary at the rate of \$3200 per annum and \$5.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters. Mr. Felt is presently employed by the Federal Trade Commission.

Respectfully submitted,

Mr. Tolson
CC: Chief, Audit Section

Mr. E. A. Tamm

Director, Federal Bureau of Investigation
(Title)

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Tracy

Mr. Rosen

Mr. Carson

Mr. Coffey

Mr. Hendon

Mr. Hoffman

Mr. Quinn Tamm

Mr. Nease

Miss Gandy

COMMUNICATIONS SECTION
MAILED
JAN 19 1942
P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

JAN 18 3 05 PM '42
RECEIVED
FEDERAL BUREAU OF INVESTIGATION

NOT RECORDED

PERSONNEL AFFIDAVIT

DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION, WASH. DC.
(Department or agency) (Bureau or division) (Place of employment)

Name WILLIAM MARK FELT
(Given name, initial or initials, if any, and last name. Print or type)

Section 9A of Public 252—76th Congress, approved August 2, 1939, otherwise known as the "Hatch Act," provides:

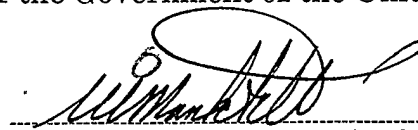
"(1) It shall be unlawful for any person employed in any capacity by any agency of the Federal Government, whose compensation, or any part thereof, is paid from funds authorized or appropriated by any Act of Congress, to have membership in any political party or organization which advocates the overthrow of our constitutional form of government in the United States.

"(2) Any person violating the provisions of this section shall be immediately removed from the position or office held by him, and thereafter no part of the funds appropriated by any Act of Congress for such position or office shall be used to pay the compensation of such person;"

It is provided in various appropriation acts that no part of the funds so appropriated shall be used to pay the salary or wages of any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence, and that an affidavit shall be considered *prima facie* evidence that the person making the affidavit does not advocate, and is not a member of an organization that advocates, the overthrow of the Government of the United States by force or violence. Such acts provide further that any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence and accepts employment, the salary or wages for which are paid from any such appropriation, shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than 1 year, or both, and that the above penalty shall be in addition to, and not in substitution for, any other provisions of existing law.

* * * * *

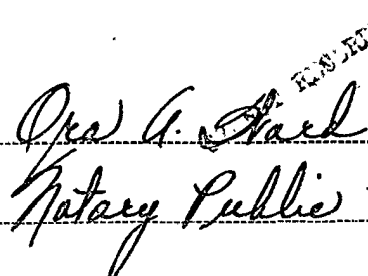
I, WILLIAM MARK FELT, do solemnly swear (or affirm) that I have read and understand the foregoing; that I do not advocate the overthrow of the Government of the United States by force or violence; that I am not a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence; and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence.



(Signature of employee)

Subscribed and sworn to before me this 26 day of JANUARY A. D., 1942
at WASHINGTON, DC.
(City or place) (State)

[SEAL]


Notary Public
filed
JAN 27 1942
OW

January 29, 1942

MEMORANDUM FOR MR. T. D. QUINN
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty in the Federal Bureau of Investigation as Special Agents on January 26, 1942:

[redacted]
Richard S. Bennatts
[redacted]
Walter L. Brock
[redacted]
[redacted]
[redacted]
W. Mark Felt
[redacted]
Charles S. Gass
[redacted]
William R. Innes
[redacted]
[redacted]
[redacted]
[redacted]
Bill A. McKenzie

X E. Huyett Magee
X Stanley F. Mankas
X Elmer C. Myers
[redacted]
George T. Parrish
[redacted]
X Francis X. Plant
X James H. Randolph
[redacted]
X Frank J. Smith
X Frederick T. Spangler
[redacted]
[redacted]
X Willard D. Wharton
X John D. Widaman
[redacted]

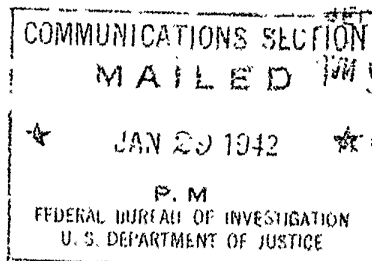
046-13

31-43

b6
b7C

Oaths of office have been received from the above employees.

Very truly yours,



John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Mumford
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

DATE: JANUARY 26, 1942

MEMORANDUM FOR MR. CLEGG:

RE: SELECTIVE SERVICE ACT

There is being set out below my status with regard to the Selective Service Act:

I did (~~did not~~) register for the draft.

If not, why not?

My local board order number is: 2931

My National lottery number is:

Questionnaire received? YES

Classification Assigned: 3 A

Was deferment requested? ~~NO~~ YES

If so, by whom requested? SELF, ON QUESTIONNAIRE.

Action taken on request: GIVEN 3 A STATUS

Marital status: MARRIED

Number and address of Local Board: LOCAL BOARD #24
1217 GOOD HOPE ROAD, S.E.
WASHINGTON, D.C.

Very truly yours,

Special Agent

67- NOT RECORDED

2-3-42
2-3-42
2-3-42

AFFIDAVIT TO SUPPORT CLAIM FOR OCCUPATIONAL DEFERMENT

INSTRUCTIONS.—This form is to be filled out by an employer or other person who has knowledge of the registrant's eligibility for Class II deferment as a necessary man in his civilian occupation or activity. If the registrant owns and operates his own business, he may fill out this form himself.

All parts except Part E should be filled out for a registrant engaged in a business, occupation, or profession.

Parts A, E, F, G, and H should be filled out for a registrant pursuing a course of instruction in preparation for work necessary to the National Defense.

A. IDENTIFICATION OF REGISTRANT:

1. Local Board No. 24 _____ Washington D. C.
(County) (City) (State)
2. Name of registrant W. MARK FELT _____ Order No. 2931

B. INDUSTRY, BUSINESS, OR SERVICE IN WHICH REGISTRANT IS ENGAGED:

1. Name of firm, corporation, partnership, etc. Federal Bureau of Investigation, United States
Department of Justice
2. Description of industry or other activity See attachment

3. Is the activity seasonal? No _____ If so, what is the season? _____
4. Has your product or service any relationship to the National Defense production program? Yes _____ If so, specify As
mentioned under B. 2, the Bureau has sole investigative jurisdiction over all
violations pertaining to the internal security of the United States.
5. Is your product or service necessary to the health, safety or interest of the community or the Nation? Yes _____ If so,
 specify See attachment

6. (a) Have you any National Defense contracts or subcontracts? _____ If so, specify _____

- (b) Do any of the above contracts carry specific priority ratings? _____ If so, specify _____

7. Approximate percentage of product or service currently produced for use of—
 (a) The general public _____
 (b) The Government _____ See attachment
 (c) A primary contractor of the Government _____ Explain item (c) here _____

8. If an agricultural pursuit, state:

(a) Size and type of farm.....

(b) Number of acres under cultivation Number of livestock, poultry, etc.

(c) Principal product

(d) Number of persons employed for wages

C. OCCUPATION OF REGISTRANT:

1. What is the title of his present job or position? Special Agent

2. On what date did he enter upon present duties? January 26, 1942

3. What is his weekly rate of pay? \$ 3200 annually (CONFIDENTIAL)

4. Is he a— (☒ Regular employee.

☐ Other (specify):

(Check one) ☐ Seasonal employee.

☐ Temporary or occasional employee.

5. Has he a journeyman rating?

6. Is he— (☐ Skilled.

See attachment D. 6. a.

(Check one) ☐ Semiskilled. ☐ Unskilled.

(a) Is he in training as an apprentice or learner?

(State which)

(b) How long has he been in such training?

(c) On what date will he complete his training?

(d) For what work is he preparing?

7. (a) Give an ACCURATE and FULL description of his duties. (If possible use United States Employment Service job specifications) See attachments B. 2 and D. 6. a.

(b) On what specific product or service is he primarily engaged? See attachment B. 2

8. Is the registrant trained or experienced in more highly skilled work than that in which he is now engaged?

If so, specify

D. DATA RELATIVE TO "NECESSITY" OF THE REGISTRANT:

(See last page of this form for definitions of "necessary man" and regulations regarding deferment.)

1. Have you had difficulty in recruiting workers with the registrant's qualifications or skill? Yes If so, explain action taken, and results See attachment

2. Do you anticipate that you would have difficulty in recruiting workers with the registrant's qualifications or skill now or in the future? Yes If so, upon what grounds do you base your anticipation? See attachment D. 1

3. Would the registrant's removal cause a material loss of effectiveness in your activity? Yes. If so, upon what grounds do you base your statement? See attachments D. 1 and D. 5
4. Would the registrant's removal cause such a serious interruption or delay in your activity that it would impede the National Defense program? Yes. If so, upon what grounds do you base your statement? See attachments D. 1 and D. 5
5. (a) How many persons of similar skill or training do you employ? 3002
 (b) Are you expanding that part of your business that requires the services of the registrant's special qualifications or skill? Yes. If so, specify in detail See attachment
6. (a) How long does it take to train a person in the registrant's qualifications or skill? See attachment and remarks
 (b) How many persons are you now training in these qualifications or skill to replace separated workers? To fill newly created jobs? 300

E. STUDENTS AND OTHERS IN TRAINING:

(To be filled in by appropriate official of school or institution.)

1. Name and type of school or institution _____
 (Type) _____ Location _____ (Name) _____ (City) _____ (State) _____
2. Designation of course pursued by registrant _____
3. For what certificate or license (if any) is he preparing? _____
4. Length of time already spent in course _____
5. How has he progressed to date? _____
6. On what date do you expect the registrant to complete this training? _____
7. Has he offers or contracts of employment after completing the course? _____ If so, specify _____

F. EMPLOYER'S (OR SCHOOL OFFICIAL'S) STIPULATION:

1. Based on the definitions given below in "Excerpts from Selective Service Regulations," I/we recommend classifying this registrant in Class II-B
 (II-A or II-B)
2. Deferment of this registrant is requested for Indefinite
 (Length of time)
3. It is agreed that I/we will notify registrant's Local Board of the resignation, dismissal, failure to make progress in training, or a change in the nature of the employment of the above-named registrant.
4. The registrant is not related to any of the executive officers of this employing unit. The above relationship, if any, is _____
 (Is, is not)

G. REMARKS: It will be noted that Mr. Felt is presently performing duties in one of the positions which has been designated as critical to the effective functioning of this Bureau by General Hershey of the National Selective Service Headquarters in his bulletin of December 29, 1941, to all local boards.

H. JURAT:

I, Edgar Hoover do solemnly swear (or affirm) that
(Name)
I am the Director of the Federal Bureau of Investigation
(Official position) (Name of employing unit, or school or institution)
and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 3rd day of February, 1942

(Signature of official administering oath)

(Official designation of official administering oath)

THE OATH REQUIRED BY THIS FORM MAY BE ADMINISTERED BY:

1. Any civil or military officer authorized to administer oaths generally or in military administration.
2. Any member of a Local Board or Board of Appeal, or the clerk of such board.
3. Any government appeal agent.
4. Any member or associate member of an Advisory Board for Registrants.
5. Any Postmaster.
6. Any other person authorized by the Selective Service Regulations to administer oaths.

No fee shall be charged by any person for administering the oath required on this form.

EXCERPTS FROM SELECTIVE SERVICE REGULATIONS

351. "Necessary man" defined.—A registrant shall be considered a "necessary man" in industry, business, employment, agricultural pursuit, governmental service, or in any other service or endeavor, including training or preparation therefor, only when all of these conditions exist:

- (a) He is, or but for a seasonal or temporary interruption would be, engaged in such activity.
- (b) He cannot be replaced satisfactorily because of a shortage of persons with his qualifications or skill in such activity.
- (c) His removal would cause a material loss of effectiveness in such activity.

352. Composition of Class II.—(a) In Class II-A shall be placed any registrant found to be a "necessary man" in any industry, business, employment, agricultural pursuit, governmental service, or any other service or endeavor, or in training or preparation therefor, the maintenance of which is necessary to the national health, safety, or interest in the sense that it is useful or productive and contributes to the employment or well-being of the community or the Nation.

(b) In Class II-B shall be placed any registrant found to be a "necessary man" in any industry, business, employment, agricultural pursuit, governmental service, or any other service or endeavor, or in training or preparation therefor, the maintenance of which is essential to the national health, safety, or interest in the sense that a serious interruption or delay in such activity is likely to impede the National Defense program.

353. Length of deferments for Class II-A.—(a) Class II-A deferments shall be for a period not longer than 6 months, at the expiration of which time the deferment shall cease. Upon the expiration of any such period, the case of the registrant shall be reopened and his classification considered anew in the manner provided in Section XXX, and, if the facts warrant, the registrant may again be classified in Class II-A for a further period not to exceed 6 months.

(b) Class II-B deferments shall not be limited as to the period during which they shall be effective. The case of a registrant classified in Class II-B may be reopened and his classification considered anew in the same manner and for the same reasons as any other classification. (See Section XXX.)

B. 2.

The Federal Bureau of Investigation has been designated as the sole civilian Government investigative agency, having jurisdiction over the investigation of matters pertaining to the national defense, that is, espionage, sabotage, registration of agents of foreign principals and the like. Further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, the National Motor Vehicle Theft Act, and numerous others. The Federal Bureau of Investigation has also been designated by Congress as the agency officially responsible for the tabulation and dissemination of police statistics for the entire country. Under an Act of Congress these statistics are gathered and are distributed to thousands of interested police and affiliated agencies each quarter so that trends of crime, crime records, and crime control can be known to those to whom it is of most interest. Further than this, the Federal Bureau of Investigation has been designated as the agency having jurisdiction over the classification and maintenance of fingerprint records, not only on a national basis, but on an international basis. We have some thirty-one million sets of fingerprints on hand today. We are receiving the fingerprint records of all persons enlisted or being inducted into the Army and enlisted in other military services. Thousands of persons in public utility positions are fingerprinted and the prints are retained in our files. Those working in national defense industries on many occasions are fingerprinted, their prints being included in our files. Our Government employees' prints are included. We are receiving thousands of criminal fingerprints from all police agencies in the country daily and it is essential that we immediately be able to notify the arresting agency of the criminal record of the individual because he may be wanted for more serious crimes in other sections of the country and if he is to be released on a mere vagrancy or other charge, he may be set free to continue his depredations on society. This Bureau, together with many other foreign countries, participates in the international exchange of fingerprints. Hundreds of international crooks are brought to task yearly through the media of this service we have rendered.

Our Criminology Laboratory handles the scientific examination of evidence in cases investigated by the Federal and local law enforcement agencies. A great deal of their work is done in the examination of suspected sabotage cases at the present time. The scientists in that Laboratory have lectured throughout the country on bombs and explosives so that local police agencies may be adequately prepared to handle any such matters which might arise under their jurisdiction.

There are contained in our Files Section the files of hundreds of thousands of individuals whose activities are of the greatest importance to the country today. The work of the Files Section and the records of that section which have to do not only with the investigation of kidnaping, extortion, bank robbery, and like cases but also the investigation of our espionage, sabotage, foreign agent cases, and others, are of course accessible to employees working in that unit. It is most essential that only the most trusted employees be so assigned.

B. 5.

The work of the Federal Bureau of Investigation is of the utmost importance in the national defense. It is essential that thoroughly qualified personnel of the highest integrity and background be secured for every position in the Bureau. Our work is the guarding of the internal security of the country, not only in national defense matters, but in the control of those criminals who previously had terrorized the country in waves of bank robbery, kidnaping, extortion, white slavery, automobile theft, and numerous other crimes. There is no doubt whatsoever in the minds of law enforcement officials that should any group be permitted to have the assurance that their activities were being minimized during the present national emergency, we would have a tremendous country-wide wave of crime in that particular category in a very short period of time. It is, therefore, essential that from a national defense standpoint and from a public security standpoint the Bureau maintain its qualified staff at an absolute maximum in order to continue to have control of the criminal element under its jurisdiction.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 3rd day of February, 1942

B. 7. a. b. c.

The Federal Bureau of Investigation is primarily a service agency. We serve our Government and the public. We cannot determine the amount of work which is going to be referred to us. If there is a crime wave of local or national significance at any time the work of the Bureau is increased in comparison. Our identification, laboratory, and crime statistics facilities reflect very definitely the trends in the country. We must have available personnel to properly handle the thousands of fingerprint records being received by us daily. We are at the present time receiving approximately thirty-four thousand sets of prints daily. We must have a scientific staff in the laboratory to examine scientific evidence. We must have an investigative force of sufficient size to handle the work being referred to us. We must have a technical and supervisory staff of sufficient size to render the service to our investigative, identification, laboratory, and statistical staffs so that we may have the benefit of the wealth of information in our various files. The work of the Federal Bureau of Investigation has increased so tremendously that every employee in the Bureau, regardless of his position, is performing a tremendous amount of overtime service. Our Special Agent investigators are performing no less than four hours a day overtime service. In the present emergency we have found it necessary to curtail leave because of inadequate personnel and many of our men have worked over long periods of time without having any time off for vacation.

D. 1.

The additional duties imposed upon the Bureau since the declaration of the national emergency have made it necessary that our staff be more than doubled. From the information furnished under sub-heading B, it will be seen that it is essential to carefully investigate every employee in the Bureau. All of our employees in the performance of their work at one time or the other has opportunity to observe and note the content of confidential investigative reports, the publication of which would be most detrimental to the national safety. We have had considerable difficulty in securing sufficient employees. We find that out of applicants who file application, we are successful in appointing about one out of every one hundred. It, therefore, means that if we lose an employee after he is fully investigated and is being given training or has been experienced, we must again consider on an average, one hundred persons before he can be replaced. In the accelerated program of the Government it is essential that the Federal Bureau of Investigation work at top speed to keep abreast of its duties and investigation of matters pertaining to national defense, its regular activities, and its most important and essential identification activities at this time.

D. 5.

At the present time the Federal Bureau of Investigation is employing additional qualified persons as rapidly as they can be found. The assembled Congress has in the past several months passed several bills which will increase even to a greater extent our present volume of work. The needs of the service as to employees fluctuate with the periods of stress in the country.

D. 6. a.

Special Agents of the Federal Bureau of Investigation are given twelve weeks of training which embraces five hundred and thirty-five hours of study. During that period of time they are trained not only in investigative techniques and procedures but are qualified in the handling of firearms, mechanical devices, and technical devices in use by the Bureau. After entering the field service after training, their skill, of course, increases with their length of service in the field.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 3rd day of February, 19 42

GH

February 3, 1942

Mr. William Mark Felt
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

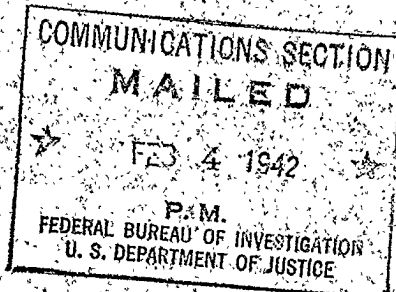
Dear Mr. Felt:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director





Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

JANUARY 30, 1942

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

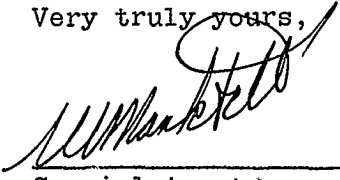
The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name MRS AUDREY ROBINSON FELT Address 2427 GOOD HOPE ROAD S.E. WASHINGTON, DC
Relationship WIFE

Very truly yours,


Special Agent

*okw
2-3-42
gh*

(Name of employee)

Special Agent
(Title of position)

Federal Bureau of Investigation
(Bureau)

Houston, Texas
(Field office)

(Division)

(Section)

(Subsection or unit)

(Field office)

CHECK ONE:

✓ if adequate
— if weak
+ if outstanding

Administrative,
supervisory, or
planning ----- ☐

All others----- ☒

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A) RECORDED INDEXED FILED 15 20 1942

(B) FEDERAL BUREAU OF INVESTIGATION

(C) U. S. DEPARTMENT OF JUSTICE

STANDARD

Deviations must be explained on reverse side of this form.

All underlined elements marked plus, and no element marked minus.

A majority of underlined elements marked plus, and no element marked minus.

All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or— a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements.

A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks.

A majority of underlined elements marked minus.

Adjective rating	Numerical rating
Excellent.....	1
Very good.....	2 or 3
Good.....	4, 5, or 6
Fair.....	7 or 8
Unsatisfactory.....	9

Adjective rating	Numerical rating
------------------	------------------

Rating official GOOD WMP

Reviewing
official

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by [Signature] Special Agent in Charge June 16, 1942
 (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
18-20177-1 (Date) (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

JUN 24 10 36 AM '42
REC'D-CH. CLK. OFF.
F. B. I.
DEPT. OF JUSTICE

PERSONNEL FILES
JUN 19 3 56 PM '42
RECEIVED
FBI
U. S. DEPT. OF JUSTICE

FBI
U. S. DEPT. OF JUSTICE

JUN 19 1 55 PM '42

FILES DIVISION
RECEIVED

Re: WILLIAM MARK FELT
SPECIAL AGENT

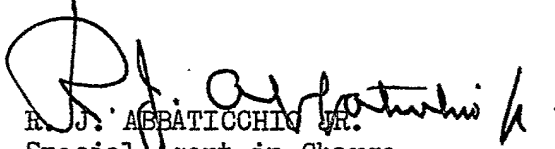
Houston
6/16/42

This is my special 45-day efficiency report upon Agent FELT who entered on duty in the service January 26, 1942, and arrived at Houston, his first office of assignment, April 23rd last.

This Agent is a tall, well-built young man who dresses neatly and has a good, although rather quiet, personality. He impresses me as being a trifle more mature than the usual new Agent.

For several weeks, he was engaged upon a continuous surveillance, and since that time has handled a variety of the simpler types of cases including a number of applicant matters. He has impressed me as being a very polite individual who is conscientious and willing to work.

He has some typing ability, drives a car well, and his firearms scores have been a little above average here. While still lacking in investigative experience, this Agent appears to learn rather quickly, and it is felt that his development has been and will continue to be entirely satisfactory.


R. J. ABBATICCHIO JR.
Special Agent in Charge

RJA mls
67-975
WMF

THE HOUSTON POST
May 3, 1942
Editorial Page
Houston, Texas

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

MAY 31 1942

HOUSTON FIELD OFFICE

ROUTED TO

FILE

Texans in Washington

By L. E. EASLEY
Associated Press Staff

WASHINGTON.—(AP)—Texas, first in oil production, logically is furnishing many of the key figures handling petroleum problems for the government.

A Texan has just taken over the toughest assignment of the lot—director of the transportation division of the office of petroleum coordinator. Appointed to the post was Major Jubal R. Parten, Houston oil man and member of the board of regents of the University of Texas from 1935 to 1941.

His new task is to get the oil and gasoline from the production areas—principally Texas and Louisiana—to the East, and thereby solve on the one hand a problem of surpluses causing oil well shutdowns and on the other hand a shortage of fuel necessitating factory slowups and hardships on civilians.

ORDERED to the Houston office of the Federal bureau of investigation as soon as he completes training is Mark Felt, formerly a secretary of Idaho's Democratic Senator D. Worth Clark. Felt lived in Twin Falls, Idaho.

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

14 JUN 11 1942

NOT RECORDED

155

30 MAY 12 8 00 AM
RECEIVED

SLP

May 11, 1942

PERSONAL AND CONFIDENTIAL

Special Agent in Charge
Houston, Texas

Dear Sir:

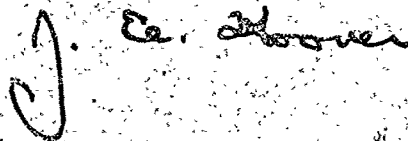
There are transmitted herewith the field vocation records, personnel status reports, efficiency reports, reports of physical examinations, leave cards and fire-arms cards, for the following employees who entered on duty in the Bureau, as Special Agents, on January 26 and February 2, 1942:


William Mark Felt

b6
b7C

The efficiency reports are for your confidential information, and may be used by you as a guide in the future training of these employees. The vocation records, and the reports on personnel status, efficiency, and physical condition, should be placed in the Agents' Field Personnel Files.

Very truly yours,



John Edgar Hoover
Director

Enclosures

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

MEMORANDUM FOR MR. TOLSON

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

GDG:MH

Re: WILLIAM MARK FELT

Date Submitted April 21, 1942

Date of Training School 1/26/42 through 4/18/42 Age August 17, 1913

Legal Residence Twin Falls, Idaho Marital Status Married

Offices of Preference No preference Assigned to Houston

Education: B.A.: LL.B.

Previous Experience: Carpenter, rough work; Sales Clerk

Training School Grades

Examination, Rules & Regulations	98	Auditory Test	Good
Examination, Manual of Instructions	94-1/4	Visual Memory Test	Fair
Examination, National Defense	96-1/4	Auto Driving	Satisfactory
Laboratory Examination	96	Moot Court	Good
NMVT Special Interview Test	Excellent	Uniform Crime Reporting	93
Searches at Crime Scene	--	Practical Public Speaking	Good
Fingerprint Identification	92	Practical Photo Problem	Above Average

Firearms Training

Hip Shooting:	92
Practical Pistol Course:	84
Shotgun:	100
.30 Rifle:	89
Machine Gun:	93

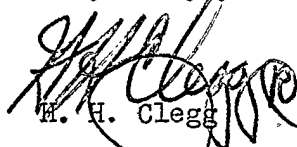
Mr. Tolson TD-5
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

WRG APR 25 1942
APR 25 1942

Felt is 28, married, has no children and comes from Twin Falls, Idaho. He received his A.B. degree from the University of Idaho in 1935 and his LL.B. degree from George Washington University in 1940. He has served as Assistant Secretary to Senator D. Worth Clark in Washington from 1935 until June, 1941, at which time he became an Attorney-Examiner for the Federal Trade Commission.

Felt is tall and husky and presents a neat, mature appearance. He has a quiet and unassuming personality. He needs contacts and a general roughening up. He should develop into an average Agent without difficulty.

Very truly yours,


H. H. Clegg

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 18, 1942

MEMORANDUM FOR MR. CLEGG *HC*

RE: William Mark Felt
Special Agent

This is to certify that the above-named trainee has been afforded an automobile driver's test. During this test, he operated the automobile in a satisfactory manner.

Respectfully,

A handwritten signature in cursive script, reading "F. M. Fawcett", is written over a horizontal line.

F. M. Fawcett
Counsellor
Class # 15
1/26/42 - 4/18/42

APR 18 1942
7

67 NOT RECORDED

160



Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

m Quantico, Virginia

March 23, 1942

MEMORANDUM FOR MR. CLEGG

Re: Special Agent WILLIAM MARK FELT
New Agents Class No. 15
1/26/42--4/18/42

I hereby certify that the above-named Special Agent is qualified in the use of all Bureau firearms and that he has made qualifying scores in each required firearms course.

Respectfully,

W. A. Clegg

MAR 30 1942

31

87-NOT RECORDED

Federal Bureau of Investigation
United States Department of Justice

1212 Esperson Building
Houston, Texas
July 4, 1942

Director
Federal Bureau of Investigation
Washington, D. C.

ECD 1-26-42

Re: W. MARK FELT
SPECIAL AGENT

Dear Sir:

Agent FELT reported at this office from the training school on April 23, 1942, and his seventy-five days at this office expire July 6th.

Since arrival here, he has spent some time upon an extended surveillance and has handled a variety of the simpler types of cases in and around Houston.

He is presently working on general assignment and has no particular assignments or commitments.

Very truly yours,

R. J. ABBATICCHIO JR.
Special Agent in Charge

RJA mls
67-975
AIRMAIL

67-276576-20

FEDERAL BUREAU OF INVESTIGATION	
JUL 7 1942	
Routed <i>52</i>	Recorded
Searched <i>53</i>	Checked
Numbered <i>66</i>	Filed <i>127</i>

THREE
84

Federal Bureau of Investigation
United States Department of Justice

1212 Esperson Building
Houston, Texas
July 4, 1942

Director
Federal Bureau of Investigation
Washington, D. C.

EOD 1-26-42

Re: W. MARK FELT
SPECIAL AGENT

Dear Sir:

With reference to Bureau teletype message of July 4, 1942, please be advised my special 45-day efficiency report upon Agent FELT was submitted under date of June 16, 1942. In the event it cannot be located at the Bureau, duplicate copies will be furnished upon receipt of a further request.

Very truly yours,

R. J. Abbaticchio Jr.
R. J. ABBATICCHIO JR.
Special Agent in Charge

RJA mls
67-975
AIRMAIL

4 JUL 10 1942

67-276576-21

FEDERAL BUREAU OF INVESTIGATION	
JUL 7 1942	
Routed <i>56</i>	Recorded <i>56</i>
Search <i>153</i>	Indexed <i>56</i>
Num' <i>16</i>	Filed <i>56</i>

THREE

Classification Symbols		
<u>FIELD</u>	<u>CAF</u>	<u>9</u>
(Service)	(Grade)	(Class)

As of August 16, 1942 based on performance during period from June 17, 1942 to August 15, 1942

W. MARK FELT Special Agent Federal Bureau of Investigation
 (Name of employee) (Title of position) (Bureau)

 (Division) (Section) (Subsection or unit) Houston, Texas
 (Field office)

ON LINES BELOW MARK EMPLOYEE	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.
 - (2) Mechanical skill.
 - (3) Skill in the application of techniques and procedures.
 - (4) Presentability of work (appropriateness of arrangement and appearance of work).
 - (5) Attention to broad phases of assignments.
 - (6) Attention to pertinent detail.
 - (7) Accuracy of operations.
 - (8) Accuracy of final results.
 - (9) Accuracy of judgments or decisions.
 - (10) Effectiveness in presenting ideas or facts.
 - (11) Industry.
 - (12) Rate of progress on or completion of assignments.
 - (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
 - (14) Ability to organize his work.
 - (15) Effectiveness in meeting and dealing with others.
 - (16) Cooperativeness.
 - (17) Initiative.
 - (18) Resourcefulness.
 - (19) Dependability.
 - (20) Physical fitness for the work.
 - (21) Effectiveness in planning broad programs.
 - (22) Effectiveness in adapting the work program to broader or related programs.
 - (23) Effectiveness in devising procedures.
 - (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
 - (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
 - (26) Effectiveness in instructing, training, and developing subordinates in the work.
 - (27) Effectiveness in promoting high working morale.
 - (28) Effectiveness in determining space, personnel, and equipment needs.
 - (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
 - (30) Ability to make decisions.
 - (31) Effectiveness in delegating clearly defined authority to act.

STATE AND ANY OTHER ELEMENTS CONSIDERED

Searched. *63/4*. Checked.

unhappy. / / /

25

HEAD OF INVESTIGATION

8-17-42 STANDARD
Deviations must be explained on reverse side of this form

	<i>Adjective rating</i>	<i>Numerical rating</i>	<i>Rating official</i>
All underlined elements marked plus, and no element marked minus	Excellent	1	GOOD
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3	
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or— a majority of underlined elements marked at least with a check, and minus marks on underlined elements over- compensated by plus marks on underlined elements	Good <u>X</u>	4, 5, or 6	Reviewing official
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8	
A majority of underlined elements marked minus	Unsatisfactory	9	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by (Signature) Special Agent in Charge August 16, 1942
(Signature) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) _____ (Title) _____ (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
10-26177-1 (Date) (Adjective rating) (Numerical rating)

Re: W. MARK FELT
SPECIAL AGENT

Houston
8/16/42

A special efficiency report is called for in view of Agent FELT's transfer from the Houston Office. I can add little to my 45-day report submitted on June 16th, last. The additional period in which this Agent has served at Houston has enhanced my opinion that he is somewhat above the average new Agent in his appearance as well as his ability to handle assignments with a minimum of supervision.

I believe that he is quite intelligent, impresses others quite favorably, and that he has a good future in the Bureau.


R. J. ABATICCHIO JR.
Special Agent in Charge

RJA mls
67-975

W.M.F.

REPORT OF EFFICIENCY RATING

REGULAR () ; PERIM ()
PROBATIONARY—1ST () 2D ()

Classification Symbols		
CAF	9	
(Service)	(Grade)	(Class)

As of 3/31/41 based on performance during period from 1/26/42 to 3/31/42

William Mark Felt Special Agent Federal Bureau of Investigation
(Name of employee) (Title of position) (Bureau)

Training and Inspection
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position.	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
	2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.	
	3. Before rating, become thoroughly familiar with instructions in the rating manual.	

- | | |
|---|---|
| ----- (1) Maintenance of equipment, tools, instruments. | ----- (21) Effectiveness in planning broad programs. |
| ----- (2) Mechanical skill. | ----- (22) Effectiveness in adapting the work program to broader or related programs. |
| ----- (3) Skill in the application of techniques and procedures. | ----- (23) Effectiveness in devising procedures. |
| ----- (4) Presentability of work (appropriateness of arrangement and appearance of work). | ----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| ----- (5) Attention to broad phases of assignments. | ----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates. |
| ----- (6) Attention to pertinent detail. | ----- (26) Effectiveness in instructing, training, and developing subordinates in the work. |
| ----- (7) Accuracy of operations. | ----- (27) Effectiveness in promoting high working morale. |
| ----- (8) Accuracy of final results. | ----- (28) Effectiveness in determining space, personnel, and equipment needs. |
| ----- (9) Accuracy of judgments or decisions. | ----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines. |
| ----- (10) Effectiveness in presenting ideas or facts. | ----- (30) Ability to make decisions. |
| ----- (11) Industry. | ----- (31) Effectiveness in delegating clearly defined authority to act. |
| ----- (12) Rate of progress on or completion of assignments. | |
| ----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no) | |
| ----- (14) Ability to organize his work. | |
| ----- (15) Effectiveness in meeting and dealing with others. | |
| ----- (16) Cooperativeness. | |
| ----- (17) Initiative. | |
| ----- (18) Resourcefulness. | |
| ----- (19) Dependability. | |
| ----- (20) Physical fitness for the work. | |

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
----- (B) -----
----- (C) -----

STANDARD Deviations must be explained on reverse side of this form	Rating	
	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or— a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair <u>X</u>	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by H. H. Clegg Assistant Director 7/28/42
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee JUL 30 1942 Report to employee _____
16-26177-1 (Date) (Adjective rating) (Numerical rating)

CHC

July 3, 1942

SAC HOUSTON

DESIRE YOU SUBMIT FORTYFIVE DAY EFFECIENCY REPORTS ON THE FOLLOWING SPECIAL
AGENTS IMMEDIATELY WM FELT JJ WELLS DE BRENNAN

HOOVER

COLLECT

67-102-1000000

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUL 4 1942

TELETYPE

RECEIVED

Federal Bureau of Investigation
United States Department of Justice

1212 Esperson Building
Houston, Texas
September 1, 1942

PERSONAL AND CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

Re: W. MARK FELT
SPECIAL AGENT

Dear Sir:

As of possible interest to the Bureau, I am attaching a copy of a memorandum addressed to me on August 14, 1942, by Agent FELT with reference to the employment of his wife by another Governmental agency.

Very truly yours,

RJA mls

Enc. *mls*

R. J. Abbatichio Jr.
R. J. ABBATICCHIO JR.
Special Agent in Charge

RECORDED

4 SEP 10 1942



276576-23

126

SEP 5 1942

FBI

[Signature]

Houston, Texas
August 14, 1942

MEMORANDUM SAC;

Re: W. MARK FELT
SPECIAL AGENT

This is with further reference to our conversation on August 11, 1942 concerning the employment status of my wife, Mrs. MARK FELT.

At the time of my appointment as a Special Agent with the Bureau, Mrs. FELT was employed as a clerk - stenographer with the Bureau of Internal Revenue, Washington, D. C. Mrs. FELT is still employed in that capacity, there being no break in her employment with the Bureau of Internal Revenue at any time.

Mrs. FELT would have resigned her position at the time the writer was assigned to the Houston Field Division but for the fact that she was desirous of completing five years' service with the Government, which would entitle her to permanent Civil Service eligibility for reinstatement. Accordingly, she took annual leave, which was from April 18, 1942 until approximately June 15, 1942. From on or about June 15, 1942 until July 17, 1942 Mrs. FELT was on leave without pay. On July 18, 1942 Mrs. FELT was ordered to report to the Houston Office of the Technical Staff of the Bureau of Internal Revenue for active duty. Mrs. FELT has been with the Technical Staff since that time.

As far as the records are concerned, Mrs. FELT has been continuously employed by the Government since on or about July 1, 1937.

Mrs. FELT has submitted her resignation to the Bureau of Internal Revenue, to be effective August 15, 1942.

W. MARK FELT
Special Agent

WMF:JM

FEDERAL BUREAU OF INVESTIGATION U. S. DEPARTMENT OF JUSTICE	
AUG 17 1942	
HOUSTON FIELD OFFICE	
ROUTED TO	FILE

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ()
PROBATIONARY—1ST ()

1-2642

Classification Symbols		
FIELD	CAF	9
(Service)	(Grade)	(Class)

As of September 28, 1942 based on performance during period from August 15, 1942 to Sept. 28, 1942

FELT, W. MARK

Special Agent

Federal Bureau of Investigation

(Name of employee)

(Title of position)

(Bureau)

U. S. Department of Justice

San Antonio

(Division)

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW MARK EMPLOYEE	1. Underline the elements which are especially important in the position.	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
	2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.	
	3. Before rating, become thoroughly familiar with instructions in the rating manual.	
✓ if adequate		
— if weak		
+ if outstanding		

- | | |
|---|---|
| ----- (1) Maintenance of equipment, tools, instruments. | ----- (21) Effectiveness in planning broad programs. |
| ----- (2) Mechanical skill. | ----- (22) Effectiveness in adapting the work program to broader or related programs. |
| ----- (3) Skill in the application of techniques and procedures. | ----- (23) Effectiveness in devising procedures. |
| ----- (4) Presentability of work (appropriateness of arrangement and appearance of work). | ----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| ----- (5) Attention to broad phases of assignments. | ----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates. |
| ----- (6) Attention to pertinent detail. | ----- (26) Effectiveness in instructing, training, and developing subordinates in the work. |
| ----- (7) Accuracy of operations. | ----- (27) Effectiveness in promoting high working morale. |
| ----- (8) Accuracy of final results. | ----- (28) Effectiveness in determining space, personnel, and equipment needs. |
| ----- (9) Accuracy of judgments or decisions. | ----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines. |
| ----- (10) Effectiveness in presenting ideas or facts. | ----- (30) Ability to make decisions. |
| ----- (11) Industry. | ----- (31) Effectiveness in delegating clearly defined authority to subordinates. |
| ----- (12) Rate of progress on or completion of assignments. | |
| ----- (13) Amount of acceptable work produced. (Is mark based on production records? (Yes or no)) | |
| ----- (14) Ability to organize his work. | |
| ----- (15) Effectiveness in meeting and dealing with others. | |
| ----- (16) Cooperativeness. | |
| ----- (17) Initiative. | |
| ----- (18) Resourcefulness. | |
| ----- (19) Dependability. | |
| ----- (20) Physical fitness for the work. | |

RECORDED
67-276576-24
OCT 13 1942
FEDERAL BUREAU OF INVESTIGATION
ROUTED TO _____ RECORDED _____
SEARCHED _____ CHECKED _____
NUMBERED _____ FILED _____

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
(B) _____
(C) _____

STANDARD

Deviations must be explained on reverse side of this form

- 8-17
- | | | |
|--|------------------|------------------|
| All underlined elements marked plus, and no element marked minus | Adjective rating | Numerical rating |
| A majority of underlined elements marked plus, and no element marked minus | Excellent | 1 |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements | Very good | 2 or 3 |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | Good | 4, 5, or 6 |
| A majority of underlined elements marked minus | Fair | 7 or 8 |
| | Unsatisfactory | 9 |

Adjective rating
Numerical rating
Rating official GOOD

Memo to Mr. Glavin
10-15-42 mmm
Reviewing official RRR

On the whole, do you consider the conduct of this employee to be satisfactory? (Yes or no) (See back of form)

Rated by M. W. ACERS Special Agent in Charge 9/28/42
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

W.M.F.

San Antonio, Texas
September 28, 1942

ADDENDUM:

RE: SPECIAL AGENT W. MARK FELT
45-DAY EFFICIENCY REPORT

This 45-day efficiency report is being submitted on Special Agent W. MARK FELT in view of his arrival at the San Antonio Field Division on August 15, 1942 under transfer from the Houston Field Division.

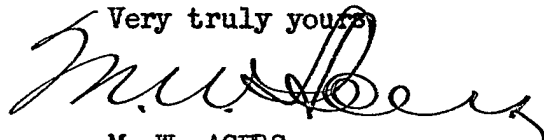
Agent FELT is 29 years of age and is married. He is a second office agent. He presents a neat appearance and makes excellent contacts with law enforcement officers. He has a good knowledge of the Bureau's work for the length of time he has been in the Bureau's service, and he possesses initiative and is anxious to succeed. His work requires a minimum of supervision.

Agent FELT has been on road trips and has been assigned to work at the Resident Agency at Waco, Texas for the greater portion of his time at this office. He possesses initiative and is loyal to the Bureau and to this office.

Agent FELT is proficient in the maintenance and operation of an automobile and is also qualified in the use of the Bureau's firearms. He prepares good reports and good rough drafts. His dictation is good and he is a fairly good typist. He has not yet had an opportunity to testify in Federal Court; however, he has made a satisfactory appearance before the U. S. Commissioner.

This agent appears to learn quickly. He follows his work through to a logical conclusion with a minimum of supervision. It is believed that, with an average amount of supervision, he will become a better than average Special Agent.

Very truly yours,



M. W. ACERS
Special Agent in Charge

MWA:SS
Read and Initialed:

WMF

September 28, 1942

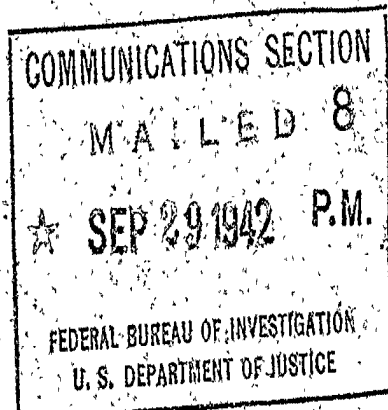
Mr. W. Mark Felt
Federal Bureau of Investigation
U. S. Department of Justice
San Antonio, Texas

Dear Sir:

Mr. Tolson _____ This will acknowledge the receipt of your contribution of
Mr. E. A. Tamm \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Clegg _____ participating Special Agent of the Bureau who dies, from any cause
Mr. Glavin _____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Ladd _____ ment will be made for death by self-destruction after the Agent
Mr. Nichols _____ has been a member of the fund for two years.

Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

Sincerely yours,



E. Hoover

John Edgar Hoover
Director

2 SEP 30 1942
NOT RECORDED

J. P.

**Federal Bureau of Investigation
United States Department of Justice**

9/14/42

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name MRS. AUDREY ROBINSON FELT Address 1509 W. Woodlawn
San Antonio, Texas
Relationship Wife Dated 9/14/42

Very truly yours,

W. Mark Felt

W. MARK FELT
Special Agent

San Antonio
52



ack'd 9-23-42

9-23-42

WILLIAM MART FELT

SPECIAL AGENT

ENTERED ON DUTY

January 26, 1942

SALARY

\$3200

OFFICE OF PREFERENCE

Los Angeles
San Francisco
Seattle

EXAMINATIONS

Manual of Rules & Regulations
Manual of Instructions

99
90

SAC ABBATICCHIO:

Felt entered the service January 26, 1942, and Houston is his first office. He has worked principally in the headquarters city, and is a very polite individual who is conscientious and slightly above average for a new man. I rate him as good.

SAC KITCHIN:

Felt is 28 years of age, married, no children, a native of Twin Falls, Idaho, where he was employed with the Federal Trade Commission as an attorney for seven months. He is a tall, nice looking young man, has a good personality, appears to be intelligent, shows promise of development. My rating is good.

Inspection Report, Houston Office
8/3-13/42
SAC Kitchin



HHH:mmm

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.
October 15, 1942

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin ☒ _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

MEMORANDUM FOR MR. GLAVIN

RE: WILLIAM MARK FELT
Special Agent

Entered on duty	1-26-42
Reported to field	4-22-42
Present grade and salary	CAF-9 \$3200
Last salary change	
Accounting course	Not enrolled.
Marksmanship	Expert.
Qualified in all firearms:	Yes.
Failed to qualify with:	None.

REMARKS

At the conclusion of his training period, Mr. Clegg said he presented a mature appearance; that he had a quiet and unassuming personality; that he needed contacts and a general roughening up; and that he should develop into an average agent without difficulty. On 3-31-42 Mr. Clegg gave him an adjective rating of Fair.

On 4-22-42 he was assigned to Houston. On 6-16-42 SAC Abbaticchio gave him an adjective rating of Good and said he seemed to be a trifle more mature than the usual new agent; that he seemed to be a very polite individual who was conscientious and willing to work; that his firearms scores had been a little above average; that he was still lacking in investigative experience but appeared to learn rather quickly; and that his development had been and would continue to be entirely satisfactory. During an inspection of the Houston Office, 8-3 to 8-13-42, SAC Kitchin said he was intelligent and showed promise of development.

On 8-16-42 SAC Abbaticchio gave him an adjective rating of Good and said that he was somewhat above the average new agent in his appearance as well as his ability to handle assignments with a minimum of supervision; that he was quite intelligent, impressed others quite favorably, and had a good future in the Bureau. On 8-17-42 he was transferred to San Antonio.

On 9-28-42 SAC Acers gave him an adjective rating of Good and said he made excellent contacts with law enforcement officers; that he had a good knowledge of the Bureau's work for the length of time he had been in the service; that he possessed initiative; that his work required a minimum of supervision; that he prepared good reports and good rough drafts; that he was a good dictator; that he had made a satisfactory appearance before the U.S. Commissioner; that he learned quickly, followed his work to a logical conclusion; and that with average supervision, he would become a better than average agent.



I recommend grade CAF-10 at \$3500 per annum.

Respectfully,

Harris H. Huston

November 5, 1942

Mr. W. Mark Felt
Federal Bureau of Investigation
United States Department of Justice
Post Office Box 1620
San Antonio, Texas

Dear Mr. Felt:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from Special Agent, \$3200 per annum in Grade GAF 9 to Special Agent, \$2600 per annum in Grade GAF 10, effective November 1, 1942.

Sincerely yours,

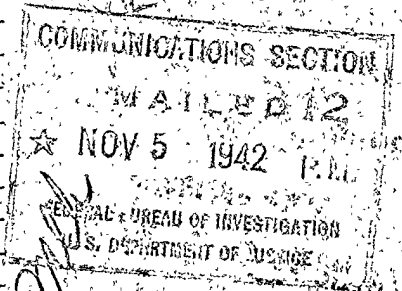
John Edgar Hoover
Director

Enclosure

CC: SAC - San Antonio
CCO - Selective Service

76576-26
NOV 6 1942
Searched 22 Indexed 22
Numbered 22 Filed 22

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



[Handwritten signature]

DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

RGF:rh

October 22, 1942

Mr. W. Mark Felt
Federal Bureau of Investigation
Department of Justice

Dear Mr. Felt:

You are hereby transferred from one position to another in
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 9 Salary: \$3200 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
(National Defense) FIELD

To

Position: Special Agent

Assignment:

Grade: CAF 10 Salary: \$3500 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation"
(National Defense) FIELD

Effective: November 1, 1942

Respectfully,

Francis Biddle

Attorney General

By the Attorney General:

(signed) James Rowe, Jr.³

The Assistant to the Attorney General.
Additional Position

*9/23/42
file
11-5-42
W. J. M.*

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. W. Mark Volt

Date

October 22, 1942

New appointment ☐Transfer ☐Promotion ☒Separation ☐

PRESENT STATUS

1. Title: Special Agent

2. Grade: CAF 9

3. Salary: \$3300 per annum

4. Seat of Government: ☐
Field: ☒

5. Division:

6. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 10

9. Salary: \$3500 per annum

10. Seat of Government: ☐
Field: ☒

11. Division:

12. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

13. Effective: November 1, 1942

14. Position: Additional: ☐
Vice: ☐
Identical: ☐

15. Remarks:

Respectfully submitted,

Mr. Tolson

Mr. E. A. Tamm

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Mr. Carson

Mr. Coffey

Mr. Hendon

Mr. Kramer

Mr. McGuire

Mr. Quinn Tamm

Mr. Nease

Miss Gandy

Director, Federal Bureau of Investigation

COMMUNICATIONS SECTION

MAILED 1

OCT 22 1942 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

07-NOV RECORDED

Funds Available

68

HIT



JPM:CMM

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

November 6, 1942

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffee _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

MEMORANDUM FOR MR. GLAVIN

RE: ~~WILLIAM~~ MARK FELT ^{O (m)} *Smeltzer*
SPECIAL AGENT

On November 4, 1942, Mr. Hendon advised the above-named Agent would be satisfactory for transfer to Division Five as a Supervisor.

On November 6, 1942, I spoke to Mr. Acers and he advised Agent Felt had no official commitments that would interfere with such a transfer and that he would talk to the Agent to see if he had any personal matters that would interfere with the transfer. He said unless he advised by tomorrow, it could be presumed Agent Felt would be able to make this transfer.

Mr. Acers commented Agent Felt was a good man, used his own initiative and had received some pretty good general investigative experience. He was of the opinion he would make good as a supervisory employee.

RECOMMENDATION: It is recommended that Special Agent Felt be transferred to Division Five as a Supervisor.

Respectfully,

J. P. Mohr

NOV 7-276576-27

Searched	6	Recorded
Indexed	6	Classified
Numbered	6	Filed
NOV 11 1942			
FEDERAL BUREAU OF INVESTIGATION			

FC



100-100

November 13, 1942

Mr. W. Ledru Koontz
Chairman
Local Board Number 24
Selective Service System
1219 Good Hope Road, S. E.
Washington, D. C.

~~CONFIDENTIAL~~

Dear Mr. Koontz:

Reference is made to the Selective Service case of Mr. W. Mark Felt who is employed in this Bureau as a Special Agent, and who is duly registered at your Board as Order Number 2931. You will recall that this registrant has been placed in Class III-A due to a dependency and that deferment has also been requested by me in order to show his position here at the Bureau.

In accordance with the Selective Service regulations, I desire to advise you that Mr. Felt, in view of his increased experience and length of service, has now been promoted to the salary of \$3500 per annum. This information is being furnished to you in order that you will, at all times, have a complete set of facts with regard to this case.

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED 1
NOV 14 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION U. S. DEPARTMENT OF JUSTICE

67-2765-26
FEDERAL BUREAU OF INVESTIGATION
NOV 16 1942
Routed <u>56</u> Forwarded <u>1</u>
Searched <u>6</u> Checked <u>1</u>
Numbered <u>2</u> Filed <u>163</u>

For

28

JOHN EDGAR HOOVER
DIRECTOR



DML:LHH

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

December 2, 1942

MEMORANDUM FOR THE CHIEF CLERK

RE: W. MARK FELT
Special Agent
CAF 10, \$3,500
EOD 1/26/42

Mr. Tolson_____
Mr. E. A. Tamm_____
Mr. Clegg_____
Mr. Glavin_____
Mr. Ladd_____
Mr. Nichols_____
Mr. Rosen_____
Mr. Tracy_____
Mr. Carson_____
Mr. Coffey_____
Mr. Hendon_____
Mr. Kramer_____
Mr. McGuire_____
Mr. Harbo_____
Mr. Quinn Tamm_____
Tele. Room_____
Mr. Nease_____
Miss Beahm_____
Miss Gandy_____

The above-named employee entered on duty in the Security Division December 2, 1942, on transfer from the San Antonio Field Division and has been assigned to the Espionage Section.

A report of his progress will be submitted at the expiration of forty-five days.

Very truly yours,

D. M. Ladd

cc-Mr. Nease
Mr. Seyfarth
Mr. Tamm

07-276576-29

Routed. 12	Recorded.....
Searched. 31	Checked.....
Numbered. 3	Indexed.....
DEC 10 1942	
FEDERAL BUREAU OF INVESTIGATION	

THREE



JOHN EDGAR HOOVER
DIRECTOR



JSR:EJK

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

November 30, 1942

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE

November 9 TO November 20, 1942

SPECIAL AGENT - W. MARK FELT

EOD - 1-26-42

GRADE - CAF 10

SALARY - \$3500

ASSIGNED TO - San Antonio

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:

Notebook	Excellent
Written Examination	90
Hip Shooting	90
Practical Pistol Course	90
Shotgun	100
.30 Rifle	67
Machine Gun	100
General Firearms Ability	Good

REMARKS: Interviewing Official - Mr. Harry M. Kimball

"Special Agent Felt makes a neat appearance and has a splendid personality. I believe this Agent is well above the average new Special Agent and that with added experience he should develop into an excellent employee. He is mature and well advanced in thought and during my discussion with him indicated that he has a generally good knowledge of Bureau work. I believe this Agent has definite administrative and executive ability and his progress should be watched closely."

"Special Agent Felt advised he had no personal problems which he cared to discuss with the Bureau nor did he have any suggestions concerning the Bureau work."

67

Numbered 7 Filed

Very truly yours,
FEDERAL BUREAU OF INVESTIGATION

H. H. Clegg



JSR:EJK

November 27, 1942

~~CONFIDENTIAL~~

Special Agent in Charge
San Antonio, Texas

RE: W. MARK FELT
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from November 9 to November 20, 1942.

He attained the following grades:

Notebook
Written Examination

Excellent
90

Hip Shooting
Practical Pistol Course
Shotgun
.30 Rifle
Machine Gun

90
90
100
67
100

NOV 28 1942

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

John Edgar Hoover
Director

COMMUNICATIONS SECTION

NOV 27 1942 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

cc- W. Mark Felt

ENC: MGD

December 16, 1942

Mr. W. Ledru Koontz
Chairman
Local Board Number 24
Selective Service System
1219 Good Hope Road, S. E.
Washington, D. C.

Dear Mr. Koontz:

Reference is made to the Selective Service case of Mr. William Mark Felt, who is registered at your Board as Order Number 2931. You will recall that he has been placed in Class III-A, and that deferment was requested by me in order to show his position as a Special Agent of this Bureau. Recently, you forwarded D.S.S. Form 42-B to him for execution in this matter.

I am transmitting herewith the above mentioned form, which has been executed by Mr. Felt and by me. In connection with my previous request for deferment for him, I shall keep you promptly advised as to any change whatsoever in his occupational status with this Bureau.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

Enclosure

Registered

Return Receipt Requested

cc: SAC-Canton

U.S. DEPT. OF JUSTICE
DEC 17 1942
RECEIVED READING ROOM
DEC 16 8 07 PM '42

276576-30
100-53

437163

[Handwritten signature]

Local Board No. 24
1219 Good Hope Road, S.E.
Washington, D.C.

(LOCAL BOARD DATE STAMP WITH CODE)

OCCUPATIONAL CERTIFICATION
FOR REGISTRANTS DEFERRED BY
REASON OF DEPENDENCY

To William Mark Felt Order No. 2931
(Name of registrant)

For the purpose of obtaining current information on your present employment, you are requested to fill out this form and have it certified by your employer. This form should be completed, certified, and re-
turned to your local board at the address stamped above, on or before DEC 15 1942
(Date)

W. Hedra
(Signature of local board member or clerk)

TO BE FILLED OUT BY THE REGISTRANT

- (1) The job I am now working at is (give full title, such as construction draftsman, automatic turret-lathe operator, dairy farm hand, stationary engineer, shipping clerk, salesman, etc.).

SPECIAL AGENT

- (2) I do the following kind of work in my present job (be specific—give a brief statement of your duties)

INVESTIGATE VIOLATION OF FEDERAL LAWS, INCLUDING ESPIONAGE,
SABOTAGE, AND RELATED NATIONAL DEFENSE STATUTES.

- (3) My employer is FEDERAL BUREAU OF INVESTIGATION
(Name of organization or proprietor, not foreman or supervisor. If working for yourself, write "self-employed")

DEPT. OF JUSTICE BUILDING, WASHINGTON, D.C.
(Address of place of employment—Street or rural route, city, and State)

- (4) The business in which I work is U.S. GOVERNMENT
(Give specific kind of farm, factory, mine, public utility, store, or other establishment or business where you work)

W. Mark Felt
(Signature of registrant)

TO BE FILLED OUT BY THE EMPLOYER

(If the registrant is self-employed, this certification of employer should be completed and signed by the registrant.)

- (1) The principal product or service of this business is investigation of violations of Federal
(Describe specifically, aircraft, railroad transportation, public accounting, milk and butter, etc.)
Statutes, including espionage, sabotage, sedition, etc.

I, J. Edgar Hoover, do hereby certify that the above statements of the
(Name of person certifying) registrant and employer are correct.

Federal Bureau of Investigation
(Firm name)

(Signature of person certifying)

Director

(Title)

H.C.

Federal Bureau of Investigation
United States Department of Justice

San Antonio, Texas
December 5, 1942

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-07-2009

PERSONAL AND ~~CONFIDENTIAL~~

Director
Federal Bureau of Investigation
Washington, D. C.

Re: W. MARK FELT
SPECIAL AGENT

Dear Sir: *dit mh*

Transmitted herewith are the field personnel file, *field file*
firearms record card and leave record card of the above indicated
Agent who recently departed from this office under transfer to
the Bureau. Leave slips representing the leave taken by this
employee are also transmitted herewith.

Likewise forwarded herein is a special efficiency report
submitted on Agent FELT, and it is requested that he be given
the opportunity to read and initial this report.

Very truly yours,

M. W. ACERS

M. W. ACERS
Special Agent in Charge

MWA:ALC
Enclosures

REGISTERED MAIL
RETURN RECEIPT REQUESTED

7 JAN 17 1943

RECORDED	67-276 576-32
Routed <i>25</i>	
Search <i>3</i>	
Index <i>7</i>	
DEC 22 1942	
FEDERAL B	

WMA
WMA

FILES SECTION *H.C.*



MEMORANDUM TO:

DATE 12/1 1942

FILE _____

S.A.C.

ASSIGN TO
ACKNOWLEDGE

TITLE: _____

AGENT _____

EXPEDITE REPORT
FILE

CLERK _____

PREPARE REPLY
BRING FILE

STENOGR. _____

SEE ME

OFFICE:

PREPARE SUMMARY

RECORD & PREPARE ASSIGNMENT CARDS

BUREAU

*SUBMIT REPORT ON OR BEFORE _____

SEND SERIALS _____

TO: _____

SEE REPORT DATED _____

Undeveloped leads in your
district awaiting attention

FOR PERSONNEL FILE OF AGENT W. M. FELT.

*N.B. Delinquent or expedite cases routed to you for
report or attention must be covered not later than date
indicated - otherwise return this with explanation at once.

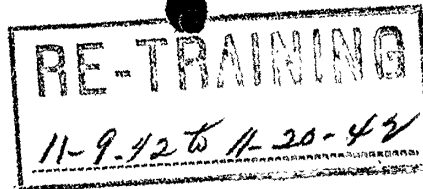
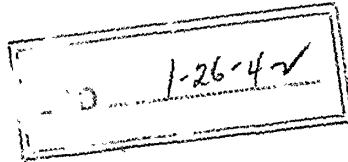
NAME	EXAMINATION ON MANUALS	NOTES
[REDACTED]	89	V.G.
HOLLMAN	90	G
HOLLOMAN, F.C.	89	V.G.
[REDACTED]	82	V.G.
[REDACTED]	95	V.G.
[REDACTED]	90	V.G.
NEAL, T.E.	On special	V.G.
[REDACTED]	89	V.G.
[REDACTED]	85	V.G.
[REDACTED]	88	V.G.
[REDACTED]	95	V.G.
[REDACTED]	96	V.G.
POWERS, E.J.	92 $\frac{1}{2}$	V.G.
[REDACTED]	80	V.G. b6 b7C
[REDACTED]	88	V.G.
[REDACTED]	90	V.E.
[REDACTED]	88	V.G.
[REDACTED]	74 $\frac{1}{2}$	V.G.
[REDACTED]	82 $\frac{1}{2}$	G
SWAN, E.J.	95	G
[REDACTED]	83	V.G.
[REDACTED]	88 $\frac{2}{3}$	V.G.
[REDACTED]	97	V.G.
[REDACTED]	91 $\frac{1}{2}$	V.G.
[REDACTED]	95	V.G.
WALSH, T.	In-Service	
WHITE, J.C.	96	G
[REDACTED]	90	V.G.
WINTON, R.H.	90	V.G.

M. Powers

SAN ANTONIO FIELD DIVISION
QUARTERLY CONFERENCE OF AGENTS
November 19, 20, 1942

NAME	EXAMINATION ON MANUALS	NOTES
[REDACTED]	90	G
ANDERSEN, R.A.	85	G
[REDACTED]	90	G
[REDACTED]	93	V.G.
BOULIGNY, L.A.	66	G
[REDACTED]	85	V.G.
[REDACTED]	93½	V.G.
[REDACTED]	88	V.G.
CALDWELL, F.B.	94	V.G.
CARLSON, G. W.	93	V.G.
CRISMAN, C.C.	82	V.G.
[REDACTED]	On Special	b6 b7C
[REDACTED]	96½	G
DENCE, W. E.	94	V.G.
DEWEY, A.A.	On Special	
DEYOE, J.M.	81	V.G.
[REDACTED]	90	G
[REDACTED]	83	V.G.
[REDACTED]	73½	V.G.
ELICH, J.F.	In Washington	
[REDACTED]	99	G
FELT, W.M.	In-Service	
[REDACTED]	95	V.G.
GIBBONS, R.D.	89	V.G.
HALEY, E.	93	V.G.
HAY, J.F.	87	G

3 JAN 1 1943



San Antonio, Texas
December 5, 1942

ADDENDUM:

Re: SPECIAL AGENT W. MARK FELT
SPECIAL EFFICIENCY REPORT

This special efficiency report is being submitted on Special Agent W. MARK FELT in view of his transfer from the San Antonio Field Division to the Bureau, on November 27, 1942.

Agent FELT is 29 years of age and is married. He arrived at the San Antonio Field Division on August 15, 1942, on transfer from the Houston Field Division. He presents a neat appearance and makes excellent contacts with law enforcement officers. He has a good knowledge of the Bureau's work for the length of time he has been in the Bureau's service, and he possesses initiative and is anxious to succeed. His work requires a minimum of supervision.

Dist. 12-1
Agent FELT has been on road trips and has been assigned to work at the Resident Agency at Waco, Texas, for the greater portion of his time at this office. He has been given a general background in his assignments. He is loyal to the Bureau.

Agent FELT is proficient in the maintenance and operation of an automobile and is also qualified in the use of the Bureau's firearms. He prepares good reports and good rough drafts. His dictation is good and he is a fairly good typist. He did not have an opportunity to testify in Federal Court while assigned to this office, but his appearances before the U. S. Commissioner were satisfactory. He learns quickly and follows his work through to a logical conclusion with a minimum of supervision.

From the manner in which Agent FELT handled his work in the San Antonio Field Division, it is believed that he possesses supervisory ability and some administrative ability. It is believed that Agent FELT will continue to develop in the Bureau's service and will definitely be an asset to the Bureau.

RECORDED 67-276 576-311
Very truly yours,
[Signature]
M. W. ACERS,
Special Agent in Charge
[Signature]

MWA:ALC

Read and initialed:

[Signature]

REPORT OF EFFICIENCY RATING

REGULAR () ; INTERIM ()
PROBATIONARY—1ST () 2D ()

Classification Symbols		
FIELD	CAF	10
(Service)	(Grade)	(Class)

As of December 5, 1942 based on performance during period from August 15, 1942 to November 27, 1942

FELT, W. MARK Special Agent Federal Bureau of Investigation
(Name of employee) (Title of position) (Bureau)
U. S. Department of Justice San Antonio
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
 - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative,
supervisory, or
planning ☐
All others ☒

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus -----
- A majority of underlined elements marked plus, and no element marked minus -----
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements -----
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks -----
- A majority of underlined elements marked minus -----

Adjective rating	Numerical rating
Excellent -----	1
Very good <u>X</u> -----	2 or 3
Good <u>X</u> -----	4, 5, or 6
Fair -----	7 or 8
Unsatisfactory -----	9

Adjective rating Numerical rating

Rating official VERY GOOD

Reviewing official -----

On the whole, do you consider the conduct of this employee to be satisfactory? ----- (See back of form)
(Yes or no)

Rated by M. W. ACERS Special Agent in Charge 12-5-42
(Signature of rating official) (Title) (Date)

Reviewed by -----
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- Report to employee -----
(Date) (Adjective rating) (Numerical rating)

Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	✓
Mr. Ladd	
Mr. Nichols	W
Mr. Rosen	W
Mr. Tracy	W
Mr. Carson	
Mr. Coffey	
Mr. Herdon	
Mr. Kramer	
Mr. McGuire	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

Blb

FBI SAN ANTONIO 12-22-42 1037 XXX 937 AM CWT JR
 DIRECTOR
 CORN

RETEL DECEMBER NINETEEN LAST, TRANSFER EFICIEN Y REPORT ON SA WM FELT
 MAILED TO BUREAU DECEMBER FIFTEEN LAST.

ACERS

ACK

ED

10-38 AM OK FBI WASH DC CL

Rpt, Recd
 6 JAN 3 1943

RECORDED

-33
 DEC 21 1942
W
W

RE-TRAINING

11-9 to 11-30-42

WILLIAM MARK FELT, Special Agent

1-26-42

Mr. Felt has been assigned to the Espionage Unit as a supervisor on general German espionage cases since December 1, 1942. He has exhibited a thoroughness in his work, is enthusiastic, conscientious, and is amenable to suggestion. He follows up his work logically and voluntarily works overtime in order to keep up with his assignments. Mr. Felt presents a neat appearance and has a pleasant personality. He is above average in ability and intelligence and has shown marked improvement since first being assigned to the Espionage Unit. It is believed that his ability as a supervisor will continue to improve and I would grade him as good, with potentialities.

2 JAN 27 1943

RECORDED

67-276576-34
35
26
3 JAN 21 1943
FBI - NEW YORK

12-1

[Signature]

REPORT OF REGULAR () ; INTERIM ()
PROBATIONARY—1ST () 2D ()
EFFICIENCY RATING

1-26-42
Classification Symbols

(Service) (Grade) (Class)

As of January 15, 1943 45 day report based on performance during period from December 1, 1942 to January 15, 1943

William Mark Felt

Special Agent

Federal Bureau of Investigation

(Name of employee)

(Title of position)

(Bureau)

Security

Espionage

(Division)

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
 - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative,
supervisory, or
planning _____ ☐

All others _____ ☐

----- (1) Maintenance of equipment, tools, instruments.

----- (2) Mechanical skill.

----- (3) Skill in the application of techniques and procedures.

----- (4) Presentability of work (appropriateness of arrangement and appearance of work).

----- (5) Attention to broad phases of assignments.

----- (6) Attention to pertinent detail.

----- (7) Accuracy of operations.

----- (8) Accuracy of final results.

----- (9) Accuracy of judgments or decisions.

----- (10) Effectiveness in presenting ideas or facts.

----- (11) Industry.

----- (12) Rate of progress on or completion of assignments.

----- (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)

----- (14) Ability to organize his work.

----- (15) Effectiveness in meeting and dealing with others.

----- (16) Cooperativeness.

----- (17) Initiative.

----- (18) Resourcefulness.

----- (19) Dependability.

----- (20) Physical fitness for the work.

----- (21) Effectiveness in planning broad programs.

----- (22) Effectiveness in adapting the work program to broader or related programs.

----- (23) Effectiveness in devising procedures.

----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.

----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.

----- (26) Effectiveness in instructing, training, and developing subordinates in the work.

----- (27) Effectiveness in promoting high working morale.

----- (28) Effectiveness in determining space, personnel, and equipment needs.

----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.

----- (30) Ability to make decisions.

----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

RE-TRAINING

(A)

(B)

(C)

11-9 to 11-20-42

STANDARD

Deviations must be explained on reverse side of this form

12-1-42
All underlined elements marked plus, and no element marked minus

A majority of underlined elements marked plus, and no element marked minus

All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements

A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks

A majority of underlined elements marked minus

Adjective rating Numerical rating

Excellent 1

Very good 2 or 3

Good 4, 5, or 6

Fair 7 or 8

Unsatisfactory 9

Rating official Good

Reviewing official

On the whole, do you consider the conduct of this employee to be satisfactory? (See back of form) (Yes or no)

Rated by [Signature] (Signature of rating official)

Section Chief

January 15, 1943

(Title)

(Date)

Reviewed by [Signature] (Signature of reviewing official)

Assistant Director

January 16, 1943

(Title)

(Date)

Rating approved by efficiency rating committee

Report to employee

(Adjective rating)

(Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

JAN 23 7 12 PM '43
REC'D-CH. CLK. OFF.
F B I
U. S. DEPT. OF JUSTICE

NOTICE OF CLASSIFICATION

Registrant William Mark Felt Order No. 2931

has been classified in Class 3-B (Until , 19)
(Insert Date for Class II-A and II-B only)

by ☒ Local Board

☐ Board of Appeal (by vote of to)

☐ President

Jan. 9, 1943
(Date of mailing)

W. Hedrick Kountz
Member of Local Board.

NOTICE OF RIGHT TO APPEAL

Appeal from classification by local board or board of appeal must be made by signing appeal form on back of questionnaire at office of local board, or by filing written notice of appeal, within ten days after the mailing of this notice.

Before appeal, a registrant may file a written request for appearance within the same ten-day period; and, if he does so, the local board will fix a day and notify him to appear personally before the local board; if this is done, the time to appeal is extended to ten days beyond the day set by the local board for such appearance.

There is a right in certain dependency cases, of appeal from appeal board decision to the President; see Selective Service Regulations.

The law requires you—To keep in touch with your local board. To notify it of any change of address.
To notify it of any fact which might change classification.

D. S. S. Form 57 (Rev. 4-13-42)

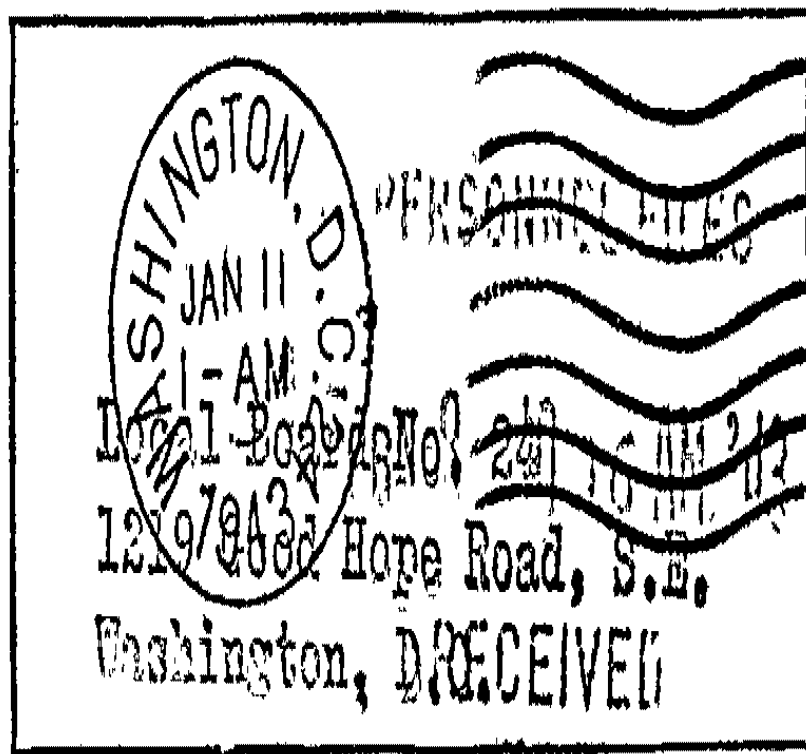
16--19071-1

U. S. GOVERNMENT PRINTING OFFICE

67-276576-35

SELECTIVE SERVICE

Penalty for Private Use to Avoid
Payment of Postage, \$300



(Local Board Date Stamp With Code)

OFFICIAL BUSINESS

J. Edgar Hoover

F. B. I. Dept. of Justice

Washington, D. C.

16-19071-2

LOCAL BOARD NO. 24,
1219 Good Hope Road, S. E.
Washington, D. C.

The case of...William Mark Felt.....

Order No.....2931...., has been reopened. Any evidence you wish the

local board to consider should be submitted to it in writing before

the..14th day of.....May.....19.43..., at which time the board

intends to make a new determination of the registrant's classification.

*p. 2 S. Jones 42-7
5-4-43
Wm*

10 MAY 6 1943
Member of Local Board
RECORDED
67-2115-1
36
3 MAY 1943
FEDERAL BUREAU OF INVESTIGATION
JUL 1943

Lad

March 12, 1943

Mr. W. Mark Felt
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

Mr. Tolson _____
Mr. E. A. Tamm _____ This will acknowledge the receipt of your contribution of
Mr. Clegg _____ \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Coffey _____ participating Special Agent of the Bureau who dies, from any cause
Mr. Glavin _____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Ladd _____ ment will be made for death by self-destruction after the Agent
Mr. Nichols _____ has been a member of the fund for two years.

Mr. Rosen _____

Mr. Tracy _____

Mr. Carson _____

Mr. Hendon _____

Mr. McGuire _____

Mr. Mumford _____

Mr. Harbo _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 6

MAR 12 1943 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Sincerely yours,

John Edgar Hoover
Director

MAR 13 1943
67-101-RECORDED
85



Federal Bureau of Investigation
United States Department of Justice

2/5/43

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name MRS. AUDREY R. FELT Address #1804 2355 24TH ST. S.E. WASHINGTON, D.C.
Relationship WIFE Dated FEB. 5, 1943

Very truly yours,

Siv. Fine



2-1-5
Feb 3/17/43
W. Mark Felt
Special Agent
W. MARK FELT

COPY vs

February 21, 1945

PERSONAL AND CONFIDENTIAL

SAC, New York

Dear Sir:

Reference is made to my personal and confidential communication to you of September 22, 1943, wherein you were advised that certain Special Agent personnel assigned to the Seat of Government in supervisory positions would be assigned to your office for a period of two weeks to handle regular investigative matters.

The following Special Agents will report to your office at 8:30 A.M. Monday, February 26, 1945, for such assignments:

[REDACTED]
George E. Allen
W. Mark Felt

b6

b7C

It is desired that in the assignments made to these Special Agents they be assigned to security investigations during the first week of their assignment and to regular criminal investigative cases during the last week of their assignment. The cases should be assigned to these Agents prior to their arrival at your office and the necessary files and serials should be available for them so that there will be no time lost in commencing their investigative cases.

Very truly yours,

John Edgar Hoover
Director

4 MAR 1 2 1945

9

RECEIVED

May 8, 1943

Mr. W. Ledru Koontz
Chairman
Local Board Number 2
Selective Service System
1219 Good Hope Road, S. E.
Washington, D. C.

Dear Mr. Koontz:

Reference is made to your recent communication with regard to the Selective Service case of Mr. W. Mark Felt, who is duly registered at your Board as Order Number 2931. You will recall that Mr. Felt was placed in Class III-B due to a dependency and his employment status with this Bureau.

Under the provisions of Executive Order 9309, Section II, Paragraphs 2 and 3, the Chairman of the War Manpower Commission has approved a Regional Committee for the Federal Bureau of Investigation. All requests for occupational deferment made by this Bureau are reviewed and approved by the Agency Committee in question.

Under Section III, Paragraph 1 of Executive Order 9309, the key positions of the Federal Bureau of Investigation are to be passed upon by the Review Committee of the War Manpower Commission. Data covering such key positions have been furnished to that Review Committee and, functioning under the aforementioned Section, the Agency Committee of this Bureau, having determined that the aforementioned position is a key position, requests

Occupational deferment for Mr. Felt. In accordance with your request, I am transmitting herewith D.S.S. Form 42-A (Revised) which has been executed by me under date of May 4, 1943.

Mr. Coffey _____

Mr. Glavin _____ I appreciate your cooperation in this matter and should there be

Mr. Ladd any additional information you may desire with regard to this case, please

Mr. Nichols do not hesitate to call upon me. I shall keep you promptly advised of any

Mr. Rosen change in the occupational status of this registrant.

Mr. Tracy _____

Mr. Carson _____

Mr. Harbo _____

Mr. Hendon _____

Mr. McGuire _____

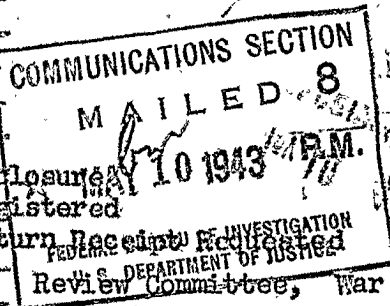
Mr. Mumford _____

Mr. Piper _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____



Sincerely yours,

John Edgar Hoover
Director

CC: Review Committee, War Manpower Commission
CC: Mr. Ladd

W. MARK FELT

2931

29

24

Washington

D.C.

Special Agent

See attachment. Mr. Felt is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

January 26, 1942

January 26, 1942

3500 annually

See attachment

B. A. Degree University of Idaho. LL. B. Degree George Washington University.

See attachment

See attachment

Federal Bureau of Investigation, United States Department of Justice

Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

AUTHORIZED GOVERNMENT REQUEST
AGENCY COMMITTEE
FEDERAL BUREAU OF INVESTIGATION

4th

May

43

Chairman

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. This Bureau has also been designated by Congress as the agency officially responsible for the tabulation and dissemination of police statistics for the entire country. Under an act of Congress these statistics are gathered and are distributed to thousands of interested police and affiliated agencies every six months so that trends in crime, crime records, and crime control can be known to those to whom it is of most interest. Further than this, the Federal Bureau of Investigation has been designated as the agency having jurisdiction over the classification and maintenance of fingerprint records not only on a national basis but on an international basis. The greatest depository of fingerprint records in the world is maintained by the Federal Bureau of Investigation in Washington, D. C. We have over sixty-three million sets of fingerprints on hand today and are receiving fingerprint records at a rate of approximately 115,000 each day. The military and naval authorities have issued orders that all employees of manufacturing plants operating under contracts with the War Department or Navy Department must be fingerprinted and their fingerprints sent to the Federal Bureau of Investigation for search against our existing files. Obviously the purpose of such an order is to ascertain the criminal background, if any, of persons who are occupying positions where they have access to confidential information and to eliminate from such positions those persons whose records indicate that their interests are not those of our government.

We are also receiving fingerprint records of all persons enlisting or being inducted into the army and other military and naval services. All employees of the Federal government are fingerprinted and their fingerprints searched through our files for prior criminal records, again for the purpose of guarding against the employment of persons in the Federal government whose backgrounds indicate that they might not function to the best interests of our government. We are receiving thousands of criminal fingerprints from all police agencies throughout the country and it is essential that these fingerprints be handled promptly and the contributing agency advised of any prior record so that justice may be intelligently administered. By means of this procedure the Federal Bureau of Investigation is able to identify thousands of fugitives from justice each year who otherwise might not be identified by local police agencies who do not have the benefit of prior criminal records as reflected on fingerprint cards which were made at the time of some previous arrest. Many such persons are wanted for a previous criminal act by some other law enforcement agency and are presently attempting to disguise their true identity through assuming a fictitious name. This ruse on their part is penetrated through the science of fingerprinting and the Federal Bureau of Investigation is enabled to advise the interested local law enforcement agency of the true identity of the individual and he can be held for appropriate prosecutive action, whereas if not identified, he quite possibly would have been released to continue his depredations against society.

Our criminological laboratory handles the scientific examination of evidence in cases investigated by the Federal and local law enforcement agencies. A very high percentage of the work presently being performed by the Technical Laboratory is in connection with the national war effort. Evidence collected in suspected sabotage cases is examined by the scientists in our laboratory who are qualified to handle examinations of almost any technical nature. The personnel in the Technical

Laboratory have been trained through education and experience to handle such subjects as analytical chemistry, qualitative and quantitative analysis, ballistics tests, microanalysis examinations, spectrographic examinations, cryptograph and cryptanalysis work, and many other highly technical examinations.

The Files Section of the Federal Bureau of Investigation contains files on hundreds of thousands of individuals whose activities are of the greatest importance to the country today. It is highly important that we maintain in the Files Section a nucleus of experienced personnel so that the information contained therein can be made readily available to the supervisory personnel of this Bureau and also be made available to other governmental agencies such as the State Department, Military Intelligence Division, Office of Naval Intelligence, and the Immigration and Naturalization service. It is most essential that only the most trusted employees be assigned to this work because of the highly confidential material that is contained in our files.

All of the functions of the Federal Bureau of Investigation are so closely inter-related that it is essential that qualified and experienced personnel be available not only to perform their own work but to train new employees. The Congress of the United States has passed several bills within the past year approving an increase in the personnel. When it is considered that the work of this Bureau is highly confidential it can be appreciated that the selection of personnel must be made with great care. It has been our experience that only one employee is obtained from every one hundred persons who have applied. It is necessary that each employee be investigated thoroughly so that there will be no possibility of having a person in our service who is not loyal to the United States. We have found that it is extremely difficult to secure qualified persons for almost any of the positions that are available. At the present time we have approximately 1,500 employees less than the number that has been authorized by Congress. Every effort is being made to obtain these additional employees as they are badly needed in order for us to properly carry on the work that has been assigned to us. We are endeavoring to obtain these additional persons without interfering in any way with the administration of the Selective Training and Service Act. In all positions where possible we are utilizing the services of female employees. With the exception of Special Agents' and Laboratory Scientists' positions, no appointment of male employees who may be eligible for military service are being made. It is absolutely necessary, however, that our experienced personnel be maintained so that the new personnel can be adequately supervised and trained.

All employees of the Federal Bureau of Investigation have been working at top speed to keep abreast of our duties. The regular work week has been extended to 48 hours, and it has been our experience in the past that an additional amount of overtime will be voluntarily performed by the employees of this Bureau in an effort to properly and expeditiously handle the tremendous volume of important work being referred to us in connection with the war effort. Obviously very little consideration can be given to replacing an experienced employee until such time as we are able to build up our present staff to the number authorized and needed.

Special Agents of the Federal Bureau of Investigation are given twelve weeks of training which embraces 535 hours of study. During that period of time they are trained not only in investigative techniques and procedures, but are qualified in the handling of firearms, mechanical devices, and technical devices in use by the Bureau. After entering the Field service which follows their training period, their skill, of course, increases with their length of service in the Field. It would

obviously, therefore, be impossible to adequately replace an experienced Special Agent until the replacement had been in the service an equal length of time.

The science of the classification of fingerprints is one of the most exacting in the world today. Employees in law enforcement organizations handling fingerprint activities are of a profession which demands the utmost skill and honesty in the practice of that profession. In the Federal Bureau of Investigation we train Fingerprint Technicians through classroom and practical study for a period of approximately six months. At the end of that time those employees are qualified to examine sets of fingerprints and to identify like sets. This science cannot be taught overnight and the loss of a fingerprint man at any stage of his training or employment is a severe blow to the Federal Bureau of Investigation at this time when we are receiving thousands of sets of prints from all of the coordinated activities of the Government and from local law enforcement agencies.

The Laboratory Scientists of the Federal Bureau of Investigation, all graduate scientists, are thoroughly schooled in the science of criminology and today are performing duties pertaining to the successful war effort one hundred percent of their time. Their training in this field, embracing all sciences of laboratory examination which includes cryptography, chemistry, ballistics, geology, serology, and many others, has been invaluable in the solving of espionage, sabotage, and other subversive activities. It is essential that these scientists many times perform their scientific work in the field under such conditions that they could not be replaced with employees not possessing their physical attributes.

Bureau employees in positions aforementioned and for whom deferments are requested possess technical and scientific skills which renders them irreplaceable to the Federal Bureau of Investigation at this time.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 4th day of May 19 43

Notary Public

CLASSIFICATION ADVICE

App. Not Req.



U. BOARD No. 24 34
 District of Columbia 001
 JUN 4 1943 024
 1217-19 Good Hope Rd., S.E.
 Washington, D. C.

(Local Board Date Stamp With Code)

June 4, 1943

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

William

(First name)

Mark

(Middle name)

Order No. 2931

has been classified in Class 2B

until November 6, 1943

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of _____ to _____).

☐ President.

DSS Form 59
 (Revised 3-29-43)

(See other side)

(Member or clerk of local board)

16-33835-1

RECORDED
 07-276576-37
 Routed.....Recorded.....
 Searched.....
 Numbered.....
 2 JUL 19 43
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON, D. C.

*noted
www/lwt*

*ack not rec
7/16 www/lwt*

W. K. Kountz

THREE

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

- (1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;
- (2) The written request states in what respect an occupational question is involved; and
- (3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class II-A, or Class III-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RHC:MK

October 8, 1943

MEMORANDUM FOR MR. D. M. LADD

Supervisor W. Mark Felt of the Espionage Section
advised me this morning that [redacted]
was [redacted]

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Piper _____
Mr. Starke _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

Respectfully,

R. H. Cunningham.



*W. Mark Felt
advised me
this morning
that [redacted]
was [redacted]*

67-276576-38
1 OCT 1943
38

Federal Bureau of Investigation
United States Department of Justice

8/23/43

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ~~ten~~ ^{five} dollars (\$~~10.00~~ ^{5.00}), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name MRS. AUDREY R. FELT Address % INSURED
Relationship WIFE Dated AUGUST 23, 1943

Very truly yours,

W. M. H. H. H.
Special Agent

*ack
9-20-43
enc*

*SEP 24 1943
23-1-111
82*

C.A. 2 JAN 14 1943

**EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR
COMPENSATION AND MEDICAL TREATMENT**

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

WASHINGTON, DC
(City or town) (State)

2355 24TH ST S.E.
(Street and number)

JULY 16, 1943
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on 6/16, 1943
(Date)

WED., 10:30 A. m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at F.B.I., DEPT OF JUSTICE
(Give name of establishment where employed)

in the following manner:

IN THE F.B.I. GYMNASIUM
DURING COURSE OF REGULARLY
SCHEDULED PHYSICAL TRAINING

2. Cause of injury

3. Nature of injury SPRAINED WRIST

4. Names of witnesses to injury:

b6
b7c

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

ORAL NOTICE GIVEN TO SUPERIOR,

NEED FOR FURTHER

NOTICE NOT KNOWN

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) W. Manktel

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond one day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

1. Department JUSTICE 2. Bureau or office F. B. I.
 (War, Navy, etc.) (Engineer, Navigation, etc.)
 Place of employment 3. Place of employment F. B. I. WASH.
 (Arsenal, navy yard, etc.) (City) (State)
 4. Reporting office FBI SEAT OF GOVERNMENT
 (Location of reporting office or division headquarters)
 5. Name of superintendent or foreman in charge when injury occurred H. A. MEYERS

6. Name of injured employee WILLIAM MARK FELT 7. Age 29 8. Sex MALE 9. Race WHITE
 (Give first name in full)
 10. Home address 2355 24TH ST. S.E. WASH. D.C.
 (Street and number) (City or town) (State)
 11. Occupation and division SPECIAL AGENT 12. Was employee doing his regular work? YES If not, what work?

13. Total length of service with the Government as a civilian? SINCE 12/15/35
 The injured employee 14. How long at present work in this establishment? SINCE 1/26/42
 15. Dates of other injuries ✓
 16. Rate of pay on date of injury, \$3500 per ANNUUM { and subsistence valued at \$_____ per _____
 and quarters valued at \$_____ per _____
 17. Employee begins work at 9:00 A. m. 18. Regular day's work ends 5:30 P. m.
 (Hour, a. m. or p. m.) (Hour, a. m. or p. m.)
 19. Hours worked per day 8 HOURS 20. Days paid per week 7

21. Place where injury occurred LYNN DEPT. OF JUSTICE BLDG.
 (Give exact location, as name or number of building and division, etc.)
 22. Date of injury 6/16, 1943; day of week WED; hour of day 10:30 m.
 (a. m. or p. m.)
 23. Date employee stopped work No, 19____; day of week _____; hour of day _____ m.
 (a. m. or p. m.)
 24. Date employee's pay stopped No, 19____; day of week _____; hour of day _____ m.
 (a. m. or p. m.)
 25. Has employee returned to work? LOSS OF (Give date and hour)
 26. Will employee receive pay for any portion of above absence on account of:
 (a) Annual leave _____ (Give exact dates)
 (b) Sick leave _____ (Give exact dates)
 (c) Any other reason _____ (Give exact dates)

27. Describe in full how injury occurred DURING COURSE OF REGULARLY SCHEDULED GYMNASTICS

28. State part of body injured and nature and extent of injury SPRAINED WRIST

The injury 29. Did injury cause loss of any member or part of member? No If so, describe exactly _____

30. Was employee injured while in performance of duty? YES If not, or in doubt, give detailed statement _____

31. Was injury caused by:
 (a) Willful misconduct of the employee? No (b) Intention of employee to bring about injury or death of himself or another? No (c) Employee's intoxication? NO
 (If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)

32. Was written notice of injury given within 48 hours? NO If not, did immediate superior have actual knowledge of injury? YES
 (Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)

33. Names and addresses of witnesses to injury
70 FBI b6
70 FBI b7C

(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
 34. Was injury caused by a third party other than a Government employee or agency? NO If so, has employee been instructed in procedure under Commission's regulations? _____
 (A detailed statement should be forwarded with this report)

35. Name and address of physician who first attended case _____
 Medical attendance 36. How soon after injury? _____
 37. To what hospital sent? _____
 38. Name and address of physician now attending case _____

Signed this 17 day of July, 1943 P. H. Cunningham
 at Wash. D.C. (Signature of reporting officer)
 (Title)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

On June 16, 1943 between 10 a.m. and 11 a.m. I was in a gymnasium class with Mark Felt when he injured his right wrist while taking a routine work-out with a medicine ball. He was standing next to me in the gym at the time of this injury and immediately thereafter reported the matter to the instructor.

Signed this 19th day of July, 1943

(Signature of witness)

b6
b7C

I was in the gymnasium between 10:00 A.M. and 11:00 A.M. June 16, 1943 when Mark Felt was injured his right wrist. I was holding the medicine ball and Felt was putting it on a post of the regular exercise for that day. Upon striking it with his right hand, he immediately complained of pain in his right wrist and discontinued the exercise. As I recall, when he struck the ball his wrist gave way and causing the injury.

Signed this _____ day of _____, 19____

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that _____ (Name of employee) was given first-aid treatment, or examined, on _____, 19____, at _____ m., and _____ (Was or was not) disabled for work. Probable length of disability will be _____ In my opinion disability _____ (Was or was not) due to injury on _____, 19____

Nature of injury as found on examination _____

Hospitalized _____ Will return for further treatment _____

Discharged _____ Other disposition _____

Remarks _____

Statement of Government medical officer submitted to Commission on Form C.A. 20 or reverse Special C.A. 16 or C.A. 17 on 8.4.43 B.V.

Signed this _____ day of _____, 19____

at _____

(Signature of medical officer)

(Title)

REPORT OF EFFICIENCY RATING

REGULAR (XX); INTERIM ()
PROBATIONARY—1ST () 2D ()

Classification Symbols		
CAF 10, \$3500		
(Service)	(Grade)	(Class)

As of March 31, 1943 based on performance during period from March 31, 1942 to date
W. Mark Felt Special Agent Federal Bureau of Investigation
(Name of employee) (Title of position) (Bureau)

Security Espionage
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	CHECK ONE Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
---	--	--

- | | |
|--|--|
| <p>----- (1) Maintenance of equipment, tools, instruments.</p> <p>----- (2) Mechanical skill.</p> <p>----- (3) Skill in the application of techniques and procedures.</p> <p>----- (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>----- (5) Attention to broad phases of assignments.</p> <p>----- (6) Attention to pertinent detail.</p> <p>----- (7) Accuracy of operations.</p> <p>----- (8) Accuracy of final results.</p> <p>----- (9) Accuracy of judgments or decisions.</p> <p>----- (10) Effectiveness in presenting ideas or facts.</p> <p>----- (11) Industry.</p> <p>----- (12) Rate of progress on or completion of assignments.</p> <p>----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)</p> <p>----- (14) Ability to organize his work.</p> <p>----- (15) Effectiveness in meeting and dealing with others.</p> <p>----- (16) Cooperativeness.</p> <p>----- (17) Initiative.</p> <p>----- (18) Resourcefulness.</p> <p>----- (19) Dependability.</p> <p>----- (20) Physical fitness for the work.</p> | <p>----- (21) Effectiveness in planning broad programs.</p> <p>----- (22) Effectiveness in adapting the work program to broader or related programs.</p> <p>----- (23) Effectiveness in devising procedures.</p> <p>----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.</p> <p>----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.</p> <p>----- (26) Effectiveness in instructing, training, and developing subordinates in the work.</p> <p>----- (27) Effectiveness in promoting high working morale.</p> <p>----- (28) Effectiveness in determining space, personnel, and equipment needs.</p> <p>----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.</p> <p>----- (30) Ability to make decisions.</p> <p>----- (31) Effectiveness in delegating clearly defined authority to act.</p> <p>STATE ANY OTHER ELEMENTS CONSIDERED</p> <p>----- (A) -----</p> <p>----- (B) -----</p> <p>----- (C) -----</p> |
|--|--|

STANDARD		Deviations must be explained on reverse side of this form	
All underlined elements marked plus, and no element marked minus	Adjective rating	Numerical rating	Rating official
A majority of underlined elements marked plus, and no element marked minus	Excellent	1	very good
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Very good	2 or 3	
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Good	4, 5, or 6	
A majority of underlined elements marked minus	Fair	7 or 8	
	Unsatisfactory	9	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by [Signature] Section Chief March 31, 1943
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] Assistant Director March 31, 1943
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

WILLIAM MARK FELT
Special Agent
CAF 10, \$3500
EOD January 26, 1942

March 31, 1943

This Agent was transferred to the Seat of Government from the San Antonio office on December 1, 1942. Since that date, he has been assigned to the Espionage Section of the Security Division.

He has made more than satisfactory progress in his work, is enthusiastic, and exercises good judgment in the supervision of the cases assigned to him. He has performed the necessary overtime to keep his work in a current status. He displays initiative and intelligence above the average, as well as a fair degree of administrative ability.

He is conscientious and interested in his work, and should continue to progress favorably. I believe he should be rated at this time as very good.

WMS



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

June 16, 1943.

MEMORANDUM FOR Mr. Glavin,
Copy for Mr. Ladd.

RE: FELT, MARK,
Division #5.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

The above Special Agent Supervisor who injured his right wrist while exercising in the gymnasium this morning, came to Health Service to have wrist soaked and as it was swollen and painful he was sent to Public Health where Doctor stated he had "bad sprain." Treatment was given and further treatment recommended.

Respectfully submitted,

Jessie R. Skilling R.N.
Jessie R. Skilling.

4 JUN 20 1943
67-402-15330



71
RECORDED
INDEXED

10-32

October 26, 1943

WMF:CP

Mr. W. Leduc Koontz
Chairman
Local Board Number 24
Selective Service System
1217 Good Hope Road, S. E.
Washington, D. C.

RE: W. MARK FELT
Order Number 2931

Dear Mr. Koontz:

The Review Committee of the War Relocation Commission, established under the provisions of Executive Order 9339, has determined the position of Special Agent held by Mr. Felt to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9339, recommends that the attached Forms 42 and 42-B be forwarded to you requesting occupational deferment on behalf of Mr. Felt.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover
Director

67-276576-39
Searched Indexed
Serialized Filed
2 OCT 30 1943
FEDERAL BUREAU OF INVESTIGATION

Enclosure

CC: Mr. Ladd

COMMUNICATIONS SECTION
CC: Mr. Ladd

★ OCT 27 1943 PM

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____

W. MARK FELT

2931

30

24

Washington

D. C.

Mr. Felt is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9809. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which are necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Felt is such a trained Special Agent. In the attached Form 42 S further information relative to Mr. Felt is set forth.

J. Edgar Hoover

Washington, D. C.

22nd

October

43

Notary Public

	W.	MARK	FELT	
2931		August	17	1913 30
24	Washington			D.C.
	Special Agent		x	
	U. S. Department of Justice			Federal Bureau of Investigation

See attachment. Mr. Felt is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

Jan. 26, 1942	He may be contacted through	
	F.B.I., Headquarters	3500
	Washington, D. C.	
7	11	2 4

Federal Trade Comm.	Washington, D. C.	6-41	1-42	Legal	\$2600
Hon. D. W. Clark	Washington, D. C.	1-39	6-41	Clerical	\$2310
Hon. J. P. Pope, TVA	Knoxville, Tenn.	12-35	1-39	Clerical	\$2220

University of Idaho	Moscow, Idaho	'31	'35	B.A.	
George Washington U.	Washington, D. C.	'36	'40	LL. B.	Law

See attachment

3-A	1-42	LB	
3-B	1-42	LB	
2-B	6-43	LB	11-6-43

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately

4800

150

80

See attachment

See attachment

Clyde A. Tolson
~~XXXXX~~

~~XXXXXX~~

October 22, 1943

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

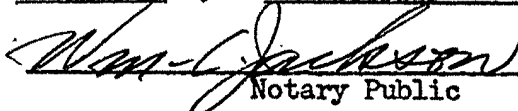
The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 22nd day of October 19 43


Notary Public

vbb
10/12/43

Mr. W. Mark Felt
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Felt:

I certainly was pleased to learn
today of [redacted]
[redacted] and I hasten to extend to Mrs. Felt and
to you my hearty congratulations on your good
fortune.

b6
b7c

I know [redacted] will brighten
both of your lives, and it is my sincere wish
that happiness and good health will be with
her always.

Sincerely,

CC-Mr. Ladd

COMMUNICATIONS SECTION
MAILED 6
★ OCT 16 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Winn Tamm _____
Eason _____
andy _____

RECEIVED
OCT 13 9 42 AM '43
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
1 OCT 23

V. S. J. K.

CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 24
1219 Good Hope Road, S.E.
Washington, D.C.

(Local Board Date Stamp With Code)

November 8, 1943

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

William

(First name)

Mark

(Middle name)

Order No. 2931 has been classified in Class

until May 3, 1944

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of _____ to _____).

☐ President.

DSS Form 59
(Revised 3-29-43)

(See other side)

(Member or clerk of local board)

16-33835-1

67-276576-40

Routed.....	Recorded.....
Searched.....	Checked.....
Numbered.....	Filed.....

2 NOV 17 1943

FEDERAL BUREAU OF INVESTIGATION

NOV 18 1943

has been

Ernest Head

THREE

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

- (1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;
- (2) The written request states in what respect an occupational question is involved; and
- (3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

21-11
98/1
FBI, JUNE

1732-Ram

6K
CC-270

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

b6
b7C

NAME W. Mark Felt AGE 30 YEARS, 4 MONTHS
NATIVITY (state of birth) Idaho MARRIED, SINGLE, WIDOWED: married NUMBER OF CHILDREN 1
FAMILY HISTORY none

HISTORY OF ILLNESS OR INJURY sinus operation approximately 15 years ago
Approx 5 or 6 days sick leave during 1943
discharge from sinuses

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20/ 20 ; corrected to 20/

LT. 20/ 20 , corrected to 20/

COLOR PERCEPTION missed one plate

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): normal

MISSING TEETH 16, 17

NONVITAL TEETH none apparent

PERIAPICAL DISEASE none apparent

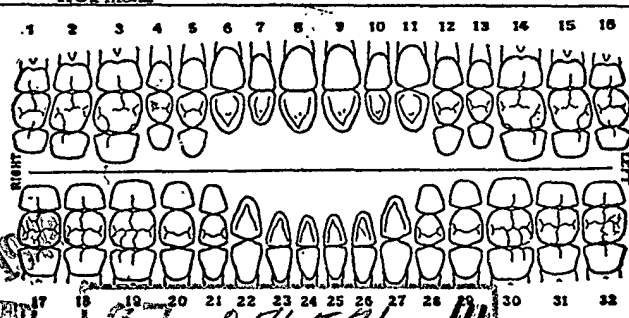
MARKED MALOCCLUSION no

PYORRHEA ALVEOLARIS no

TEETH REPLACED BY BRIDGES none

DENTURES no

REMARKS



RECORDED
JAN 1944

67-276576-41
R. D. Pitton

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE healthy

TEMPERATURE 98.0 CHEST AT EXPIRATION 77 235

HEIGHT 71 1/4 CHEST AT INSPIRATION 1 JAN 1944 239 1/2

WEIGHT 170 1/2 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 34

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

good

Copy OWCP 2/8/2-30-74

THORAX (size, shape, movement, rib cage, mediastinum) n

RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. _____

NEGATIVE CHEST X-RAY

CARDIO-VASCULAR SYSTEM n

HEART (note all signs of cardiac involvement) _____

PULSE: BEFORE EXERCISE 80

AFTER EXERCISE 29

THREE MINUTES AFTER 46 / 75

BLOOD PRESSURE: SYSTOLIC 128

DIASTOLIC 70

CONDITION OF ARTERIES n

CONDITION OF VEINS n

CHARACTER OF PULSE n

HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) _____

GENITO-URINARY SYSTEM n

URINALYSIS: SP. GR. 1.020 ALB. n SUGAR n MICROSCOPICAL n

VENEREAL DISEASE n

NERVOUS SYSTEM n

(organic or functional disorders)

ROMBERG n INCOORDINATION (gait, speech) n

REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n

SEROLOGICAL TESTS neg BLOOD TYPE O

ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) _____

n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION none in five years

TYPHOID PROPHYLAXIS: NUMBER OF COURSES none in five years

DATE OF LAST COURSE no tet tox

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

SUMMARY OF DEFECTS none

CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

TYPHOID AND SMALLPOX PROPHYLAXIS

TETANUS TOXOID

BENJAMIN V. WHITE

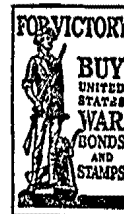
LT. MC USNR

DATE OF EXAMINATION 1-4-44

*Copy OWCP
252 12/30/77*



Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. _____

11/30/43

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name AUDREY R. FELT Address 2355 24TH, S.E. WASH. D.C. 1943
Relationship WIFE Dated 11/30/43

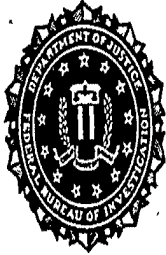
Very truly yours,

ack. 12-1-43
myt

Special Agent W. MARK FELT

67-NOT RECORDED
2 DEC 2 1943
J. H.
J. C.

JOHN EDGAR HOOVER
DIRECTOR



RHC:MK

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

January 5, 1944

CC-287a

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Piper _____
Mr. Starke _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

MEMORANDUM FOR MR. TOLSON

RE: W. MARK FELT
SPECIAL AGENT
CAF 10, \$3500
EOD January 26, 1942

Agent Felt has been assigned at the Seat of Government since December 1, 1942, and during this entire period has been acting as a Supervisor in the Espionage Section of the Security Division.

He received his promotion to CAF 10 at \$3500 on November 1, 1942. His work at the Seat of Government has been entirely satisfactory and it is believed that he should be considered at this time for promotion to CAF 11 with an accompanying salary increase to \$3800.

Being considered

Respectfully,



Eligible for CAF 11
\$3800 5/26/44

D. M. Ladd.

Wm J. P.

Report requested
1-19-44 Wm J. P.

6 JAN 20 1944 - 276576-42

17 33
1 JAN 1944

January 19, 1944

PERSONAL AND CONFIDENTIAL

Mr. W. Mark Felt
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Felt:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on January 4, 1944.

This report reflects the following physical defects:

None.

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.
Inoculation for typhoid.
Inoculation for tetanus.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "O".

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 10

★ JAN 20 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

OF JAN 21 1944

0
W. MARK FELT
Special Agent
EOD 1/26/42
CAF 10 (11/1/42) \$3500

EOD/-26-42

This Agent has been assigned to the Security Division at the Seat of Government since December 1, 1942, on which he date he arrived on transfer from San Antonio.

He continues to progress satisfactorily in his work and his enthusiasm is undiminished. He is extremely cooperative and does not hesitate to volunteer for extra assignments or to assist others who may be temporarily pressed. He has demonstrated good judgment, and judging from the organization of the work on his desk, I believe he may possess a certain degree of administrative ability.

He dictates well and the material prepared by him, such as letters and memoranda, is generally satisfactory. I believe this supervisor should continue to be graded as Very Good.

5 MAR 4 1944

67-276576-43

Box	
S	
77	
1 FEB 10	
REL	

[Handwritten signature]

REPORT OF EFFICIENCY RATING

REGULAR () ; INTERIM ()
PROBATIONARY—1ST () 2D ()

Classification Symbols

(Service) (Grade) (Class)

As of Jan. 28, 1944 based on performance during period from March 31, 1943 to Jan. 28, 1944

W. Mark Felt

(Name of employee)

Special Agent

(Title of position)

FBI

(Bureau)

Security

(Division)

Espionage

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
 - a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative,
supervisory, or
planning ☐

All others ☐

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? ☐)
- (14) Ability to organize his work. (Yes or no)
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus
- A majority of underlined elements marked plus, and no element marked minus
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks
- A majority of underlined elements marked minus

Adjective rating	Numerical rating
Excellent	1
Very good	2 or 3
Good	4, 5, or 6
Fair	7 or 8
Unsatisfactory	9

Adjective rating Numerical rating

Rating official Very Good

Reviewing official Very Good

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by [Signature] Section Chief

(Signature of rating official)

(Title)

1/28/44
(Date)

Reviewed by [Signature] Assistant Director

(Signature of reviewing official)

(Title)

(Date)

Rating approved by efficiency rating committee [Signature] Report to employee [Signature]
(Date) (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

JWM/vp

January 19, 1944

MR. LADD

You are requested to submit immediately special efficiency reports relative to the Agent personnel listed below:

W. Mark Felt

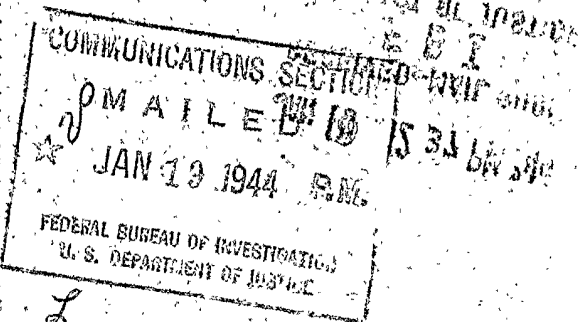
Scott Jacks Werner

b6
b7C

Very truly yours,

John Edgar Hoover
Director

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____



JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Feb. 10, 1944

JWM:FW

MEMORANDUM FOR MR. GLAVIN

RE: WILLIAM MARK FELT
Special Agent
Security Division - SOG

REALLOCATION

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Acers _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Starke _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

Special Agent Felt entered on duty on 1/26/42, was reallocated to CAF-10, \$3500 per annum on 11/1/42, and is being considered for reallocation at this time to CAF-11, \$3800 per annum. A permanent brief of his file is attached.

RECOMMENDATION:

It is recommended that Agent Felt be reallocated to CAF-11, \$3800 per annum.



Respectfully,

M. W. Acers

67-276576-44

FEB 11 1944

DEPT. OF JUSTICE

Letter to [unclear] to [unclear] 2-157 [unclear] [unclear]
OK 2-11

Received by: *[Signature]*
Initialed by: *[Signature]*
Filed: *[Signature]*

February 15, 1944

Mr. W. Mark Felt
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Felt:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, Grade G-10, \$2800 per annum, to the position of Special Agent, Grade G-11, \$2900 per annum, effective February 16, 1944.

Sincerely yours,

John Edgar Hoover
Director

cc - Mr. Ladd (sent direct)
CCO-Selective Service

5 FEB 16 1944

67-27652-45
77
1 FEB 20 1944

COMMUNICATIONS SECTION
MAILED
FEB 15 1944
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

- Olson
- A. Tamm
- Legg
- Orrey
- Mayhew
- Ladd
- Nichols
- Tracy
- Belmont
- Harbo
- Quinn
- Nease
- Glavin
- Connelley
- Tracy
- Belmont
- Harbo
- Quinn
- Nease
- Glavin
- Connelley

[Signature]

WMW:BLP

April 20, 1944

Mr. W. Loda Kronts
Chairman
Local Board Number 24
Selective Service System
1817 Good Hope Road, N. E.
Washington, D. C.

RE: WILLIAM MARK FELT
Order Number 2331

Dear Mr. Kronts:

The Boylston Committee of the War Relocation Commission, established under the provisions of Executive Order 9808, has determined the position of Special Agent held by Mr. Felt to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9808, recommends that the attached Forms 47 and 42 be forwarded to you requesting occupational deferment on behalf of Mr. Felt.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Washington, D. C.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

UNITED STATES GOVERNMENT
AGENCY COMMITTEE
FEDERAL BUREAU OF INVESTIGATION

COMMUNICATIONS SECTION REQUEST
MAILED 9

CC: Revlon Committee, War Manpower
Mr. Ladd
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Quinn Tamm
Nease
Gandy

RECEIVED

John Edgar Hoover
Director

67-276576-46
RECEIVED
APR 21 1944
FEDERAL BUREAU OF INVESTIGATION

WILLIAM MARK FELT

2951

30

24

Washington, D. C.

Mr. Felt is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 8809. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Felt is such a trained investigator. In the attached Form 42 S further information relative to Mr. Felt is set forth.

J. Edgar Hoover

Washington, D. C.

20th

April

44

Notary Public

WILLIAM

MARK

FELT

2931

August

17

1913

30

24

Washington, D. C.

Special Agent

XXX

U.S. Department of Justice

Federal Bureau of Investigation

See attachment. Mr. Felt is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest and performing other duties imposed upon him by law.

January 26, 1942

Washington, D. C.

1128.32

8

5

2

10

Federal Trade Comm.	Washington, D. C.	6-41	1-42	Legal	\$2600
Hon. D. W. Clark	Washington, D. C.	1-39	6-41	Clerical	2310
Hon. J. P. Pope, TVA	Knoxville, Tenn.	12-35	1-39	Clerical	2220

University of Idaho, Moscow, Idaho	31-35	Yes	B.A.	
George Washington U. Washington, D. C.	36-40	Yes	LL.B.	Law

TECHNICAL ADVISORY BOARD
AGENCY COMMITTEE

FEDERAL BUREAU OF INVESTIGATION

See attachment

THIS IS A KEY POSITION REQUEST

3-A	1-42	LB	
3-B	1-42	LB	
2-B	6-43	LB	11-6-43
2-B	11-43	LB	5-3-44

You

June 7, 1943

See attachment

See attachment

See attachment

Approximately
1500

225

35

None

See attachment

See attachment

Clyde A. Tolson

Mr. Tolson is in the room
on the 2nd floor, 2nd door from the left

Mr. Tolson is in the room
on the 2nd floor, 2nd door from the left

April 25, 1944

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-five and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agent that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 20th day of April 1944

Notary Public



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

APRIL 6, 1944

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name MRS AUDREY R FELT Address 2355 24TH ST. S.E. WASH, D.C.
Relationship WIFE Dated 4/6/44

*ack. 4-11-44
mlh*

Very truly yours,

W. Mark Felt
W. MARK FELT
Special Agent

*Files
RECORDED
W. Mark Felt
mlh*

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: **MR. W. MARK FELT**

Date: **February 15, 1944**

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: **CHANGE OF STATUS**

Effective: **February 16, 1944**

	FROM	TO
POSITION	Special Agent	Special Agent (Supervisor)
GRADE SALARY	CAF 10 \$3500	CAF 11 \$3800
BUREAU OR DIVISION		Div. Five Security Div.
HEADQUARTERS		D. C.
APPROPRIATION	S&E, FBI, NATL. DEF.	S&E, FBI, NATL. DEF.
DEPARTMENTAL OR FIELD	Field	Dept.

REMARKS:

RECORDED 1

FEB 26 1944

67-

Revised...
Approved...
Initialed...
FEB 24 1944
FEDERAL BUREAU OF INVESTIGATION

By direction of the Attorney General.

New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.

This action invalid without perforated signature.

JOHN Q. CANNON

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: **MR. W. MARK FRIE**

Date: **February 15, 1944**

0111355

No.

CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

Nature of Action: **CHANGE OF STATUS**

Effective: **February 16, 1944**

	FROM	TO
POSITION	Special Agent	Special Agent (Supervisor)
GRADE	GSF 10	GSF 11
SALARY	\$3300	\$3800
BUREAU OR DIVISION		Div. Five Security Div.
HEADQUARTERS		D. C.
APPROPRIATION	CEE, FBI, MAIL, DCF.	CEE, FBI, MAIL, DCF.
DEPARTMENTAL OR FIELD	Field	Dept.

NATURE OF POSITION

(a) NEW

P. C. No.

(b) ADDTNL. IDENT.

P. C. No.

(c) VICE

Thomas F. Phelps

P. C. No. **191**

DATE OF OATH

REMARKS:

FEDERAL BUREAU OF INVESTIGATION

Form No. 101
Revised 1-1-44

Mr.
Miss
Mrs.

Date

Mr. W. Mark Felt

February 10, 1944

New appointment ☐

Transfer ☐

Promotion ☐

Separation ☐

PRESENT STATUS

- | | |
|-----------------------------|--|
| 1. Title: Special Agent | 2. Grade: G-10 |
| 3. Salary: \$3600 per annum | 4. Seat of Government: <input type="checkbox"/>
Field: <input type="checkbox"/> |
| 5. Division: | 6. Appropriation: "Salaries and Expenses, FBI" (National Defense) |

PROPOSED ACTION

- | | |
|---|---|
| 7. Title: Special Agent (Supervisor) | 8. Grade: G-11 - \$4,000.00 |
| 9. Salary: \$3600 per annum | 10. Seat of Government: <input type="checkbox"/>
Field: <input type="checkbox"/> |
| 11. Division: Division Five | 12. Appropriation: "Salaries and Expenses, FBI" (National Defense) |
| 13. Effective: Security Division
February 10, 1944 | 14. Position: Vice: <input type="checkbox"/>
Identical: <input type="checkbox"/> - transferred December 10, 1943 |
| 15. Remarks: | |

Respectfully submitted,

cc - Chief, Audit Section
CCO-Selective Service

(Title)

This position into which the above employee is being viced is hereby certified as having the same duties and responsibilities and the same organizational location as when it was originally allocated.

TO: Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Acers
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. Mumford
Mr. Starks
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
FEB 15 1944 P.M.
U. S. DEPARTMENT OF JUSTICE

Director, Federal Bureau of Investigation

FEB 16 1944
EX-101 RECORDED 1
[Signature]

CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 24	01
District of Columbia	001
JUN 9 1944	024
1217 Green Lane Road, S. E. Washington 9, D. C.	

(Local Board Date Stamp With Code)

JUN 9 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

William

(First name)

Mark

(Middle name)

Felt

(Last name)

Order No. 2931 has been classified in Class

until November 1, 1944

(Insert date for Class II-A and II-B only) ---

by ☒ Local Board.

☐ Board of Appeal (by vote of to).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37583-2

8 JUL 6 1944
2B 67-276576-47
Routed
Searched 77
Number 48
4 JUN 20 1944
w. Tedru Koonik

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (XX) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1944 based on performance during period from April 1, 1943 to March 31, 1944

W. MARK FELT

(Name of employee)

SPECIAL AGENT, CAF 11 3800

(Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Espionage Section

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
<input checked="" type="checkbox"/> if adequate <input type="checkbox"/> if weak <input type="checkbox"/> if outstanding		

- _____ (1) Maintenance of equipment, tools, instruments.
_____ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
+ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- _____ (21) Effectiveness in planning broad programs.
_____ (22) Effectiveness in adapting the work program to broader or related programs.
_____ (23) Effectiveness in devising procedures.
_____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
_____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
_____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
_____ (27) Effectiveness in promoting high working morale.
_____ (28) Effectiveness in determining space, personnel, and equipment needs.
_____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
_____ (30) Ability to make decisions.
_____ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- _____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks.
Plus marks on at least half of the underlined elements, and no minus marks.
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.
Minus marks on at least half of the underlined elements.

Adjective rating
Excellent 2
Very good
Good
Fair
Unsatisfactory

Rating official very good
Reviewing official 14

Rated by R. H. Cunningham Section Chief

(Signature of rating official)

(Title)

March 31, 1944

(Date)

Reviewed by W. M. Gadd Assistant Director

(Signature of reviewing official)

Assistant (Title)

March 31, 1944

(Date)

Rating approved by efficiency rating committee

(Date)

Federal Bureau of Investigation
Report to employee

(Adjective rating)

EOD 1-26-42

March 31, 1944

W. MARK FELT
SPECIAL AGENT
CAF 11, \$3800 (February 16, 1944)
EOD January 26, 1942

This Agent's outstanding characteristic is his enthusiasm toward his work. He is unselfishly cooperative, and has shown a desire at all times to assist others who may be temporarily overburdened.

His paper work has required a little more than average supervision, which, however, I believe is due entirely to his desire to handle more than his share of the volume of work. He organizes his work well, and has shown a certain degree of administrative ability. His dictation is well above average and he organizes his material well in advance of dictation.

This Supervisor should continue to be rated as very good.

He has satisfactorily handled lectures for the Espionage Section.

✓

[Handwritten signature]

WILLIAM MARK FELT

ASSIGNED TO WASHINGTON, D. C.

2931

31 (August 17, 1913)

24

Washington, D. C.

OCCUPATION: Mr. Felt is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

XXX Registrant has reached his 30th birthday

 Registrant has been found disqualified for any military service

 Registrant has been found qualified for limited military service only

Agency Stamp:

AUTHORIZED
GOVERNMENT REQUEST
U. S. DEPARTMENT OF JUSTICE
F.B.I. REVIEW COMMITTEE
U. S. DEPARTMENT OF JUSTICE BUILDING
WASHINGTON, D. C.

J. Edgar Hoover

9-28-44
Date Clyde A. Tolson, Chairman

Washington, D. C.

28th

September

SEP 30 1944

Notary Public

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CC: Review Committee, War Manpower Commission

MAILED 10
SEP 29 1944
SEP 28 5 56 PM '44

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

67-276576-48
SEP 30 1944
Notary Public
J. Edgar Hoover
pro



**Federal Bureau of Investigation
United States Department of Justice**

JULY 25, 1944



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name MRS. AUDREY R. FELT Address 2362 24TH ST S.E. WASH. DC.
Relationship WIFE Dated JULY 25, 1944

Very truly yours,

W. Mark Felt
Special Agent
W. MARK FELT

*Ack.
7-27-44
mbl*

*File
mbl*
JUL 29 1944
RECORDED

CLASSIFICATION ADVICE

App. Not Req.



Local Board Date Stamp With Code

NOV 1 1944

(Local Board Date Stamp With Code)

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

William

(First name)

Mark

(Middle name)

Felt

(Last name)

Order No. 2931 has been classified in Class

until March 28, 1945

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of to).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

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Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

LAH:MAD

October 30, 1944

~~CONFIDENTIAL~~

RE: W. MARK FELT
SPECIAL AGENT

Mr. D. M. Ladd
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

The above-named Agent attended an In-Service training course
from October 9, to October 21, 1944.

He attained the following grades:

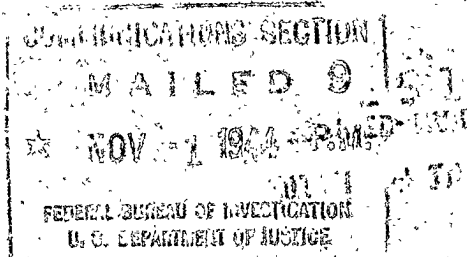
Notebook	Excellent
Written Examination	95
Technical Equipment Qualifications	Excellent
Hip Shooting	96
Practical Pistol Course	96
Shotgun	100
.30 Rifle	74
Machine Gun	98

Very truly yours,

cc: W. Mark Felt
Division Five

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



27
NOV 2 1944
117 PM
LH

Office Memorandum • UNITED STATES GOVERNMENT

LAH:djb

TO : CLYDE A. TOLSON

DATE: October 28, 1944

FROM : H. H. CLEGG

SUBJECT:

SPECIAL AGENT WILLIAM M. FELT
 IN-SERVICE TRAINING COURSE NO. 11
 FROM 10/9/44 TO 10/21/44
 EOD - 1/26/42
 GRADE - CAF - 11
 SALARY - \$3800
 ASSIGNED TO - Division 5

MOOT COURT TRAINING

ABILITY TO TESTIFY:

QUALIFIED X

NOT QUALIFIED _____

PHYSICAL EXAMINATION AFFORDED: No

GRADES ATTAINED:

NOTEBOOK	-	Excellent
WRITTEN EXAMINATION	-	95
HIP SHOOTING	-	96
PRACTICAL PISTOL COURSE	-	96
SHOTGUN	-	100
.30 RIFLE	-	74
MACHINE GUN	-	98
GENERAL FIREARMS ABILITY	-	Good

Mr. Carlson
 INSTRUCTOR

TECHNICAL EQUIPMENT QUALIFICATIONS:

Excellent

REMARKS: Interviewing official - Mr. J. S. Rogers

This Agent has been assigned as a Supervisor in the Security Division for almost two years. He has had eight months of field experience.

He makes a very good appearance, has a very good personality and gives the impression that he is above average. He apparently possesses supervisory ability. His status is at least very good.

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Mohr _____
 Mr. Carson _____
 Mr. Hendon _____
 Mr. Mumford _____
 Mr. Jones _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

27
 67-NOV-28 1944
 NOV 28 1944
 RECORDED

DML:CSH

January 19, 1945

Mr. Charles Elmore Cropley
Clerk
United States Supreme Court
Washington, D. C.

Dear Mr. Cropley:

My attention has been called to the fact that Mr. W. Mark Felt, 2362 24th Street, S. E., Washington, D. C., is applying for admission to the Bar of the United States Supreme Court. I have examined his personal statement of fitness and the certificate issued by the Clerk of the United States Court of Appeals for the District of Columbia, and find these statements in proper order.

In addition, I should like to state that I have known Mr. Felt for approximately three years, and know him to be well qualified by character and professionally under the rules of the United States Supreme Court for admission to the Bar of that Court. I am therefore very glad, indeed, to certify to his qualifications and fitness for admission.

Sincerely,

4 MAR 5 1945

107-276576-50

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

Handed to Mr. Ladd
Felt (2/11)



Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO
FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name AUDREY R. FELT Address 2362 24TH ST. S.E., CITY
Relationship WIFE Dated JANUARY 18, 1945

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name SAME AS ABOVE Address _____
Relationship _____ Dated _____

Very truly yours,

W. MARK FELT
Special Agent

ack.
1-20-45
mbl

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EXHIBIT WITH FILE

2051

31 (August 17, 1945)

24

Washington

D. C.

OCCUPATION:

Mr. [redacted] is a Special Agent of the Federal Bureau of Investigation. He is [redacted] engaged in an activity in support of the national health, safety and interest, and of the present war, in [redacted] and [redacted] possible in his present position. This is a key position within the meaning of [redacted] is requested that the above-named registrant, who is employed by an agency

in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

☐ Registrant has reached his 30th birthday

☐ Registrant has been found disqualified for any military service

☐ Registrant has been found qualified for limited military service only

Agency Stamp:

U.S. DEPT. OF JUSTICE
F.B.I.
U.S. DEPT.
3/4/45

Date

Clyde A. Tolson, Chairman

Federal Bureau of Investigation, U. S. Department of Justice

U. S. Department of Justice Building

Washington

24 High Street, Boston

A. 9. 276576-57

Mr. Tolson

Mr. E. A. Tamm

Mr. Clegg

Mr. Coffey

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Mr. Carson

Mr. Egan

Mr. Gurnea

Mr. Harbo

Mr. Hendon

Mr. Pennington

Mr. Quinn Tamm

Mr. Nease

Mr. Gandy

COMMUNICATIONS SECTION

MAILED

MAY 31 1945

CC: Review Committee, War Relocation Commission

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

Office Memorandum • UNITED STATES GOVERNMENT

JPM:FW

TO : W. R. GLAVIN

DATE: 3/5/45

FROM : J. P. MOHR

SUBJECT:

WILLIAM MARK FELT

Special Agents

MAURICE F. ROW, SR.
Clerkb6
b7C

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Gandy	

SELECTIVE SERVICE
STATUS

On March 2, 1945, I personally contacted Mr. Koontz, Chairman of Local Board No. 24, Anacostia, Washington, D. C., at the Anacostia Bank and presented to him the Bureau's letter concerning the deferments of the above-named employees. I also expressed to Mr. Koontz my appreciation for his deferring the fingerprint employee, on whom I had contacted him previously.

In connection with the deferment of employees at the present time, Mr. Koontz stated that he has just received the recent Local Board memorandum and has not had an opportunity to carefully digest it. He stated the Board was having a meeting that night at which time they planned to go over the memorandum in question in considerable detail and determine just what course of action his Board would take. He stated, however, that from a cursory review of the Local Board memorandum in so far as men under 30 are concerned, it would be necessary to submit new forms on them and that the forms which I presented to him would not be satisfactory in those cases. He stated that we had until April 1, 1945, to get those forms in. With reference to the men between 30 and 33, he stated that he didn't know whether new forms would be required but if we sent them to other Boards, we, of course, should send them to his Board. He said the old forms would suffice in the cases of men over 33 and the Board would take action toward deferring these men.

Mr. Koontz asked if we would get approval from the Puryear Committee for the continued deferment of all Agents under 30 and I told him that we would. He pointed out that he didn't see how this could be done in view of the requirement that the Government would have to release men for induction into the armed forces. It was pointed out to him that the Bureau still had a critical job to do in connection with the Internal Security of this country; that Congress had charged us with certain responsibilities; and that the Bureau had to take whatever steps were necessary to see that its responsibilities were carried out. I told him that we of course realized that Congress had passed the Selective Training and Service Act but at the same time had charged us with certain responsibilities, and that if the Director failed to meet those responsibilities alleging that he was unable to meet the responsibilities because of the Selective Training and Service Act, Congress could

very well ask what steps the Director had taken to defer men under the Selective Training and Service Act. I told him it was the Bureau's responsibility to exhaust every possibility to see that men who were occupying critical positions and were doing critical and necessary work in so far as the internal security of this country is concerned were deferred. I also pointed out to him that in so far as replacements are concerned, we had determined as far back as January 3, 1944, when we took in our last new Agents Training Class that it wasn't possible to secure men for training as Special Agents; that there just wasn't any available in the labor market. He said he was certain that we had taken exhaustive steps to get men to do our work. It was pointed out to him that in a great many cases former Agents of this Bureau have secured intelligence positions in OSS, G-2, ONI, and in other branches of the services after going into the armed forces. It was also explained to him that men of the FBI were just as anxious and desirous of securing war records, yet they knew they had a responsible, critical job to do in the Bureau; that they work hard and diligently perform the duties assigned to them in the Bureau; and that they intend staying with the Bureau so long as it was felt by the Bureau that their services were needed. I told him that at the present time the Bureau still had a considerable amount of work to do; that we had a delinquency and we were making every effort to clear it up; and that we could not in good conscience release any of our Agent personnel at this time.

Mr. Koontz stated that he understood from his talk with the Selective Service headquarters that they wouldn't be able to get many more men from the Navy Yard and that his Local Board had a problem since they covered the Naval Training Station, the Naval Research Laboratory, Bolling Field, and the Anacostia Airfield. He said there were a large number of civilians at these places for whom deferments had been requested and that they would continue to be requested. Mr. Koontz also called attention to the fact that when his Board endeavored to take men from the military establishments, it was ascertained that these establishments - particularly the Naval Research Laboratory - gave the men commissions and they were therefore not available for induction through the Local Board.

I think Mr. Koontz' attitude toward the Bureau was a favorable one and I again extended an invitation to him to call at the Bureau and see our facilities first-hand. He said he was very busy but that he hoped in the not too distant future he could arrange a tour of the Bureau.

The foregoing is submitted for your information.

W. J. ...
H

copy fl

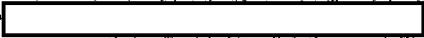
JPM:FW

E. M. Ladd

February 21, 1945

John Edgar Hoover, Director
Federal Bureau of Investigation

In accordance with the Bureau's policy of permitting Special Agent Supervisors assigned to the Seat of Government to perform field investigative work for a period of two weeks, you should instruct the following Special Agents assigned to your division to report at the Special Agent in Charge of the New York Office at 8:30 A.M., February 26, 1945, for two weeks' investigative assignment:


George E. Allen
W. Mark Felt

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The Bureau is notifying the Special Agent in Charge at the New York Office to afford these Special Agents investigative experience on both security and regular criminal investigative cases during this two-week period.

cc - Mr. Clegg
cc - Movement Section

4 1/1/45 1-2-45

Federal Bureau of Investigation
United States Department of Justice
New York 7, New York

BCB:VW

March 26, 1945

PERSONAL AND ~~CONFIDENTIAL~~

Director, FBI

RE: W. MARK FELT
SPECIAL AGENT

Handwritten: of Lead (prc)

Dear Sir:

Special Agent W. Mark Felt, who is regularly assigned to the Bureau, was assigned to this Field Division from February 26 to March 10, 1945. This agent is tall, well-groomed, makes a very favorable impression and is enthusiastic about the work of the Bureau.

During the first five days, Agent Felt was assigned to the section handling German Espionage, Denaturalization Proceedings, Security Matters and Foreign Travel Control. He quickly oriented himself to these phases of the Bureau's work and displayed good analytical reasoning. He participated as an interviewing agent aboard a large passenger vessel arriving at the Port of New York and also interviewed passengers arriving by Clipper plane. He was considered a very good interviewer.

During the ensuing two days, this agent was assigned to the Selective Service section where he handled numerous leads in Manhattan business offices and at Harlem addresses. For the remainder of his assignment, Agent Felt investigated cases involving Theft From Interstate Shipment, White Slave Traffic Act and National Stolen Property Act. Considering his unfamiliarity with the city, he performed very good work. He had an opportunity of attending the lineup of the New York City Police Department. He was extremely cooperative and on the basis of his short assignment in this office, I would rate him a very good agent.

Very truly yours,

Handwritten: 3 APR 27 1945
Handwritten: 67-276576-52
Handwritten: E. E. Conroy
E. E. CONROY
SAC



CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 24
District of Columbia

001

MAR 30 1945 024

1217 Good Hope Road, S. E.
Washington 20, D. C.

(Local Board Date Stamp With Code)

MAR 30 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

William

(First name)

Mark

(Middle name)

Felt

(Last name)

Order No. 2931 has been classified in Class 2B

until Sept. 1 19 45

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of to

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-2

276576-53

63

[Handwritten signature]

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

WASHINGTON FIELD OFFICE

2321

31 (August 17, 1942)

24

Washington

D. C.

Title: Special Agent Annual Salary \$1250.00
 Date Employed January 26, 1942 Date Entered Present Position January 26, 1942
 Marital Status: Single Married I No. of Children 1
 Duties: See attachment

Employment History: Local, Federal Trade Commission, Washington, D. C., 6/21 - 1/22.
Assistant, Honorable D. E. Clegg, Washington, D. C., 2/29 - 6/21; CI Agent, Honorable
J. E. Foss, TVA, Knoxville, Tennessee, 12/36 - 1/37.

Agency Stamp

AUTHORIZED
GOVERNMENT REQUEST
U. S. DEPARTMENT OF JUSTICE
F.B.I. REGIONAL AGENCY COMMITTEE
U. S. DEPARTMENT OF JUSTICE BUILDING
WASHINGTON, D. C.

5/4/45

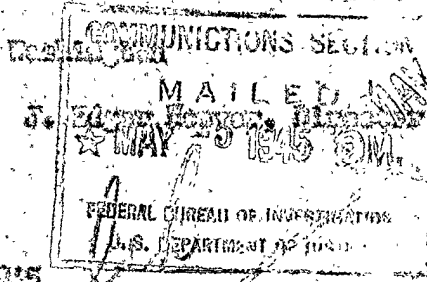
It is requested that the above-named registrant who is employed by an agency in or under the Federal Government, be classified in Class II-A or II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in war production or in support of the national health, safety, or interest.

Date

Clyde A. Tolson, Chairman

Federal Bureau of Investigation, U. S. Department of Justice

U. S. Department of Justice



May 4, 1945

CC: Review Committee, War Manpower Commission

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

34

V. 2

ANNUAL

REPORT OF EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: (X)
REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1945 based on performance during period from April 1, 1944 to March 31, 1945

William Mark Felt

Special Agent, CAF-11 \$3800

(Name of employee)

(Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Espionage Section

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
✓ if adequate		
- if weak		
+ if outstanding		

- | | |
|--|---|
| ----- (1) Maintenance of equipment, tools, instruments. | ----- (21) Effectiveness in planning broad programs. |
| ----- (2) Mechanical skill. | ----- (22) Effectiveness in adapting the work program to broader or related programs. |
| <u>+</u> (3) Skill in the application of techniques and procedures. | ----- (23) Effectiveness in devising procedures. |
| ----- (4) Presentability of work (appropriateness of arrangement and appearance of work). | ----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| <u>+</u> (5) Attention to broad phases of assignments. | ----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates. |
| <u>+</u> (6) Attention to pertinent detail. | ----- (26) Effectiveness in instructing, training, and developing subordinates in the work. |
| ----- (7) Accuracy of operations. | ----- (27) Effectiveness in promoting high working morale. |
| <u>+</u> (8) Accuracy of final results. | ----- (28) Effectiveness in determining space, personnel, and equipment needs. |
| <u>+</u> (9) Accuracy of judgments or decisions. | ----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines. |
| <u>+</u> (10) Effectiveness in presenting ideas or facts. | ----- (30) Ability to make decisions. |
| <u>+</u> (11) Industry. | ----- (31) Effectiveness in delegating clearly defined authority to act. |
| <u>+</u> (12) Rate of progress on or completion of assignments. | |
| <u>+</u> (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no) | |
| <u>+</u> (14) Ability to organize his work. | |
| <u>+</u> (15) Effectiveness in meeting and dealing with others. | |
| <u>+</u> (16) Cooperativeness. | |
| <u>+</u> (17) Initiative. | |
| <u>+</u> (18) Resourcefulness. | |
| <u>+</u> (19) Dependability. | |
| <u>+</u> (20) Physical fitness for the work. | |

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
----- (B) -----
----- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks -----
Plus marks on at least half of the underlined elements, and no minus marks -----
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----
Minus marks on at least half of the underlined elements -----

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Rating official 1945 Excellent

Reviewing official

Rated by [Signature] Section Chief (Title)

March 31, 1945 (Date)

Reviewed by [Signature] Assistant Director (Title)

March 31, 1945 (Date)

Rating approved by efficiency rating committee ----- (Date) Report to employee ----- (Adjective rating)

WILLIAM MARK FELT
Special Agent
EOD January 26, 1942
CAF-11 \$3800 (February 16, 1944)

Agent Felt is assigned to the Espionage Section and supervises some of the more important cases. He has, for example, on his desk a case entitled [redacted]; Espionage - G". This case involves the operation of a radio in communication with Germany and is particularly complicated. He has followed the details of this case commendably and there is little doubt that his efforts have to some extent at least made the case the success it has been to date.

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He organizes his work well and I believe possesses administrative ability. His dictation and paper work are above average. He presents a very good personal appearance. He has shown good ability as a lecturer on the subject of espionage.

I believe Agent Felt should be rated as excellent.

2-16-44 CAF-11 3800

[Handwritten signature]

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
DATE 11/11/01 BY 60322

copy jac

SELECTIVE SERVICE SYSTEM

LOCAL BOARD NO. 24
1219 Good Hope Road, S. E.
Washington, D. C.

February 24, 1945

J. Edgar Hoover
Federal Bureau of Investigation.
Department of Justice.
Washington, D. C.

Dear Sir:

The following list of names are registrants of this Local Board employed by your agency. In order that no confusion or misunderstanding will arise, we request that any additional information you wish this board to review be filed prior to March 1st, 1945 the date when cases are before us for reconsideration.

[Redacted]
2931 [Felt, William Mark]

[Redacted]
3620-A Row, Sr. Maurice Franklin.

b6
b7C

Very truly yours,

Chairman

27
APR 12 1945

Office Memorandum • UNITED STATES GOVERNMENT

TO : H. H. Clegg

FROM : D. M. Ladd

SUBJECT: W. MARK FELT
Special Agent

DATE: April 20, 1945

WMF:CAB

Epd 1/26/42

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

Special Agent Felt has indicated his desire to become a qualified Bureau speaker and has submitted the attached manuscript on "Juvenile Delinquency" which I submit herewith for your consideration.

Attachment

Special Agent Felt is quite tall, has a fine appearance. He was rated Good on his speech when a new Agent. During May 1943 was rated Very Good on appearance and delivered Good on subject matter and is fully qualified as a speaker. He is a qualified police lecturer and was rated Excellent on his last efficiency report.

memo to Ladd
5-4-45 WMF

MAILED 1945
7-276576-55
SEARCHED... INDEXED...
SERIALIZED... FILED...
MAY 1 1945
FBI - NEW YORK
RMJ
KAM

April 20, 1945

Re: JUVENILE DELINQUENCY

Newspaper headlines in this afternoon's papers tell of the successes of our armed forces in Europe and in the Western Pacific. We expect to be completely victorious in Europe in the very near future and the full power of our armed might will soon be turned upon Japan. These headlines, of course, are concerned entirely with the activities of the Army and the Navy; however, the efforts necessary on the home front to sustain our military program have not been small. Everyone is working longer hours, buying War Bonds, and making blood donations. The tremendous war production on the home front is undoubtedly one of the most important contributing factors to our successes in World War II. All of our efforts and all the terrific expenditure of money to fight the war are primarily for the protection of our way of life and to afford others the benefits of democratic living. We cannot reach the goal for which our soldiers are fighting unless we can cope with the ever increasing problem of juvenile delinquency at home.

Before going any further, it is necessary, of course, that we have a common understanding as to just what is meant by the term "juvenile." The dictionary defines juvenile as a young person. In different legal jurisdictions, laws defining

juveniles vary. Some states provide that all persons under 21 years of age shall be considered juveniles, some states set the age at 16, etc. The Federal law relating to juveniles provides that any individual 17 years of age or younger shall be considered a juvenile. For purposes of this discussion, we will adopt the age limit set out in the Federal law.

Some idea of the terrific increase in the number of arrests of juveniles can be obtained from a comparison of the number of arrests in 1941 as against the number of arrests for the same age groups in 1944.

During 1944, the arrests of young girls under 18 years of age increased 117.8% as against 1941. With respect to the 18 to 20 age group, the number of arrests increased 140.1%. For the age group of young girls under 21 years of age, the increase in the number of arrests in 1944 as against 1941 was 134%. The increases indicated by a comparison of arrest statistics become even more significant when it is learned that the type of violations in which the increases occur are drunkenness, auto theft, homicide, prostitution, sex offenses, larceny, assault, and burglary.

Similar tabulations with respect to the arrests of young men in the lower age groups are of interest. During 1944 the arrests of young men under 18 years of age increased 18.8% as against 1941. In the 18 to 20 age group, the number of arrests in 1944 decreased 33.7% as against 1941. For the over-all group of young men under the age of 21, there was a decrease in the number of arrests of 15.8% in 1944 as against 1941. At first glance these figures are somewhat misleading; however, it must be realized that almost every physically and mentally sound young man 18 years of age and over has been drafted into the armed forces.

The arrest figures concerning male juveniles reflect increases in the crimes of prostitution, sex offenses, auto theft, assault, rape, and homicide.

The problem is a much more serious one than the mere apprehension and incarceration of youthful violators. The viciousness of the problem can best be illustrated by the example of an actual case.

[] and [] are two brothers of a family of 15 children residing at []. They have never had proper home life. [], who had been in various

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types of trouble ever since he was a mere youngster, was finally sent to a reform school; however, when he was 14 years of age, he was paroled in the custody of a kindly individual at [redacted]. [redacted] immediately repaid his sponsor's generosity by stealing the sponsor's car. He drove it to his home in [redacted], where he picked up his 16 year old brother [redacted] and the two proceeded to drive to [redacted] to visit relatives. [redacted] told [redacted] that the car was stolen so that the latter became a full party to the theft. After remaining a few days in [redacted], the two brothers started to drive home to [redacted]. Accompanying them were their grandfather and a young cousin. After a short distance the grandfather and the young cousin asked to be let out of the car because of the reckless manner in which the two brothers drove. [redacted] and [redacted] returned to [redacted], abandoning the car in the vicinity of their home.

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Shortly thereafter, the brothers were arrested by the sheriff at [redacted]. They admitted the theft of the car and its interstate transportation. When they admitted interstate transportation of a stolen vehicle, they admitted violation of the National Motor Vehicle Theft Act, which brought their case to the attention of the Federal Bureau of Investigation.

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[] and [] did not enjoy the atmosphere of the county jail at [] and one night they set fire to the mattress in their room. In the resulting confusion, they escaped and fled to their home at []. A few days later the two brothers, with their parents, drove in the family car to Florida where the young brothers again began their profession of car stealing.

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They were taken into custody a short time later when a stolen car which they were driving crashed into a ditch. They admitted to local authorities that they had stolen several cars and when their fingerprints were checked, it was found that they were wanted by the sheriff at []. [] Florida authorities elected to return the two brothers to [] for prosecution in the latter state and when the sheriff at [] again took custody of his two youthful friends, he resolved that they would not again escape. He placed [], the younger brother, in a room on the first floor of the jail, while [] was placed on the second floor. For several days the boys exhibited signs of meekness and the old sheriff was finally lulled into a sense of false security. One evening, [], by means of a ruse, enticed the sheriff

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into his cell. As the sheriff entered [] threw pepper in the sheriff's eyes. It was subsequently ascertained that he had saved the pepper from the meals which had been served him.

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[] then attacked the blinded sheriff with a pen knife and the leg of a chair which he used as a club. Before the sheriff was able to subdue the 16 year old boy, he was stabbed many times in the head, arms, and back, and was severely beaten with the leg of the chair. Help finally arrived and the sheriff was immediately taken to a hospital for treatment. His injuries were so severe that he almost died.

During the time that the fight between [] and the sheriff was going on, [], who was in the cell downstairs, shouted encouragement to his brother and repeated, "Kill him, kill him, kill him!" [] and [] were prosecuted by [] authorities and are presently confined in the [] State Prison.

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[] and [] are examples of the worst type of juvenile delinquents. Their criminal tendencies have become so firmly established that the boys will probably always be criminals. Had they had proper home life, they probably would have grown up as normal youngsters.

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b7C

[] and [] could have been prosecuted under the Federal Juvenile Delinquency Act. According to this act, a juvenile is a person 17 years of age or under. The act provides that whenever a juvenile is charged with a violation of any Federal law, other than those punishable by death or life imprisonment, he may be prosecuted under the terms of the act, provided the Attorney General of the United States so directs, and also provided that the juvenile consents in writing.

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If these conditions are met, trial is very informal and may be held in the judge's chambers. There is no jury. The juvenile may be placed on probation or may be placed in the custody of the Attorney General in a suitable correctional school for a period not exceeding his minority and not exceeding the maximum possible sentence which he could have received for a violation of the substantive offense.

One way in which this problem can be attacked is through the enforcement of State and Federal laws. The Federal Juvenile Delinquency Act should be applied where possible. Law enforcement is not, however, sufficient. The problem must be attacked at its roots.

J. Edgar Hoover, Director of the Federal Bureau of Investigation, has stated that the fundamental cause of juvenile delinquency is the lack of proper environment during the formative stages. You know and I know that this community has no particular problem in this respect; however, the responsibility cannot rest on the parents of delinquent children for the reason that these persons will not generally accept such responsibility. The problem must be attacked by the responsible citizens of the community and they must provide whatever assistance they can to better the home life of all people in the community. They must also take the lead in providing for proper training in schools and for vocational guidance. They must lead in the organization of clubs for young persons.

We all know that any American youngster, when given a chance, will make good and we must all share the responsibility of providing that chance.

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

LLT:ECR
 65-51317

July 17, 1945

MEMORANDUM FOR MR. D. M. LADD

RE: PEASANT CASE
 ESPIONAGE - G.

As you know, this double agent operation involved unique problems inasmuch as [redacted] therefore, proper decision and action many times depended upon our own general knowledge and judgment. There is every indication that the deception of the Germans in operating this notional German agent has been completely successful. A good deal of information from a counterespionage standpoint has been obtained through this channel into German Intelligence, including the identification of two German spies.

b7D

The JCS utilized this channel of communication in connection with their "deception program" and we have informally and confidentially been advised that [redacted]

b7D

[redacted] has informally advised that the deception contributed substantially, they feel, to the success of the Luzon landing.

The Peasant case was handled by Supervisor W. Mark Felt, who at all times showed an enthusiastic interest, as well as thorough capability.

On May 24, 1945, we prepared a memorandum pointing out the success in this case and recommending that Laboratory personnel be commended for their enthusiasm and technical efficiency. It is understood that the Lab personnel handling the key, secret writing, et cetera, did receive letters of commendation. Upon the closing of the case recently we recommended that consideration be given to granting Special Agent M. A. Taylor of the Washington Field Division a meritorious increase for his enthusiastic and successful work.

Supervisor Felt has not only handled this case well but has generally handled all of his work very efficiently. He has studied and amassed considerable information in a very workmanlike fashion relating to [redacted] and the cases growing from two of our most important enemies, [redacted] and [redacted]. One recent indication of this is the success in identifying [redacted] as a trainee of [redacted] which led to his location and identification after he had smuggled himself into this country with returning American troops.

b6
 b7C

THIS MEMORANDUM IS FOR ADMINISTRATIVE PURPOSES
 TO BE DESTROYED AFTER ACTION IS TAKEN AND NOT SENT TO FILES

Memo for Mr. Ladd

RECOMMENDATION:

It is recommended that Special Agent W. Mark Felt be considered for a meritorious increase because of his work in the double agent program as a whole and the Peasant case specifically, which has inured to the benefit of the nation and the success of the Bureau. The writer feels that Mr. Felt's enthusiastic and capable handling of the Peasant case, as well as his deep interest in and loyal application to his duties in the whole German counterespionage program certainly merit this measure of recognition.

Respectfully,


L. L. Tyler

Mr. Tolson_____
Mr. E. A. Tamm_____
Mr. Clegg_____
Mr. Coffey_____
Mr. Glavin_____
Mr. Ladd_____
Mr. Nichols_____
Mr. Rosen_____
Mr. Tracy_____
Mr. Carson_____
Mr. Egan_____
Mr. Hendon_____
Mr. Pennington_____
Mr. Quinn Tamm_____
Mr. Nease_____
Miss Gandy_____

MEMORANDUM FOR

Prepared by: *cdh*
Checked by: *cdh*
Filed by: *cdh*

July 27, 1945

Mr. F. Mark Felt
Federal Bureau of Investigation
United States Department of Justice
407 United States Court House
Seattle 4, Washington

Dear Mr. Felt:

I am indeed pleased to advise you that you have been recommended for a meritorious promotion from \$4300 per annum to \$4500 per annum in Grade GS-11, effective July 30, 1945.

I was happy to recommend this promotion because of the excellent manner in which you have performed your duties during this critical war period.

Sincerely yours,
J. Edgar Hoover

cc - SAC, Seattle

Selective Service, GCO

Mr. J. E. Edwards (EOD - 1-26-42)

b6
b7C

Tolson
E. A. Tamm
Clegg
Glavin
Ladd
Nichols
Rosen
Tracy
Carson
Egan
Gurnea
Hendon
Pennington
Quinn Tamm
Nease
Gandy

COMMUNICATIONS SECTION
MAILED 15
JUL 28 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

11 07 AM '45
AUG 11 1945
RECORDED

2716371-57
27
17

Office Memorandum • UNITED STATES GOVERNMENT

mlw

TO : MR. GLAVIN ✓

FROM : J. P. Mohr ✓

SUBJECT: W. Mark Felt
Special Agent - Division Five
Meritorious Increase

DATE: 7/21/45

Mr. Tolson ✓
Mr. E. A. Tamm ✓
Mr. Clegg ✓
Mr. Coffey ✓
Mr. Glavin ✓
Mr. Ladd ✓
Mr. Nichols ✓
Mr. Rosen ✓
Mr. Tracy ✓
Mr. Carson ✓
Mr. Egan ✓
Mr. Gurnea ✓
Mr. Hendon ✓
Mr. Pennington ✓
Mr. Quinn Tamm ✓
Tele. Room ✓
Mr. Nease ✓
Miss Beahm ✓
Miss Gandy ✓

By memorandum dated July 17, 1945, Special Agent Supervisor L. L. Tyler recommended that Special Agent W. Mark Felt be given a meritorious increase in salary. He recommended this increase because of Agent Felt's work in the double agent program as a whole and the Peasant case specifically, which has inured to the benefit of the nation and the success of the Bureau. Mr. Tyler feels that Agent Felt's enthusiastic and capable handling of the Peasant case, as well as his deep interest in and loyal application of his duties in the whole German counterespionage program certainly merit this measure of recognition.

Mr. Tyler said that Agent Felt not only handled the Peasant case well but has generally handled all of his work very efficiently. He has studied and amassed considerable information in a very workmanlike fashion relating to [redacted] and the cases growing from two of our most important enemies, [redacted] and [redacted]. One recent indication of this is the success in identifying [redacted] as a trainee of [redacted] which led to his location and identification after he had smuggled himself into this country with returning American troops. Mr. Tyler's memorandum was approved by Mr. Ladd.

b6
b7c

A PERMANENT BRIEF OF HIS FILE IS ATTACHED

RECOMMENDATION: It is recommended that Agent Felt be granted a meritorious increase of \$220 in Grade CAF-11, \$4300 to Grade CAF-11, \$4520 under the meritorious provision of the Uniform Promotion Act and that he be commended by letter.

9 agree
2-24
Let to encl
P.R. to Dept
1/27/45
Wing-ade

RECORDED

EX-111
AUG 11 1945

216511.56
91.
8-27-45

FEDERAL BUREAU OF INVESTIGATION

Checked by: *agt*
Filed by: *agt*

Mr.
Miss
Mrs.

Date

New appointment

☒ Mr. W. Mark Felt
Transfer ☐

Promotion

☐ July 27, 1945
Separation ☐

XX

PRESENT STATUS

1. Title: _____ 2. Grade: _____
3. Salary: Special Agent \$4300 per annum 4. Seat of Government: CAF 11
Field: _____
5. Division: _____ 6. Appropriation: F

PROPOSED ACTION

"Salaries and Expenses, FBI"
(National Defense)

7. Title: _____ 8. Grade: _____
9. Salary: Special Agent \$4520 per annum 10. Seat of Government: CAF 11
Field: _____
11. Division: _____ 12. Appropriation: F

13. Effective: July 30, 1945 14. Position: Vice: _____
Identical: _____
15. Remarks: _____

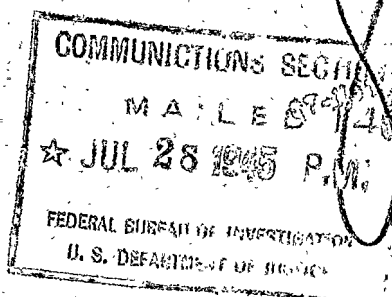
Meritorious promotion under Act of August 1, 1941. This action is being taken because of meritorious work in connection with the performance of his duties furthering the successful war effort, he having exercised outstanding initiative in the performance of his regularly assigned duties. He has been recommended for Grade CAF 10, \$3500 per annum to Grade CAF 11, \$3800 per annum, effective February 16, 1944.

(Title)

cc - Selective Service, CCO

Director, Federal Bureau of Investigation

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



AUG 2 1945

FEDERAL BUREAU OF INVESTIGATION

Prepared by: *ide*
 Checked by: *ide*
 Filed by: *ide*

Mr.
 Miss
 Mrs.

Date

New appointment ☒ Mr. W. Mark Felt Transfer ☐ Promotion ☐ July 27, 1945 Separation ☐

XX

PRESENT STATUS

1. Title:	2. Grade:
3. Salary: Special Agent (Supervisor)	4. Seat of Government: <input checked="" type="checkbox"/> Field: <input type="checkbox"/>
\$4300 per annum	5. Division: Division Five
6. Appropriation:	"Salaries and Expenses, FBI"
	(National Defense)

PROPOSED ACTION

7. Title:	8. Grade:
9. Salary: Special Agent	10. Seat of Government: <input checked="" type="checkbox"/> Field: <input type="checkbox"/>
\$4300 per annum	11. Division:
12. Appropriation:	"Salaries and Expenses, FBI"
	(National Defense)

13. Effective: July 28, 1945

14. Position: Vice: Identical: Joseph B. Klenz-Resigned close of business May 19, 1945

15. Remarks:

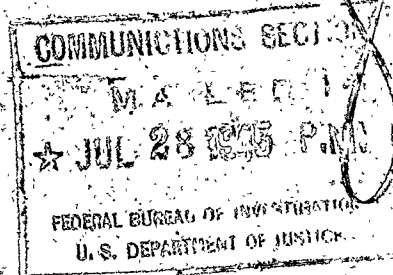
cc - Selective Service, CCO

Respectfully submitted,

(Title)

Director, Federal Bureau of Investigation

Mr. Tolson
 Mr. E. A. Tamm
 Mr. Clegg
 Mr. Coffey
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Carson
 Mr. Egan
 Mr. Hendon
 Mr. Pennington
 Mr. Quinn Tamm
 Mr. Nease
 Miss Gandy



ide
ide
 AUG 2 1945



**Federal Bureau of Investigation
United States Department of Justice**



July 2, 1945

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by ~~CHECK - MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

Cash

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name AUDREY R. FELT Address 2362 24TH SE. WASH. D.C.
Relationship WIFE Dated JULY 2, 1945

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name AUDREY R. FELT Address SAME
Relationship SAME Dated SAME

Very truly yours,

Special Agent

W. MARK

*files
8/11/45
Rel*

*ack
7-3-45
ji*

ST-NOT RECORDED
7

W. MARK FELT - Special Agent

Unit employed in:
Grade and salary:
Age:
Marital status:
Education:

In this unit since:
Office of preference:
Duties:

Badge:
Commission card:
Gun:
Selective service status:
E.O.D.

Espionage Unit
11 - \$3800
31
Married
BA, LLB, Admitted Bar Washington,
D.C., Circuit Court and Supreme Court
December, 1942
West Coast
Supervising special German cases,
espionage
[redacted] b2
3197
[redacted]
2-B until September 1, 1945.
January 26, 1942

Mr. D. M. LADD: Agent Felt supervises some of the more important espionage cases, among which is a case involving a radio in communication with Germany, which is particularly complicated. He has followed the details of this case commendably and there is little doubt that his efforts have contributed to the success of the case to date. He organizes his work well and apparently possesses administrative ability. His dictation and paper work are above average. He presents a very good personal appearance and has shown good ability as a lecturer.

SA D. J. Williams: Agent Felt presents a good appearance. He is very well pleased with his job and enjoys it. He is trying to do a good job. He has a relatively short period of field experience but seems to have done satisfactorily in his present work.

Inspection
Security Division
Espionage Section
Inspector J. S. Egan
April 30 to May 30, 1945

MAY 24 1945

83

MAJ:ig

276576-55
67 18 MAY 15 1945
D. M. Ladd

May 4, 1945

John Edgar Hoover - Director, Federal Bureau of Investigation

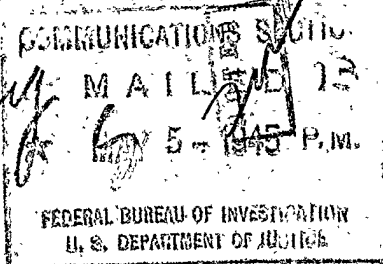
W. Mark Felt
Special Agent

With reference to your memorandum of April 20, 1945, to Assistant Director H. H. Clegg concerning the desire of Special Agent W. Mark Felt to become a qualified Bureau speaker you are advised the manuscript submitted on "Juvenile Delinquency" has been reviewed and found to be satisfactory. Special Agent Felt's name is being added to the list of approved Bureau speakers.

CC: Movement-- This Agent is an approved Bureau speaker.

RECEIVED
FEDERAL BUREAU OF INVESTIGATION
MAY 11 4 38 PM '45

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Gandy



MAY 5 11 18 AM '45

RECEIVED
FEDERAL BUREAU OF INVESTIGATION
MAY 5 11 18 AM '45

W. Mark Felt

not for

file

August 22, 1945

0
Mr. W. Mark Felt
Federal Bureau of Investigation
United States Department of Justice
407 United States Court House Building
Seattle 4, Washington

Dear Mr. Felt:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$4520 per annum to \$4740 per annum in Grade GAF 11, effective August 27, 1945.

Sincerely yours,

John Edgar Hoover
Director

CC: SAC, Seattle
CC: CCO, Selective Service
CC: [redacted]
CC: Mr. J. E. Edwards - EOD - 1-26-42

b6
b7C

27/5/45 59

(47)

Mr. E.
Mr. Clegg
Mr.
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Quinn Tamm
Mr. Egan
Mr. Tracy
Miss Gandy

RECEIVED
MAIL ROOM
AUG 21 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

[Handwritten signature]

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: July 27, 1945

Name: MR. W. MARK FELT

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PAY INCREASE (Especially Meritorious)

Effective: July 30, 1945

	FROM	TO
POSITION	Special Agent	Special Agent
GRADE SALARY	CAF 11 \$4300	CAF 11 \$4520
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI, NATL. DEF.	S&E, FBI, NATL. DEF.
DEPARTMENTAL OR FIELD	Field	Field

REMARKS:

New appointees must take oath of office, enter on duty
and execute necessary appointment papers before any
payment of salary can be made.

By direction of the Attorney General:

S. C. Lindetta

8-7-45
8/7/45
NOT RECORDED
JUL 28 1945

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

8745365

Date: July 27, 1949

Name: W. V. LINDENBERG

Nature of Action: ~~WAS~~ ~~REMOVED~~ (temporarily transferred)

Effective: July 30, 1949

No. _____
CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

	FROM	TO	NATURE OF POSITION
POSITION	Special Agent	Special Agent	(a) NEW
GRADE SALARY	GSP 11 \$5300	GSP 11 \$5300	P. C. No.
BUREAU OR DIVISION			(b) ADDTNL. IDENT. P. C. No.
HEADQUARTERS			(c) VICE P. C. No.
APPROPRIATION	CCB, WASH. FIELD, 2207.	CCB, WASH. FIELD, 2207.	
DEPARTMENTAL OR FIELD	Field	Field	DATE OF OATH

REMARKS:

This action is being taken because of excellent work in connection with the performance of his duties furthering the successful war effort, he having exercised outstanding initiative in the performance of his regularly assigned duties. He was promoted from GSP 10, \$5300 to GSP 11, \$5300, February 16, 1948.

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: July 27, 1945

Name: MR. W. MARK FELT

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: TRANSFER & REASSIGNMENT

Effective: July 28, 1945

	FROM	TO
POSITION	Special Agent(Supervisor)	Special Agent
GRADE SALARY	CAF 11 \$4300	CAF 11 \$4300
BUREAU OR DIVISION	Div. Five Security Div.	
HEADQUARTERS	D. C.	
APPROPRIATION	S&E, FBI, NATL. DEF.	S&E, FBI, NATL. DEF.
DEPARTMENTAL OR FIELD	Dept.	Field

REMARKS:

New appointees must take oath of office, enter on duty
and execute necessary appointment papers before any
payment of salary can be made.

By direction of the Attorney General.

S. C. Lindetta

7-27-45
RECORDED
INDEXED

3-File
AUG 22 1945
H-5
JAN

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

8145677

Date: Aug 27, 1953

Name: D. W. LAMBERT

No. _____
CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

Nature of Action: Transfer to Employment

Effective: Aug 20, 1953

	FROM	TO	NATURE OF POSITION
POSITION	<u>Special Agent (Assignment)</u>	<u>Special Agent</u>	(a) NEW
GRADE SALARY	<u>GS-21 \$4200</u>	<u>GS-21 \$4200</u>	P. C. No.
BUREAU OR DIVISION	<u>Dist. Atty Security Div.</u>		(b) ADDTNL. IDENT. P. C. No.
HEADQUARTERS	<u>D. C.</u>		(c) VICE <u>Special Agent</u> <u>D. W. LAMBERT</u> P. C. No.
APPROPRIATION	<u>SEC. DIV., DIST. ATT.</u>	<u>SEC. DIV., DIST. ATT.</u>	
DEPARTMENTAL OR FIELD	<u>Field</u>	<u>Field</u>	DATE OF OATH

REMARKS:

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

kdh

M W. Mark FeltDate August 4, 1945 19__

Title

Grade and Salary

Division or Bureau

FBI

Department ☒ Regular

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

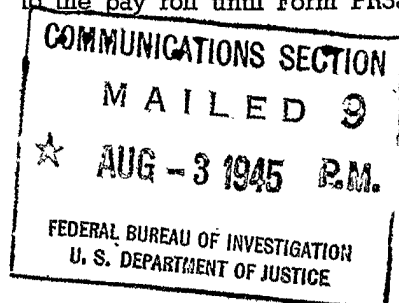
Deduct 8 hours on 7-28-45

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.



[Handwritten signature]
AUG 3 - 1945
81

July 27, 1945

Transfer Mr. W. Mark Felt from the position of Special Agent (Supervisor), Grade CAF 11, \$4300 per annum, in Division Five to the position of Special Agent, Grade CAF 11, \$4300 per annum, effective July 28, 1945.

per W. R. Glavin

3-File
act
NOT RECORDED
18 JUL 31 1945

P.R. to Dept
1/27/45
W.R. Glavin

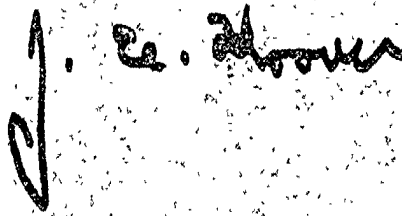
July 27, 1945

Mr. W. Mark Felt
160 9th Avenue, North
Twin Falls, Idaho

Dear Mr. Felt:

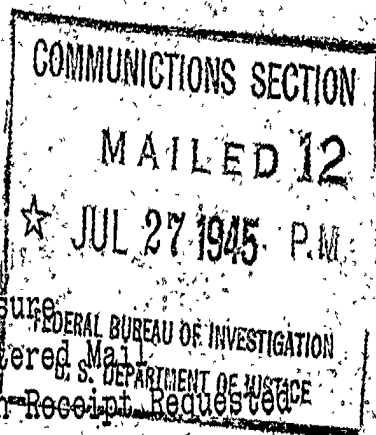
There is transmitted herewith salary check dated
July 27, 1945, drawn to your favor. This represents salary
for the period July 2 to 14, 1945, inclusive.

Yours truly,



John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



Del JUL 31 1945

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 23, 1945

FROM : SAC, Seattle

SUBJECT: SPECIAL AGENT W. MARK FELT

b6
b7C

Please send to the Seattle Field Division the personnel file of Special Agent W. MARK FELT.

Mfg

8 SEP 11 1945

RECORDED

6 AUG

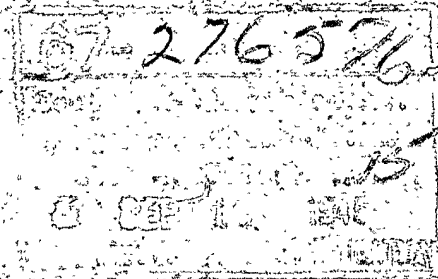
Special Agent in Charge
Seattle, Washington
John Edgar Hoover, Director
Federal Bureau of Investigation
Special Agent W. Mark Felt

September 7, 1945

There is enclosed the field personnel file and firearms record card of Mr. W. Mark Felt who has recently transferred to your office. He is presently in Grade CAF 11 with salary at the rate of \$4520 per annum. There is also enclosed a duplicate copy of his property record for your files.

Enclosures

REGISTERED MAIL



2 SEP 14 1945
RECEIVED

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

COMMUNICATIONS SECTION
MAILED 8
SEP 7 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 7088M Mark D. FeltDate Aug. 17 1945

Title

Grade and Salary

Division or Bureau FBIDepartment ☐

Appropriation

Field ☒ agent

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Reduct 4 hrs. on 8-4-45J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

6. (Bureau)

COMMUNICATIONS SECTION

MAILED 15

AUG 18 1945 P.M.

JSJohn

9 AUG 23 1945



SAC, Seattle

September 12, 1945

John Edgar Hoover, Director
Federal Bureau of Investigation
Special Agent William Mark Felt

Enclosed herewith is a duplicate of the last efficiency report submitted on the above named Special Agent while assigned to the Seat of Government.

Inasmuch as Agent Felt has been transferred to your Division, this duplicate is being forwarded to you for your information.

Enclosure

3 SEP 18 1945

RECORDED

7-276576-62

33

15

SEP 12 3 53 PM '45

DEPT. OF JUSTICE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

WILLIAM MARK FELT
Special Agent
CAF 11, \$4520
EOD January 26, 1942

Agent Felt, at the Seat of Government, was assigned to the Espio-
nage Section, where he handled and became familiar with all phases of the
work. He performed his duties most satisfactorily, showing a genuine interest
in his work and a thorough application to the problems presented. His
accuracy and attention to detail in handling the facts was always of a high
degree, and his judgment on the facts was always sound. Agent Felt exhibited
a good deal of imagination and ingenuity in developing the cases and projects
with which he was associated. There is no doubt that he was a valuable adjunct
to the Bureau's counterespionage program and for his work thereon was afforded
a meritorious increase.

Agent Felt makes a very good personal impression. He is well poised,
smooth in his approach and conversation, and even in his temperament and dis-
position. In conversation Agent Felt is able to present his ideas succinctly
and clearly, as well as to comprehend quickly the ideas and problems presented
to him.

His enthusiasm for and loyalty to the Bureau have been of a high
degree and there has been a resultant great interest on his part in all of his
work. With further experience, there appears to be no reason why Agent Felt
will not develop and mature to the point of handling administrative and executive
positions.

8-27-45 of 11-47406pa
SEP 19 1945

67-226576-63
SEARCHED.....
SERIALIZED.....
INDEXED.....
1 SEP 17 1945

3
W

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL (X)
PROBATIONAL or TRIAL PERIOD ()

As of July 19, 1945 based on performance during period from April 1, 1945 to July 19, 1945

William Mark Felt

Special Agent, CAF 11, \$4520

(Name of employee)

(Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Espionage Section

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE:
<input checked="" type="checkbox"/> if adequate	2. Underline the elements which are especially important in the position.	Administrative, supervisory, or planning <input checked="" type="checkbox"/>
<input type="checkbox"/> if weak	3. Rate only on elements pertinent to the position.	All others <input type="checkbox"/>
<input checked="" type="checkbox"/> if outstanding	a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.	
	b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i>.	

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD		Adjective rating
Deviations must be explained on reverse side of this form		
Plus marks on all underlined elements, and no minus marks	Excellent	Rating official <u>Excellent</u>
Plus marks on at least half of the underlined elements, and no minus marks	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good	Reviewing official -----
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

Rated by R. A. Newby
(Signature of rating official)

Section Chief
(Title)

September 11, 1945
(Date)

Reviewed by [Signature]
(Signature of reviewing official)

Assistant Director
(Title)

September 11, 1945
(Date)

Rating approved by efficiency rating committee -----
(Date)

Report to employee -----
(Adjective rating)

WRG: met

September 24, 1945

Mr. W. Ledru Koontz
Chairman
Local Board Number 24
Selective Service System
1217 Good Hope Road, S. E.
Washington, D. C.

RE:

WILLIAM MARK TELT
Order Number 2931

Dear Mr. Koontz:

I want to advise you that the needs of this service make it necessary to transfer Special Agent

Rel. to Seattle, Washington.

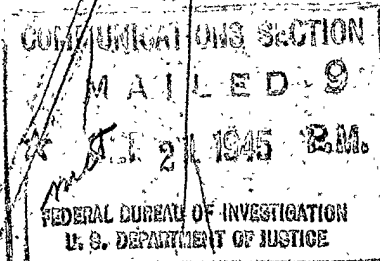
This information is furnished to you in order that your records will correctly reflect the principal place of employment of this registrant.

Sincerely yours,

J. E. Hoover
John Edgar Hoover
Director

CC: SAC- Seattle.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



67-276576-64

Key

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: August 22, 1945

Name: MR. W. MARK FELT

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PAY INCREASE (PERIODIC)

Effective: August 27, 1945

	FROM	TO
POSITION	Special Agent	
GRADE SALARY	CAF 11 \$4520	CAF 11 \$4740
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI, (NAT. DEF.)	
DEPARTMENTAL OR FIELD	Field	

REMARKS:

Public Law 200, as amended 6-30-45.
Reallocated from CAF 10, \$3500 to CAF 11, \$3800, 2-16-44.
Received meritorious promotion from \$4300 to \$4520 in CAF
11, 7-30-45.

By direction of the Attorney General.

New appointees must take oath of office, enter on duty
and execute necessary appointment papers before any
payment of salary can be made.

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: August 22, 1953

Name: J. V. WARE JR.

No. 8147373

CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

Nature of Action: ~~1st promotion (unclassified)~~

Effective: August 21, 1953

	FROM	TO	NATURE OF POSITION
POSITION	Deputy Agent		(a) NEW
GRADE SALARY	GSV 21 \$4,200	GSV 22 \$4,700	P. C. No.
BUREAU OR DIVISION			(b) ADDTNL. IDENT. P. C. No.
HEADQUARTERS			(c) VICE P. C. No.
APPROPRIATION	100, 000, (100, 000)		
DEPARTMENTAL OR FIELD	Field		DATE OF OATH

REMARKS:

Added to list, as Special Agent.
Reclassified from GSV 21, \$4,200 to GSV 22, \$4,700.
Received Departmental promotion from \$4,200 to \$4,700 on Aug
21, 1953.

Seattle, Washington
October 29, 1945

RE: WILLIAM MARK FELT
SPECIAL AGENT

The following is submitted as a special sixty day efficiency report on Special Agent WILLIAM MARK FELT.

Agent FELT has a friendly personality, is above average in intelligence, and has exhibited definite ability to make contacts both in law enforcement and the business field. This Agent since his assignment in Seattle has been placed on general investigative matters. His work has required little supervision; he exhibits good judgment and shows an ability to handle his cases on his own initiative.

The reports of this Agent are well organized. He has an above average knowledge of Bureau policies and the stenographers rate him as an excellent dictator.

Agent FELT has not yet appeared as a witness in this office. It is believed, however, that he would make a very favorable impression.

It is believed that this Agent does have supervisory ability.

On the basis of my present limited observation, he is still considered as excellent in his grade.

DC:Mfg

s/ 

8-27-45 exp. - 11-4740 exp.
Cme BFB
L.V. Boardman
LELAND V. BOARDMAN, SAC *276576-65*
7 NOV 15 1945
15
Rw

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of October 11, 1945 based on performance during period from 8/11/45 to 10/11/45

William Mark Felt
(Name of employee)

Special Agent, CAF-11
(Title of position, service, and grade)

Federal Bureau of Investigation - Seattle, Washington
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	--

- | | |
|--|---|
| <p>----- (1) Maintenance of equipment, tools, instruments.</p> <p>----- (2) Mechanical skill.</p> <p>----- (3) Skill in the application of techniques and procedures.</p> <p>----- (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>----- (5) Attention to broad phases of assignments.</p> <p>----- (6) Attention to pertinent detail.</p> <p>----- (7) Accuracy of operations.</p> <p>----- (8) Accuracy of final results.</p> <p>----- (9) Accuracy of judgments or decisions.</p> <p>----- (10) Effectiveness in presenting ideas or facts.</p> <p>----- (11) Industry.</p> <p>----- (12) Rate of progress on or completion of assignments.</p> <p>----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)</p> <p>----- (14) Ability to organize his work.</p> <p>----- (15) Effectiveness in meeting and dealing with others.</p> <p>----- (16) Cooperativeness.</p> <p>----- (17) Initiative.</p> <p>----- (18) Resourcefulness.</p> <p>----- (19) Dependability.</p> <p>----- (20) Physical fitness for the work.</p> | <p>----- (21) <i>Effectiveness in planning broad programs.</i></p> <p>----- (22) <i>Effectiveness in adapting the work program to broader or related programs.</i></p> <p>----- (23) <i>Effectiveness in devising procedures.</i></p> <p>----- (24) <i>Effectiveness in laying out work and establishing standards of performance for subordinates.</i></p> <p>----- (25) <i>Effectiveness in directing, reviewing, and checking the work of subordinates.</i></p> <p>----- (26) <i>Effectiveness in instructing, training, and developing subordinates in the work.</i></p> <p>----- (27) <i>Effectiveness in promoting high working morale.</i></p> <p>----- (28) <i>Effectiveness in determining space, personnel, and equipment needs.</i></p> <p>----- (29) <i>Effectiveness in setting and obtaining adherence to time limits and deadlines.</i></p> <p>----- (30) <i>Ability to make decisions.</i></p> <p>----- (31) <i>Effectiveness in delegating clearly defined authority to act.</i></p> |
|--|---|

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks	Adjective rating Excellent	Rating official <u>Excellent</u>
Plus marks on at least half of the underlined elements, and no minus marks	Very good	Reviewing official -----
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good	
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

Rated by L. V. Boardman
(Signature of rating official)

Special Agent in Charge
(Title)

October 29, 1945
(Date)

Reviewed by -----
(Signature of reviewing official)

(Title)

(Date)

Rating approved by efficiency rating committee -----
(Date)

Report to employee -----
(Adjective rating)

Office Memorandum • UNITED STATES GOVERNMENT

TO : CLYDE A. TOLSON

DATE: December 3, 1945

FROM : H. H. CLEGG ✓

SUBJECT: IN-SERVICE MEMO

SPECIAL AGENT W. MARK FELT

IN-SERVICE TRAINING COURSE NO. 33

FROM 11-19-45 TO 11-30-45

EOD DATE -- 1-26-42

GRADE -- CAF--11

SALARY -- \$4740

ASSIGNED TO -- SEATTLE

OFFICE OF PREFERENCE: ON THE WEST COAST.

GRADES ATTAINED:

NOTEBOOK : Very Good
 EXAMINATION : 98
 HIP SHOOTING : 98
 PRACTICAL PISTOL COURSE : 96
 SHOTGUN : 100
 .30 RIFLE : 85
 MACHINE GUN : 95
 GENERAL FIREARMS ABILITY : Good

FIREARMS INSTRUCTOR'S COMMENTS: This Agent has a good knowledge of weapons, is average emotionally and in demeanor, interested, tries hard, does his share of work, is attentive, strict in observance of safety rules; and good in marksmanship, general ability, knack and skill. He is Qualified to go on Raids and Special Details.

cc: SAC, Seattle
 cc: SA W. Mark Felt

7 DEC 19 1945

REMARKS: Interviewing Official: J. J. McGuire

He makes an excellent physical appearance, has a warm personality and qualities of salesmanship that go to make up a well-rounded representative of the Bureau. He was formerly a Bureau supervisor, is enthusiastic about field work and has no immediate problems. I feel he is a loyal Bureau employee and of high caliber.

Mr. Tolson
 Mr. E. A. Tamm
 Mr. Clegg
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Carson
 Mr. Egan
 Mr. Gurnea
 Mr. Hendon
 Mr. Pennington
 Mr. Quinn Tamm
 Tele. Room
 Mr. Nease
 Miss Beahm
 Miss Gandy

67-276576-67

Recorded
 Checked
 12/11/45

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. H. H. CLEGG

FROM : SA W. Mark Felt

SUBJECT: Special Assignment

DATE: 12/30/45

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Tele. Room _____
 Mr. Nease _____
 Miss Beahm _____
 Miss Gandy _____

b6
b7C

During the past several weeks, the writer has contemplated obtaining medical attention for a stomach condition. The writer's most recent plans were to obtain such attention on the writer's return to Seattle, Washington, at the conclusion of In Service Training.

The writer does not object to his present assignment, because he has never objected or questioned any Bureau assignment and particularly because the writer is well aware of the importance and urgency of his present assignment. The writer desires, however, for the above facts to be known now in view of the possibility that it may later become necessary for the writer to seek medical attention or to take sick leave while on this special assignment.

RECOMMENDED ACTION

None.

7 DEC 12 1945

67-211,571-66

Searched.....	Indexed.....
Filed.....	Checked.....
DEC 4 1945	

THREE

W. Mark Felt

fml

FEDERAL BUREAU OF INVESTIGATION

Prepared by: *Jm*
Checked by: *WHL*
Filed by: *WHL*

Mr.
Miss
Mrs.

Administrative Promotions

Date

August 22, 1945

See list attached

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

all names X'd

1. Title:

2. Grade:

3. Salary:

4. Seat of Government: ☐
Field: ☐

5. Division:

6. Appropriation:

PROPOSED ACTION

7. Title:

8. Grade:

9. Salary:

10. Seat of Government: ☐
Field: ☐

11. Division:

12. Appropriation:

13. Effective:

August 27, 1945

Salaries and Expenses, FBI
(National Defense)

14. Position:

Additional: ☐
Vice: ☐
Identical: ☐

15. Remarks:

See attached list of Special Agents to be promoted under the Automatic Promotion Bill, Public Laws 200 and 106.

Respectfully submitted,

CC: CCO, Selective Service

(Title)

Director, Federal Bureau of Investigation

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION

MAILED

AUG 21 1945

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

AUG 22 1945

[Handwritten signature]

NAME	TITLE	GRADE FROM AND TO
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
Mr. W. Mark Felt	Special Agent	CAF 11 \$4520 CAF 11 \$4740 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.) Received meritorious promotion from \$4300 to \$4520 in CAF 11, effective July 30, 1945.
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
Mr. Charles C. Langdon	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
Mr. Earl B. Riley	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
Mr. J. Henry Shank	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
[REDACTED]	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
Mr. James M. Underhill	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)
Mr. Scott J. Werner	Special Agent	CAF 11 \$4300 CAF 11 \$4520 (Reallocated from CAF 10, \$3500 to CAF 11, \$3800, effective February 16, 1944.)

b6
b7c

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: September 17, 1946

FROM : SAC, Seattle

SUBJECT: W. MARK FELT
Special Agent

For the information of the Bureau, Special Agent FELT plans to enter Swedish Hospital, Seattle, on or about September 24, 1946 for the surgical correction of a minor inguinal hernia.

Special Agent FELT advises me that his surgeon indicated that it will be necessary to spend approximately six days in the hospital and approximately nine days thereafter at home.

WME:MEG

67-276576-68

Searched
Numbered
Filed
3 SEP 25 1946	
FEDERAL BUREAU OF INVESTIGATION	

THREE

arg/rs

noted
10-7-46
can

October 7, 1946

Mr. W. Mark Felt
Federal Bureau of Investigation
407 U. S. Court House Building
Seattle 4, Washington

Dear Mr. Felt:

I have been advised that it was necessary for you to enter the hospital in order to undergo an operation and I was indeed sorry to learn of this.

Let me urge you to exercise every precaution, and by all means follow closely your physician's instructions so that you may realize an early recovery.

Sincerely,

J. Edgar Hoover

cc - SAC, Seattle

(It is noted the Absences have been listed on the Daily List of Absences. Please list.)

67-276576-68

rs
Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

OCT 8 1946

FEDERAL BUREAU OF INVESTIGATION

RECEIVED DIRECTOR
U.S. DEPT. OF JUSTICE
OCT 8 9 42 AM '46

RECEIVED READING ROOM
U.S. DEPT. OF JUSTICE
OCT 7 5 13 PM '46

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Gurnea _____
 Mr. Harbo _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

August 30, 1946

MEMORANDUM FOR MR. NICHOLS
 Re: ~~Approved Bureau Speakers~~

You will recall that as a result of a request from your office, this Section undertook a review of approved Bureau speakers to see whether there were any having efficiency ratings less than "Very Good," with the thought of not using these Agents in the future. We found a small number of approved speakers in this category but for the most part, they were outstanding Agents who have just recently been promoted from Grade 11 to Grade 12. Generally speaking, they were "Excellent" in Grade 11 and the first rating in Grade 12 was only "Good." Under such circumstances it is not believed that these Agents should be removed from the list of available speakers. The following is a brief summary of the Agents available for speeches with ratings of less than "Very Good" on their last annual efficiency report:

[Redacted]

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 b7C

This Agent entered on duty December 9, 1940. On September 14, 1942, he was rated only "Fair" in the Boston Office. He was approved for speeches before small groups on August 26, 1943. The SAC was told that he should not be given a talk before a large group without specific Bureau approval. Mr. Scheidt at Charlotte rated him "Good" on July 4, 1945, and on October 14, 1945, SAC Bryce, Oklahoma City, gave him a rating of "Very Good." His 1946 annual report, however, was only "Good." This Agent is definitely not outstanding and it is felt that in his particular case it might be well to advise the Field not to use him for speaking engagements. His only commitments during 1946 were in connection with law enforcement conferences in the Oklahoma City Field Division.

[Redacted]

INDEXED 5

67-0-6328

Searched	_____
Numbered	_____
Indexed	_____
Filed	_____
OCT 20 1946	
FEDERAL BUREAU OF INVESTIGATION	

b6
 b7C

This Agent has been in the Bureau since October 20, 1941. He was approved for speeches in August, 1944. He was rated "Excellent" by SAC Rhodes in his 1945 efficiency report. He received a rating of "Excellent" in connection with SIS work in September, 1945, and was again rated "Excellent" in Grade 11 by SAC Rhodes in December, 1945. On March 31, 1946, he was given a rating of "Good," however, in Grade 12. There was nothing derogatory in his efficiency report and SAC Rhodes wrote that he

Mr. Nichols

August 30, 1946

appears to have administrative ability. He has handled only about three speeches during 1946 and I see no reason for not using him in talks at the present time. *OK*

Harry Kiefer

This Agent entered on duty June 15, 1942, and is now assigned to New York. He was approved for speeches in September, 1943, and has done outstanding investigative work. He was commended in July, 1944, on his work in the Antonelli Fireworks Company case. His 1945 efficiency report in Grade 11 was "Excellent." He received another "Excellent" on June 9, 1945, in Grade 11 and a similar report on February 7, 1946. On March 31, 1946, he was rated "Good" in Grade 12. The report was very favorable. I see no reason why Kiefer should not be used on speeches. He has given none in 1946. *JK*

[Redacted]

[Redacted] entered on duty February 10, 1941. He has a good background and received a rating of "Very Good" on his 1942 annual efficiency report. In June, 1943, he was described as a fully qualified speaker based upon his speech in In-Service. His 1943 annual report was "Very Good" as was his 1944 one. He received a rating of only "Good" in Grade 10 on August 10, 1944, while assigned in Miami. While in that office he was placed on probation on one occasion for use of poor judgment. His 1945 annual report was "Very Good" and in October, 1945, he was rated "Excellent" in Grand Rapids in Grade 11. His 1946 annual report was "Good" in Grade 12 and the SAC noted that he may possess latent supervisory ability. He was approved for speeches in April of 1946. He has given four talks thus far. He seems to be satisfactory to represent the Bureau in this regard.

William Marv Felt

Felt entered on duty January 26, 1942, and was formerly in Division Five as a Supervisor. In October, 1945, he was rated "Excellent" in Grade 11 at Seattle. He received a similar rating on January 24, 1946, in Grade 11. His annual report for 1946 was "Good" in Grade 12. The report was very favorable and it appears that this Agent is fully qualified for speeches. *JK*

James L. Flood

Flood is an old-timer who was formerly Assistant SAC at Omaha. He was removed in November, 1945, as Assistant SAC. Mr. Logen rated him "Very Good" in a self-inspection report in February, 1946. While his annual report for 1946 was only "Good," this Agent is well-versed in Bureau policies and I feel he is fully qualified to appear before smaller groups. No action appears necessary. *W. L. Flood in Real Washington*

Mr. Nichols

August 30, 1946

[redacted]

b6
b7C

[redacted] has been in the Bureau since July 15, 1940. His annual report for 1943 was "Very Good" and he was approved for speeches in March, 1944. His 1944 report was "Very Good." He was placed on probation in May, 1944, because of poor judgment in the New York Office. In August, 1944, he was rated "Good" by Mr. Conroy in Grade 11. His 1945 annual report, however, in New York was "Very Good" in Grade 11. He was rated "Excellent" in the same grade on June 3, 1945, and on October 18, 1945. His rating in March, 1946, in Grade 12 was "Good." The entire efficiency report was favorable. He has given five speeches so far in 1946 and he would seem satisfactory for this type of activity.

Arthur Joseph Archessault

This Agent is Assistant Special Agent in Charge in Detroit and his 1945 efficiency report was "Excellent." His 1946 efficiency report was "Good" in a higher Grade. Mr. Guerin specifically stated that his rating of "Good" was based on his newness in classification in Grade 13. He has given numerous speeches and seems well-qualified.

Clinton E. Stein

Mr. Stein was formerly Special Agent in Charge at San Francisco and was removed because of poor judgment displayed. His most recent efficiency rating was "Good." The Kansas City Office where he presently is assigned was told not to use him on administrative and related assignments. Stein is well-qualified for speeches but in view of the instructions already sent to Kansas City, no further action seems necessary at this time.

[redacted]

b6
b7C

[redacted] has been in the Bureau since June 30, 1941. He was approved for speeches in September, 1943. His 1944 efficiency rating was "Good" in Grade 10. He received a rating of "Very Good" in the same Grade in October, 1944. His annual report for 1945 was "Very Good" in Grade 11. His 1946 report, however, was only "Fair." He was placed on probation and the Omaha Office was advised by letter of April 16, 1946, not to use this Agent in speaking engagements. No further action thus seems necessary at this time.

[redacted]

b6
b7C

This Special Agent entered on duty July 15, 1940. He was approved for speeches before small groups in December, 1943. His 1944 annual report was "Good" and during In-Service in May, 1944, he was rated as a fully qualified speaker in connection with a talk in In-Service. His 1945 efficiency report

Mr. Nichols

August 30, 1946

was "Good" and the same applied to his 1946 efficiency report. He has been in Grade 12 since April, 1943. While his recent efficiency reports have been no better than "Good" in Grade CAF 12, [redacted] seems to be a fairly substantial Agent and there appears to be no reason why he cannot be used on speaking engagements. He has given two speeches in 1946.

b6
b7C

[redacted] entered on duty February 10, 1941. His 1945 efficiency report was "Excellent." He received a rating of "Very Good" on a special report in June, 1945. The New York Office rated him "Very Good" on speaking ability. His 1946 report in Grade 12 was "Good" and the report was generally favorable. He was in Grade 11 when he received his 1945 report of "Excellent" and in a police instructors' training course in 1946, it was indicated that he was an interesting speaker. It would appear this Agent is qualified for speeches. He has given three in 1946.

b6
b7C

Vincent W. Hughes

This Agent originally entered on duty in September, 1940. He was approved for speeches in July, 1941. He left the Bureau to go into the Armed Services and caused considerable trouble in attempting to get back in. It seemed apparent that he resigned in an attempt to gain a commission in the Marine Corps. His 1946 efficiency report was only "Good" and in a special report in May, 1946, Mr. Brantley in Kansas City rated him "Good." The Director commented in June, 1946, in connection with a possible reallocation for Hughes, that his record had been too spotty, etc. He is presently assigned to the Washington Field Office. It is not believed that Hughes should be used for speaking engagements at this time. He gave none during 1946.

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b7C

This Agent has been in the Bureau since August 11, 1941. He was rated "Excellent" in Grade 11 on a special report in February, 1946. His annual report, however, was "Good" in Grade CAF 12. I have noted nothing in this Agent's file which would indicate that he should not be used for speeches. In May, 1946, he was rated "Very Good" in the Speech School of the New York Office.

[redacted] has been in the Bureau since March, 1942. His 1943 report was "Good" and he was approved for speeches in June, 1943. He was rated "Good" in 1944 and "Very Good" on a special report in December, 1944. His 1945 annual report was "Good" in Grade 11. In September, 1945, he was rated "Very Good" on a special report and in March, 1946, he was rated "Good" in Grade 11. He is not outstanding as an Agent. He has been used, however, on a number of speeches having given six so far in 1946. It is believed that he should be used only in emergency situations.

b6
b7C

Mr. Nichols

August 30, 1946

[redacted]

b6
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[redacted] has been in the Bureau since June 1, 1942. He was rated "Good" in 1943, "Very Good" in 1944 and 1945, and was approved for speeches in October of 1945. He received a rating of "Very Good" on a special report in October, 1945, when he was in Grade 11. On a special report in January, 1946, he was rated only "Fair." His 1946 annual rating, however, was "Good." In his efficiency report, Mr. Brantley set forth a number of shortcomings of this particular Agent. It is not believed that this Agent should be used as a speaker.

RECOMMENDATIONS: 1. It is suggested that the attached letters go forth to the Field concerning Agents [redacted], Hughes, [redacted] and [redacted].

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b7C

2. It is believed also that a form letter should go to the Field cautioning Special Agents in Charge in regard to using Agents who are not outstanding in their investigative work.

3. It is recommended that at the time annual efficiency ratings are submitted each year, we make a further check on this particular matter.

Respectfully,

SM 2

[redacted]

b6
b7C

HR

WTS

Attachment

HAI:med

W. MARK FELT - - - SPECIAL AGENT

ENTERED ON DUTY: January 26, 1942

SALARY: \$5905.20

OFFICE PREFERENCE: None

Felt is a well rounded Bureau Agent, having served not only in the field but at the Bureau. He makes an above average personal appearance, is thorough in the handling and preparation of his cases. He has recently been assigned to one of the major Antitrust cases, and appears to be doing an excellent job on that case. Felt is considered to have the ability to make an excellent witness. He can be utilized on dangerous assignments. On the basis of his work I consider that he has supervisory ability. He is rated very good.

Self-Inspection Report
Seattle Office
SAC H. G. Maynor
August 12, 1946

3 OCT 2 1946
87-NOT RECORDED 3

ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1946.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1946 based on performance during period from April 1, 1945 to March 31, 1946

WILLIAM MARK FELT
(Name of employee)

Special Agent, CAF-12
(Title of position, service, and grade)

Federal Bureau of Investigation

Seattle Field Division

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	Administrative, supervisory, or planning <input type="checkbox"/>
- if weak	2. Underline the elements which are especially important in the position.	All others <input checked="" type="checkbox"/>
+ if outstanding	3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
- (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
----- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
+ (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
- (17) Initiative.
----- (18) Resourcefulness.
+ (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- Ability to direct and lead a
- (A) group of Agents on raids and dangerous assignments.

(B) Capability for additional
- (C) responsibility.

STANDARD

Deviations must be explained on reverse side of this form

Adjective rating

- Plus marks on all underlined elements, and no minus marks
Plus marks on at least half of the underlined elements, and no minus marks
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks
Minus marks on at least half of the underlined elements

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Rating official GOOD
Reviewing official

Rated by L. V. Boardman
(Signature of rating official)

Special Agent in Charge
(Title)

March 26, 1946
(Date)

Reviewed by [Signature]
(Signature of reviewing official)

Assistant Director
(Title)

APR 18 1946
(Date)

Rating approved by efficiency rating committee [Signature]
(Date)

Report to employee [Signature]
(Adjective rating)

DEFERRED PERSONNEL DATA

1. Name of Employer. Federal Bureau of Investigation.
2. Registrant's Name. W. MARK FELT
3. Age. 29
4. Address. Washington
5. Marital Status; if married, give date. Married - 7-15-38
Number of children. None Number of other dependents.
6. Title of Position. Special Agent
7. Date of Appointment. 1-26-42
8. Vocation or type of work for past five years. Lawyer
9. Brief background which qualifies registrant for present duties.
(See attachment)
10. Annual Salary - as of date of deferment. CAF 10
11. Original Draft Classification. 3-A Changed to. 3-B Date. 1-9-43
12. Local Board Number and Location. 24, Washington, D. C.
13. Order Number. 2931
14. By whom was deferment requested? John Edgar Hoover, Director
Federal Bureau of Investigation.
15. Reason given for deferment; if indispensability claimed. Why?
(See attachment)
16. Length of deferment. 7-9-43
17. How many renewals of deferment. None Dates.
18. What attempts at replacement have been made. (See attachment)

Address: , General Counsel, #519 Old House Office Building

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b7c

Seattle, Washington
March 26, 1946

Re: WILLIAM MARK FELT
Special Agent

The following is submitted as the annual efficiency report on the above captioned Agent:

This Agent makes a very good personal appearance. He is alert, above average in intelligence, and has a friendly personality. He is neat in dress. FELT has demonstrated considerable initiative in cases and other work assigned to him and an ability to think and proceed with the minimum of assistance. He gives attention to his work and follows it through to a logical conclusion.

The stenographers give Agent FELT a rating of "1.2" in dictation, "1" being excellent, "2" very good. No constructive criticism was offered. This Agent is a satisfactory automobile driver. I have not had occasion to hear him testify in court as he has had only limited opportunity to handle criminal work since assignment in this division. From his appearance and intelligence and based upon a knowledge of his work, I think that he would do a very commendable job. FELT qualifies in the use of Bureau firearms and can be used on assignments of a dangerous character. He is presently assigned to a physical surveillance and is operating in a very satisfactory manner. This Agent types but does not take shorthand.

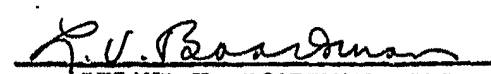
FELT submits an average volume of reports which require very little supervision. He is a very able agent in his contacts both in business and in the law enforcement field. This Agent has demonstrated an ability to organize and handle his own work and to accept the full responsibility therefor. FELT is in good physical condition and capable of arduous physical exertion.

This Agent has been assigned at the Seat of Government as a Supervisor in Espionage investigations. He has experience in the conduct of other investigations of a National Defense type, such as Sabotage and Internal Security matters. He likewise has considerable experience in the general criminal investigative field, having handled practically all of the more usual types of such violations within the Bureau's jurisdiction. These types include such cases as National Motor Vehicle Theft Act, Illegal Wearing of the Uniform, Impersonation, Extortion, et cetera. This Agent worked on a technical surveillance for two months.

FELT has demonstrated an ability to properly supervise his own work, keep it well organized, and direct it toward a logical conclusion. I feel that he does have supervisory ability. In his grade he is considered GOOD.

DC:Rd

s/ 


LELAND V. BOARDMAN, SAC

Office Memorandum • UNITED STATES GOVERNMENT

JEE:aa

TO : W. R. GLAVIN

DATE: 2/12/46

FROM : J. P. MOHR

SUBJECT: WILLIAM MARK FELT

Special Agent

Seattle Field Division

RE: REALLOCATION

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	✓
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

This employee entered on duty as a Special Agent on 1/26/42 and was reallocated to CAF-11, \$3800 per annum on 2/16/44. As a result of the basic increase in salaries effective 7/1/45 his salary was changed to \$4300 per annum. On 7/30/45 he was promoted to \$4520 per annum in grade CAF-11 under the provisions of the Uniform Promotion Act. It is to be noted that this was a meritorious promotion. On 8/27/45 he was promoted to \$4740 per annum in grade CAF-11 under the provisions of the Uniform Promotion Act. He is now being considered for reallocation to CAF-12, \$5180 per annum.

On 1/23/46 SAC Boardman rated him EXCELLENT. A permanent brief of his file is attached.

RECOMMENDATION: It is recommended that he be reallocated to CAF-12, \$5180 per annum.

*Letter to J. P. Mohr
2-15-46
WRCB/BJD*

*one
m*

15-46

NOT RECORDED

21

Prepared by: *[Signature]*
Checked by: *[Signature]*
Filed by: *[Signature]*

February 15, 1946

Mr. W. Mark Pelt
Federal Bureau of Investigation
United States Department of Justice
407 United States Court House
Seattle 4, Washington

Dear Mr. Pelt:

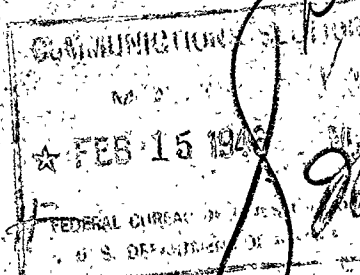
I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, \$4740 per annum in Grade CAF 11, to the position of Special Agent, \$5100 per annum in Grade CAF 12, effective February 24, 1946.

Sincerely yours,

John Edgar Hoover
Director

CC: SAC, Seattle
Miss Nicol
CCO, Selective Service
Mr. J. E. Edwards
(cc - 1-24-42)

Tolson _____
E. A. Tamm _____
Clegg _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Carson _____
Egan _____
Gurnea _____
Harbo _____
Hendon _____
Pennington _____
Quinn Tamm _____
Nease _____
Gandy _____



NOT RECORDED
FEB 19 1946

JW:BD

Federal Bureau of Investigation
United States Department of Justice

2/11/46

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~CASH~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name AUDREY R. FELT Address 3037 WEST 67TH, SEATTLE
Relationship WIFE Dated 2/11/46

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name AUDREY R. FELT Address SA
Relationship WIFE Dated 2/11/46

Very truly yours,

W. Mark Felt
Special Agent

W. MARK FELT

Giles
W. R. Lee

ack
2/20/46
jc

DEPARTMENT OF JUSTICE
WASHINGTON-25, D. C.

February 25, 1946

Name

W. Mark Felt

NO.

CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

Nature
Of Action

Effective

February 25, 1946

February 25, 1946

Position

Grade

Salary

Bureau
or
Division

Headquarters

Appropriations

FROM

TO

NATURE OF POSITION

a NEW

P. C. No.

b ADDITIONAL IDENTICAL

P. C. No.

c VICE

P. C. No.

Departmental
Or Field

DEPT.

FIELD

DEPT.

FIELD

REMARKS:

DATE OF OATH

DATE OF BIRTH

FEB 25 1946

NOT RECORDED

Handwritten signatures and initials, including "Gw/la" and "J. D. [unclear]".

Seattle, Washington
January 23, 1946

0
RE: WILLIAM MARK FELT
SPECIAL AGENT

The following is submitted as a special efficiency report on William Mark Felt in accordance with Bureau teletype dated January 16, 1946.

copy BFB
Since the submission of my last efficiency report Special Agent Felt has been to the Bureau at In-Service Training and on special assignment in the Washington Field Office. There has not, therefore, been a continuous opportunity to observe his work. He has been assigned to the general squad, his cases have been handled properly, and his reports require very little supervision. He gives every indication of having sound judgment, of being a determined and careful investigator. The manner in which he handles his own work indicates that he has supervisory ability.

He is qualified in the use of Bureau firearms and is suitable for use on raids and dangerous apprehensions. This Agent has not had an opportunity to testify in this division. As a dictator he is regarded as excellent by all stenographers who rated him.

On the basis of my observation of this Agent, I definitely feel that he warrants a rating of excellent in his present grade.

s/ *[Signature]*

DC:Mfg

*Rec'd 12-5180
File 12-5180*

4 FEB 1 1946

67-	RECORDED 3
Placed...	Recorded.....
INDEXED...	SAC Checked.....
Numbered...	Filed.....
JAN 31 1946	
FEDERAL BUREAU OF INVESTIGATION	

THREE

[Handwritten signature]
21

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR () SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of January 23, 1946 based on performance during period from 10/11/45 to 1/23/46

William Mark Felt

(Name of employee)

Special Agent, CAF-11

(Title of position, service, and grade)

Federal Bureau of Investigation - Seattle, Washington

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
<input checked="" type="checkbox"/> if adequate	(1) Maintenance of equipment, tools, instruments.	(21) <i>Effectiveness in planning broad programs.</i>
<input type="checkbox"/> if weak	(2) Mechanical skill.	(22) <i>Effectiveness in adapting the work program to broader or related programs.</i>
<input type="checkbox"/> if outstanding	(3) Skill in the application of techniques and procedures.	(23) <i>Effectiveness in devising procedures.</i>
	(4) Presentability of work (appropriateness of arrangement and appearance of work).	(24) <i>Effectiveness in laying out work and establishing standards of performance for subordinates.</i>
	(5) Attention to broad phases of assignments.	(25) <i>Effectiveness in directing, reviewing, and checking the work of subordinates.</i>
	(6) Attention to pertinent detail.	(26) <i>Effectiveness in instructing, training, and developing subordinates in the work.</i>
	(7) Accuracy of operations.	(27) <i>Effectiveness in promoting high working morale.</i>
	(8) Accuracy of final results.	(28) <i>Effectiveness in determining space, personnel, and equipment needs.</i>
	(9) Accuracy of judgments or decisions.	(29) <i>Effectiveness in setting and obtaining adherence to time limits and deadlines.</i>
	(10) Effectiveness in presenting ideas or facts.	(30) <i>Ability to make decisions.</i>
	(11) Industry.	(31) <i>Effectiveness in delegating clearly defined authority to act.</i>
	(12) Rate of progress on or completion of assignments.	
	(13) Amount of acceptable work produced. (Is mark based on production records? <u> </u>) (Yes or no)	
	(14) Ability to organize his work.	
	(15) Effectiveness in meeting and dealing with others.	
	(16) Cooperativeness.	
	(17) Initiative.	
	(18) Resourcefulness.	
	(19) Dependability.	
	(20) Physical fitness for the work.	

STATE ANY OTHER ELEMENTS CONSIDERED

(A) _____

(B) _____

(C) _____

STANDARD

Deviations must be explained on reverse side of this form

	Adjective rating	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent	Rating official <u>EXCELLENT</u>
Plus marks on at least half of the underlined elements, and no minus marks	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good	Reviewing official _____
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

Rated by X. V. Boardman Special Agent in Charge 1/23/46
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 17, 1946

Transmit the following message to:

SAC, SEATTLE

RE SA WM FELT. SUBMIT SPECIAL EFFICIENCY REPORT IMMEDIATELY.

HOOVER

SEND VIA WESTERN UNION

JEE:PZ
Bz

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Acers _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Starke _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 18 1946

TELETYPE

SENT VIA _____

0-07P_MPer *sf*

10 JAN 22 1946

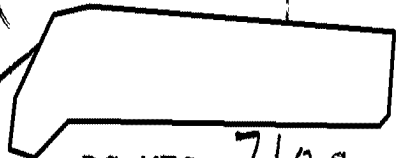
cw

U.S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

OCT 3 1946
OK
TELETYPE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____

Rhw/rs



FBI SEATTLE 10-3-46 2-42 PM DC MEG 7109

✓ DIRECTOR ROUTINE

b6
b7C

REFER THREE L OPERATION PERFORMED SA W MARK FELT AND CONDITION
REPORTED ENTIRELY SATISFACTORY.

67-226576-189

Searched
MAYNOR
Numbered
Filed
OCT 10 1946	
FEDERAL BUREAU OF INVESTIGATION	

CORRECTION FIRST LINE REFER THREE L.

ACK AND HOLD

5-43 PM OK FBI WA DC SK

*B
Wag/rs*

October 21, 1946

Mrs. Edna B. Nye
Chief of Personnel
Federal Trade Commission
Washington, D. C.

Dear Mrs. Nye:

The attached Standard Forms 63 and 70 are being returned inasmuch as it is noted that the Standard Form 70 was executed for the year 1945, and our records reflect Mr. Felt entered on duty with this Bureau January 26, 1942.

Inasmuch as Standard Form 70 was not in effect in January 1942, it is requested that you execute No. 5 and 6 of Part B, of the Standard Form 63.

Sincerely,

John Edgar Hoover
Director

dh

RECORDED
2000

276526-70

22 1946 70

LET 21 5 15 PM '46

[Handwritten signature]

m

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

OCT 21 1946

[Handwritten initials]

HGM:Mfg

DICTATION ABILITY OF SPECIAL AGENTS

The stenographers were instructed to rate the Agent personnel of this office as to dictation ability. The results of the stenographers' ratings are set out below:

Agent	Number of Ratings	Rating
[redacted]	2	1
Bugas, William F.	2	1
[redacted]	3	1
Ducommun, Lloyd A.	2	1
[redacted]	1	1
Felt, W. Mark	3	1
[redacted]	6	1
Hawley, Robert B.	5	1
[redacted]	4	1
Kelley, Ottis V.	7	1
Lamb, Ray E.	5	1
[redacted]	2	1
[redacted]	3	1
MacFarland, Joseph P.	1	1
[redacted]	6	1
Pieper, Joseph J.	4	1
Piper, C. Erwin	3	1
Porzer, William H.	4	1
[redacted]	6	1
[redacted]	3	1
[redacted]	5	1
[redacted]	3	1
[redacted]	4	1.2
[redacted]	3	1.3
[redacted]	3	1.3
[redacted]	7	1.3
[redacted]	8	1.3
[redacted]	3	1.3
[redacted]	5	1.4
[redacted]	5	1.4
Overton, H. Rawlins	5	1.4
[redacted]	3	1.4
Butler, Edward W., Jr.	2	1.5
[redacted]	6	1.5

b6
b7C

Self-Inspection Report
Seattle Office
SAC H. G. Maynor
August 26, 1946

NOV 8 1946

(Dictation Ability of Special Agents, continued)

Agent	Number of Eatings	Rating
[REDACTED]	3	1.5
[REDACTED]	2	1.5
Clark, Eugene P.	4	1.5
[REDACTED]	4	1.5
Olson, Orville B.	2	1.5
[REDACTED]	2	1.5
[REDACTED]	4	1.5
Brekke, Edward	5	1.6
[REDACTED]	6	1.6
Cunningham, John D.	3	1.6
[REDACTED]	4	1.7
Murphy, Samuel B.	4	1.7
Black, Roy W.	6	1.8
[REDACTED]	2	2
[REDACTED]	7	2
[REDACTED]	3	2
[REDACTED]	1	2
Drury, Alfred Cecil	4	2
Irwin, Curtis P.	1	2
[REDACTED]	1	2
[REDACTED]	1	2
[REDACTED]	2	2.5
Steiner, Richard J.	2	2.5
[REDACTED]	4	2.7

b6
b7C

It is noted that the lowest rating for any Agent on dictation ability is 2.7 which indicates improvement in the over-all dictation ability of the Special Agent personnel compared with the average ability during the last inspection.

REQUEST FOR PERSONNEL DATA AND LEAVE TRANSCRIPT

Form approved
Budget Bureau
No. 50-R010.2
Approval expires
June 30, 1944

PART A—TO BE COMPLETED BY EMPLOYING AGENCY

(Insert within the window-envelope brackets below, the address of the releasing agency; indicate specific bureau or branch, and location.)

Mrs. Edna B. Nye
Chief of Personnel
Federal Trade Commission
Washington, D. C.

Edna B. Nye
(Signature of officer in employing agency)

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
October 1, 1946
(Date)

(Insert within the window-envelope brackets below, the specific address of the office to which this form is to be returned.)

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington D. C.

The following employee entered on duty:

William Mark Felt

(Name)

1-26-42

(Entrance on duty date)

Permanent

(Nature of appointment)

Special Agent CAF 10 \$3500

(Position, grade, and salary)

Previously employed by releasing agency as:

Atty. P-2 \$2600

(Position and salary)

Federal Trade Commission

(Bureau or office)

Washington, D. C.

(Location)

PART B—TO BE COMPLETED BY RELEASING AGENCY

1. Furnish the following information concerning this employee's service in your agency:

From 6/16/41 to 1/25/42
(Dates employed)

2. If transfer is without salary increase, (see special instructions), indicate:

(a) Last equivalent salary increase from any cause other than an "especially meritorious" increase

(Amount and effective date) _____ and agency in which action took place, (if other than releasing agency)

OR

(b) Date employee entered on duty in Federal service, where there has been no subsequent break in service exceeding 30 days and no equivalent increase in compensation, other than an "especially meritorious" increase

(c) Date of any "especially meritorious" increase subsequent to date indicated under (a) or (b) _____

3. If probationary or trial period has not been completed, give date scheduled to be completed _____

4. Current (official) efficiency rating _____

Furnish below a transcript of leave transferable under Executive Order 9414 (see special instructions):

5. Length of work day _____ hours.

6. ☐ Permanent Employee

(a) Accumulated leave, January 1, 1945

Unliquidated advanced

(b) Leave granted during current calendar year

(c) Indicate any change during current calendar year which would affect the monthly credit of leave

7. ☐ Temporary Employee

(a) Balance of leave to employee's credit as of end of last service month

(b) Leave granted since end of last month of service

8. Total hours of leave without pay, excluding military, since the date employee began service period required prior to eligibility for within-grade pay increase under the act of August 1, 1941

67-271651	Annual	7	Sick	LWOP
	38	32	(Hours)	
Searched	xxxx	32	xxxx	xxxx
Numbered	57			
Filed				
NOV 8 1946				
FEDERAL BUREAU OF INVESTIGATION				
U. S. DEPARTMENT OF JUSTICE				

(Signature of officer in releasing agency)

(Date)

COPY 1

(Official title)

16-38866-1

INSTRUCTIONS

EMPLOYING AGENCY

a. **Initiation of Standard Form 63.**—Prepare the form in triplicate as soon as the transferee enters on duty. (This form will be used for all inter-agency transfers and may be used for intra-agency transfers and for obtaining information concerning employees who are reinstated or reemployed within 30 days from the date of separation from other agencies or departments.)

Complete Part A.—Insert within the window-envelope brackets the address of the agency from which the employee transferred, indicating the specific bureau or branch and location. Also, insert within the appropriate window-envelope brackets the address of the specific office to which the form is to be returned.

Transmit Copies 1 and 2 immediately to the releasing agency and retain Copy 3 pending return of the completed Copy 1. If desired, all 3 copies may be sent to the releasing agency for completion.

b. **Receipt of Completed Copy 1** (and Copy 3, if transmitted for completion).—Upon receipt, route the completed form to the appropriate office or offices for recording of pay increase data and leave transcript and then to the employee's file. Copy 3, if retained, may be destroyed.

RELEASING AGENCY

a. **Completion of Standard Form 63.**—Upon receipt, fill in Part B, furnishing personnel data for use in determining eligibility for within-grade pay increase, and a transcript of the employee's leave record. Return Copy 1 (and 3, if attached) to the employing agency; Copy 2 may be retained.

b. **Special Instructions.**—In considering the item, "If transfer is without salary increase . . .," compare the salary of the present position in the employing agency with that received in the releasing agency. If the transfer was with a salary increase equivalent to or greater than a within-grade pay increase under the act of August 1, 1941, 55 Stat. 614 (or Executive Order 8842, if employee is under the pay scale provided in Executive Order 6746), this item will not be completed. If the transfer is without an equivalent salary increase (or at a reduction in salary), fill out either item "a" or "b" and item "c."

The "current (official) efficiency rating" requested by item 4 refers to the latest official efficiency rating on record for the employee, made under a system of efficiency ratings prescribed or approved by the Civil Service Commission.

The transcript of leave transferable should only be filled out for an employee who transfers (or is reappointed) to another agency where leave is transferable under Executive Order 9414 prescribing leave laws and regulations for the Federal Government—

Item 5, "Length of work day hours," must be filled out in each case in order to enable the employing agency to determine whether the employee's work day has changed and, if so, make the necessary conversion in hours based upon the new work day.

The status of the employee in the releasing agency at the time of transfer, i. e., permanent or temporary for leave purposes as defined in Section 1.1 of Executive Order 9414, will determine whether item 6 or 7 of the leave transcript will be filled out.

In filling out item 6 (a), "accumulated leave, January 1, 19 . . .," include any accumulated leave previously lost but recreditable to the employee by legislative act (Public Law 806, December 17, 1942).

Item 6 (c) should cover any change during the current calendar year which would affect the monthly credit of leave, i. e., any period during which the employee may have been temporary instead of permanent; any period of suspension, etc. This information is necessary to enable the employing agency to reconstruct the employee's leave record for the year.

Item 8 will be filled out for all employees.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

b6
b7c

NAME FELT, W. Mark AGE 33 YEARS, 3 MONTHS
NATIVITY (state of birth) Ida. MARRIED, SINGLE, WIDOWED: N NUMBER OF CHILDREN 0
FAMILY HISTORY No history of familial disease.

HISTORY OF ILLNESS OR INJURY Indefinite history of typhoid fever.

HEAD AND FACE Normal

EYES: PUPILS (size, shape, reaction to light and distance, etc.) equal, round, react to 1 & acc.

DISTANT VISION RT. 20/20, corrected to 20/

LT. 20/20, corrected to 20/

COLOR PERCEPTION Rt is red-green deficient AO 1946

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS None

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'

DISEASE OR DEFECTS None

NOSE Negative

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES Negative

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS Tonsils surg. absent

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH 1-16-17

NONVITAL TEETH None

PERIAPICAL DISEASE None

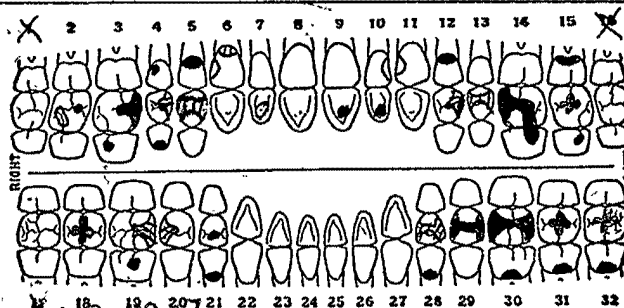
MARKED MALOCCLUSION No

PYORRHEA ALVEOLARIS None

TEETH REPLACED BY BRIDGES None

DENTURES None

REMARKS



JAN 30 1947

J. B. BANCROFT, CAPT, DC, USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Medium

TEMPERATURE 98.6

CHEST AT EXPIRATION 39

HEIGHT 61

CHEST AT INSPIRATION 41

WEIGHT 185

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 38

RECENT GAIN OR LOSS, AMOUNT AND CAUSE None

SKIN, HAIR, AND GLANDS Normal

NECK (abnormalities, thyroid gland, trachea, larynx) Normal

FEDERAL BUREAU OF INVESTIGATION

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Motion and conformity normal

Copy to OWCP
W8
12-30-74

THORAX (size, shape, movement, rib cage, mediastinum) Normal size and motion.
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. Clear to percussion and auscultation
CARDIO-VASCULAR SYSTEM Normal
HEART (note all signs of cardiac involvement) Normal size, shape, rhythm. No murmur
PULSE: BEFORE EXERCISE 83 BLOOD PRESSURE: SYSTOLIC 132
AFTER EXERCISE 96 DIASTOLIC 84
THREE MINUTES AFTER 74
CONDITION OF ARTERIES Good CHARACTER OF PULSE Full & reg.
CONDITION OF VEINS Good HEMORRHOIDS None
ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) Wall firm. No masses palpable. Rt. herniorrhaphy scar.
GENITO-URINARY SYSTEM Normal
URINALYSIS: SP. GR. 1.020 ALB. Neg. SUGAR Neg. MICROSCOPICAL Neg.
VENEREAL DISEASE Denied.
NERVOUS SYSTEM Nervous indigestion, as stated by patient.
(organic or functional disorders)
ROMBERG Normal INCOORDINATION (gait, speech) None noted
REFLEXES, SUPERFICIAL Normal DEEP (knee, ankle, elbow) Normal TREMORS None
SEROLOGICAL TESTS Kahn Negative BLOOD TYPE non
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) None
SMALLPOX VACCINATION: DATE OF LAST VACCINATION April 1946
TYPHOID PROPHYLAXIS: NUMBER OF COURSES One
DATE OF LAST COURSE Booster 12-2-46
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE Gastro intestinal x-ray series negative. (USNH, Seattle 11-13-46)
SUMMARY OF DEFECTS
CAPABLE OF PERFORMING DUTIES INVOLVING Arduous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)
(when no is given state cause)
FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) Physically qualified for duty as an agent of the FBI.
A. C. CLASEN, CAPT, MC, USNR
J. D. CHASE, LTJG, MC, USNR
DATE OF EXAMINATION 2 December 1946.

Seattle, Washington
March 31, 1947

0
Re: W. MARK FELT
Special Agent

This Agent makes an above average personal appearance. He is neat in dress, intelligent, alert, and enthusiastic toward his work. He has demonstrated initiative and resourcefulness in the handling of his assignments and is fully qualified from the standpoint of personal qualifications.

FELT is considered by the stenographers to be (an excellent dictator). He is a satisfactory automobile driver. The United States Attorney's Office at Seattle has advised that in his appearances before the Grand Jury, Agent FELT makes a very good witness. This Agent is qualified in the use of Bureau firearms and can be utilized on handling assignments of a dangerous character. He likewise could assume responsibility for the direction of a raiding party. FELT has operated on physical surveillances in connection with the [] case in a very satisfactory manner. He types but does not take shorthand.

b6
b7C

(This man makes excellent contacts in the law enforcement field and the business world. FELT submits an above average volume of reports, which reflect intelligent and logical investigation and require a minimum of supervision. This man is capable of organizing and initiating investigations directed to him for attention. He assumes the responsibility for their logical development.

(FELT is physically qualified for arduous exertion.)

Since September, 1945, Agent FELT has been on the General Squad and has handled most all types of general violations. His main responsibility has been Antitrust investigations. In three of these investigations, it appears that they will be brought to trial and on the basis of the present status, successful prosecution is definitely indicated. This indicates the excellent manner in which Agent FELT has operated. In addition it is noted that he has handled his contacts with the Antitrust Office with tact and ability.

(Agent FELT is an approved Bureau speaker. He has demonstrated in the handling of his cases supervisory ability and his present use as relief supervisor has been pending his handling of some expedite Antitrust matters. He will be afforded this training. This Agent is thoroughly qualified and capable of handling any type of assignment.)

Rating: EXCELLENT

APR 28 1947
67-276576-73
APR 25 1947
FEDERAL BUREAU OF INVESTIGATION

H. G. MAYNOR, SAC

DC:Rh

s/ THP

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1947 based on performance during period from April 1, 1946 to March 31, 1947

W. MARK FELT Special Agent - CAF 12
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation Seattle Field Division
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
---	---	---

- | | |
|---|--|
| <p>----- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
<u>±</u> (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
<u>±</u> (5) Attention to broad phases of assignments.
<u>±</u> (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
<u>±</u> (8) Accuracy of final results.
<u>±</u> (9) Accuracy of judgments or decisions.
<u>±</u> (10) Effectiveness in presenting ideas or facts.
<u>±</u> (11) Industry.
<u>±</u> (12) Rate of progress on or completion of assignments.
<u>±</u> (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
<u>±</u> (14) Ability to organize his work.
<u>±</u> (15) Effectiveness in meeting and dealing with others.
<u>±</u> (16) Cooperativeness.
<u>±</u> (17) Initiative.
<u>±</u> (18) Resourcefulness.
<u>±</u> (19) Dependability.
<u>±</u> (20) Physical fitness for the work.</p> | <p>----- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.</p> <p>STATE ANY OTHER ELEMENTS CONSIDERED
<u>±</u> (A) Ability to direct & lead a group of Agents on raids and dangerous assignments
----- (B) -----
<u>±</u> (C) Capability for Additional Responsibility</p> |
|---|--|

STANDARD Deviations must be explained on reverse side of this form	Adjective Rating	Rating official.. <u>EXCELLENT</u>
		Reviewing official.. <u>Warg/fed ws.</u>
Plus marks on all underlined elements, and check marks or better on all other elements rated.....	Excellent	
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.....	Very Good	
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.....	Good	
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.....	Fair	
Minus marks on at least half of the underlined elements.....	Unsatisfactory	

Rated by W. B. Smaynor Special Agent in Charge April 9, 1947
(Signature of Rating official) (Title) (Date)
Reviewed by W. V. Glavin Federal Bureau of Investigation APR 21 1947
(Signature of reviewing official) (Title) (Date)
Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

RE: AGENTS' DICTATION ABILITY

Inspector Naughten: During the course of the inspection the stenographers were severally asked to provide me with an adjective rating as well as constructive comments as to the agents' dictation ability. The results of the analysis are as follows:

<u>Name</u>	<u>Number of Times Rated</u>	<u>Adjective Rating</u>
[REDACTED]	6	VG
[REDACTED]	10	VG
[REDACTED]	8	VG
[REDACTED]	7	E
BLACK, ROY W.	8	VG
[REDACTED]	8	VG
[REDACTED]	5	VG
[REDACTED]	9	E
BREKKE, EDWARD	6	VG
[REDACTED]	9	VG
[REDACTED]	5	E
BUGAS WILLIAM F.	5	E
[REDACTED]	8	E
BUTLER, E. W.	7	VG
[REDACTED]	7	E
[REDACTED]	10	E
CLARK, EUGENE P.	6	VG
[REDACTED]	7	E
[REDACTED]	6	E
[REDACTED]	3	E
CUNNINGHAM, JOHN D.	5	E
[REDACTED]	2	E
[REDACTED]	2	E
DRURY, ALFRED CECIL	8	VG
[REDACTED]	1	E
[REDACTED]	4	E
FELT, W. MARK	7	E
[REDACTED]	5	E
[REDACTED]	1	VG
[REDACTED]	6	E
HAWLEY, ROBERT B.	8	E
[REDACTED]	7	E
KELLEY, OTTIS V.	9	E

b6
b7C

Inspection Report
Seattle Office
Inspector Naughten
January 27, 1947

6 APR 8 1947

<u>Name</u>	<u>Number of Times Rated</u>	<u>Adjective Rating</u>
[REDACTED]	2	E
[REDACTED]	8	E
LAMB, RAY E.	4	E
LAWRENCE, ROBERT	9	E
[REDACTED]	7	E
MacFARLAND, J. P.	7	E
[REDACTED]	2	E
MURPHY, FREDERICK F.	1	VG
NASCA, VINIGIO H.	4	E
OLSON, ORVILLE B.	5	E
OVERTON, H. RAWLINS	4	E
[REDACTED]	1	E
PIPER, C. ERWIN	9	E
[REDACTED]	5	E
[REDACTED]	6	E
[REDACTED]	6	E
[REDACTED]	10	E
[REDACTED]	3	E
STEINER, RICHARD J.	5	E
[REDACTED]	9	VG
[REDACTED]	6	E
[REDACTED]	2	VG
[REDACTED]	6	VG

b6
b7C

It will be noted from the foregoing that all agents were rated satisfactory or better, with most agents rated above average,

The comment sheets as obtained from the stenographers are being turned over to you so that in subsequent personal conferences with the agent personnel you will be able to discuss individually with the agents the constructive comments submitted by the stenographers, designed to improve the agents' dictation.

SAC MAYNOR:

The comment sheets are being retained as suggested above, and individual comments concerning the various agents' dictation ability will be discussed with them personally.

NAME: W. MARK FELT

TITLE: SPECIAL AGENT

ENTERED ON DUTY: January 26, 1942

CAF 12 - \$5905.20

OFFICE PREFERENCE:

West Coast

EXAMINATIONS:

Set #11 - 88%

Sub
SAC MAYNOR: This man makes an above average personal appearance and is very intelligent. He is able to proceed on his own initiative and is well-rounded, having had experience in both the criminal and security fields. He has exhibited an ability to handle major investigations and can be assigned to any type of case. He has had supervisory experience in the Bureau and from the manner in which he handles his work, indicates definite supervisory ability.

STATUS: Very good

INSPECTOR NAUGHTEN: This Agent presents a very neat appearance and has a pleasant personality. He is well grounded in Bureau work. He is enthusiastic and conscientious about his assignments and indicates some supervisory ability.

Encl file
Inspection Report
Seattle Office
Inspector Naughten

January 24, 1947

(Interviewed by SA)

b6
b7C

6 MAR 28 1947
32

RECEIVED

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

DEPT. OF JUSTICE
(Dept. or Estab.)

FED. BUREAU INVEST.
(Bureau or Office)

SEATTLE, WASHINGTON
(Place of Employment)

I, W. MARK FELT, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of any organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

W. Mark Felt
(Signature of employee or appointee)

subscribed and sworn to before me this 16TH day of JULY, 19 46

at SEATTLE, W, State of W.N.
Mary J. Bassi
(Signature of Officer)

Chief Clerk

(SEAL)

(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

67-NOT RECORDED

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States; or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States ***and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

JAN 20 1947
FILE
WRG

January 9, 1947

PERSONAL AND CONFIDENTIAL

Mr. W. Mark Felt
Federal Bureau of Investigation
Seattle, Washington

Dear Mr. Felt:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, *Seattle, Washington*, on *December 2, 1946*.

This report reflects that you have no physical defects.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

CC: SAC-Seattle

7 JAN 30 1947
67-NOT RECORDED

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

HLE: Dlh

[Handwritten signature]

Prepared by: *flw*
Checked by: *flw*
Filed by:

August 13, 1947

Mr. E. A. Tamm
Federal Bureau of Investigation
Washington, D.C.

Dear Mr. Tamm:

In accordance with the Uniform Convention Act, I am pleased to advise you that you have been recommended for promotion from \$5000.00 per annum to \$5274.00 per annum in Grade GS-11, effective September 7, 1947.

Sincerely yours,

John Edgar Hoover
Director

RECORDED
AUG 20 1947

CC: SAC, Chicago

[Redacted Box]

b6
b7C

Movement Section

67-276576-94
Searched _____
Numbered _____
Filed 5.3

4 AUG 14 1947

FEDERAL BUREAU OF INVESTIGATION

COMMUNICATIONS SECTION
MAILED 8
★ AUG 13 1947 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

JW/flw

V. K.

flw

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by: *[Signature]*
 Checked by: *[Signature]*
 Filed by: *[Signature]*

DR. W. THOMAS WILE

MR. W. MARK FELT
 PERIODIC PAY INCREASE

Date	August 12, 1947
Personnel Action Number	F.B.I. - 0030 2958
Legal Authority	

Nature of Action

Effective

September 7, 1947

Position

Special Agent

Grade

GAD 12
 \$5505.00

Salary

Division

and

Section

Headquarters

Appropriations

S & E, F.B.I.

S & E, F.B.I.

Departmental or Field

☐

Dept.

Field

☒

Dept.

Field

☐

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
P. C. NO.	P. C. NO.	P. C. NO.
Date of Birth		Date of Oath

REMARKS

From, under the Auto, From, 0411, Regular Low
 \$5500 on schedule 6/30/46. Paid. From GAD 11
 \$4740 to GAD 12 \$5180 off. 2/24/46. III to
 \$5505.00 off. 7/1/46.

12 AUG 27 1947

[Signature]

67-NOT RECORDED

[Signature]



United States Department of Justice
Federal Bureau of Investigation

6/24/47



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name AUDREY R. FELT Address 3037 W 67TH, SEATTLE, W.N.
Relationship WIFE Dated 6/24/47

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name SAME Address _____
Relationship _____ Dated 2 JUL 2 1947

Very truly yours

Special Agent

W. MARK FELT

ack
6/20/47
Cui

NOT RECORDED
Zung...

0 12870

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

0
M. W. Mark Felt

Date June 17, 1947

Title

Grade and Salary

Division or Bureau FBI

Department ☐

Appropriation

Field ☒ Agent

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on June 14, 1947.

J. Edgar Hoover

***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

9 JUN 20 1947
[Signature]

nmk
38
8. (Bureau)

ANNUAL REPORT OF EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.2
Approval expires Mar. 31, 1947.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1948 based on performance during period from April 1, 1947 to March 31, 1948

W. MARK FEIT

(Name of employee)

SPECIAL AGENT CAF-12

(Title of position, service, and grade)

Federal Bureau of Investigation Seattle, Washington

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> if adequate		
<input type="checkbox"/> if weak		
<input checked="" type="checkbox"/> if outstanding		

- _____ (1) Maintenance of equipment, tools, instruments.
- _____ (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- _____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- _____ (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- _____ (21) Effectiveness in planning broad programs.
- _____ (22) Effectiveness in adapting the work program to broader or related programs.
- _____ (23) Effectiveness in devising procedures.
- _____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- _____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- _____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- _____ (27) Effectiveness in promoting high working morale.
- + (28) Effectiveness in determining space, personnel, and equipment needs.
- _____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- _____ (30) Ability to make decisions.
- _____ (31) Effectiveness in delegating clearly defined authority to act.

67-276576-75
STATE ANY OTHER ELEMENTS CONSIDERED
Capability for additional
(A) responsibility. 25
Numbered for additional consideration
(B) 164
(C) 7 APR 26 1948

STANDARD		INVESTIGATION	
Deviations must be explained on reverse side of this form		Adjective rating	Adjective rating
Plus marks on all underlined elements, and no minus marks.		Excellent	Rating official <u>EXCELLENT</u>
Plus marks on at least half of the underlined elements, and no minus marks.		Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.		Good	Reviewing official _____
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.		Fair	
Minus marks on at least half of the underlined elements.		Unsatisfactory	

Rated by J. B. Wilcox Special Agent in Charge March 31, 1948
(Signature of rating official) (Title) (Date)
Reviewed by J. B. Wilcox Assistant Director. 5-11-48
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

Seattle, Washington
March 31, 1948

Re: W. MARK FELT
Special Agent

Agent Felt makes an above average personal appearance, is neat in dress and has an affable personality. He has demonstrated initiative, resourcefulness and aggressiveness in the handling of his assignments.

The stenographers rate Agent Felt as an excellent dictator. Felt (qualifies in an above average manner in the use of Bureau firearms) He has had considerable experience in apprehensions. (He is not only capable of being utilized to handle dangerous assignments but is qualified to lead and direct a raiding party.) Felt has been on a number of physical surveillances and is an excellent operator in that field.

(This Agent's reports and memoranda require practically no supervision.) He has made very good contacts since assignment in Seattle both in the law enforcement and business field. During the period under review Agent Felt has not developed any confidential informants.

Agent Felt is able to handle involved and delicate types of investigation and to proceed on his own initiative. He is well rounded, having handled practically all types of investigations, including Security Matter - C and Espionage - R.

(This Agent served as relief supervisor on the desk of the ASAC and was recently transferred to the Communist Squad. He has definitely demonstrated supervisory ability and could be used as an Assistant SAC. He is in good physical condition. Rating: EXCELLENT.)

DC:Rh

s/ T

MR. TOLSON

4/21/48

W. A. CLEGG

TRAINING IN INSPECTION PROCEDURES

The following members of In-Service Class #5 received training in inspection procedures on April 14 and 15, 1948:

G. Lyndon Alderson
Robert A. Gaillet
W. Mark Felt
Charles B. Black, Jr.

Robert A. Garvey (A)
[redacted] (A)
Roy W. Roger

b6
b7C

All of these individuals are believed to be well qualified to assist on inspections.

JAC:BG

2 MAY 11 1948

77

April 21, 1948

SAC, Seattle

RE: **W. M. FELT**
SPECIAL AGENT
General In-Service Course 4/5/48 to 4/17/48

Dear Sir:

The above named Special Agent attended the above General In-Service training course at the Seat of Government and attained the following grades:

Notebook	Excellent
Examination	96
Hip Shooting	92
Practical Pistol Course	93
Shotgun(Skeet)	17/25
.30 Rifle	92
Machine Gun	100
2 days Specialized Training in:	
<u>Inspectors' Aide Training</u>	

The firearms grades with the exception of the Shotgun Skeet Course should be entered on the individual field firearms training record card.

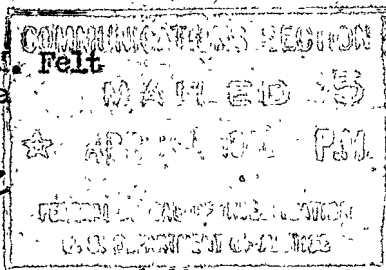
Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

cc: SA W. M. Felt
Seattle

HLS:dcs



2 APR 23 1948

RECORDED 1

copy:jn

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. CLEGG
FROM : J. P. MOHR
SUBJECT : INSPECTORS' AIDE TRAINING

Date: 4/7/48

It is desired that the following Special Agents presently attending In-Service Training School be afforded Inspectors' Aide training:

G. M. Alderson
R. A. Collier
W. M. Felt
C. B. Flack
R. A. Garvey
[redacted]
R. W. Reger

b6
b7C

JPM:DW

2 APR 23 1948

W. MARK FELT

SPECIAL AGENT

EOD: January 26, 1942

CAF-12 \$6144.60.

Offices of Preference (1) Los Angeles

Agents Examination: 93.75

SAC Wilcox

This man is a well rounded, careful investigator. He proceeds on his own initiative, can and has handled involved and delicate matters, and has been utilized as relief supervisor. He is now handling Loyalty of Government Employee investigations. Rating: EXCELLENT.

Inspector Gurnea

Felt presents a good appearance and conducts an above average interview. He is alert, intelligent and a good conversationalist. I believe this Agent is considerably above average and possesses some supervisory ability.


Inspection Report
Seattle Office
Insp. Gurnea
Interviewed by Insp. Gurnea
March 10, 1948

14 JUN 9 1948

97-NOT RECORDED 1

b6
b7C

98





United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Funds:

Name ANNE R. FELT Address 3037 W 67TH SEATTLE
Relationship WIFE Dated 1/26/48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name SAME Address _____
Relationship _____ Dated _____

*ack
2/3/48
lm*

Zung

3 FEB 5 1948
Very truly yours,
W. Marshall Felt
Special Agent

90

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 11040M. W. Mark FeltDate December 23, 1947Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☐

Appropriation

Field ☒

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on December 20, 1947.J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

8 JAN 2 1948

67-NGT RECORDED 1

SAC, SEATTLE

May 5, 1948

DIRECTOR, FBI

SPECIAL AGENT W. MARK FELT
FIREARMS EXPERT TRAINING

This is to advise that Special Agent W. Mark Felt was afforded special firearms training at Quantico, Virginia, from April 19 through May 1, 1948, and is now a qualified firearms expert.

In this capacity, Agent Felt is not only authorized to conduct field office firearms training but is also qualified to give lectures and demonstrations before outside groups.

12 MAY 17 1948

RECORDED

cc: Movement Section

cc: - Room 5234

b6
b7c

276571-76
6 MAY 6 1948

FEDERAL BUREAU OF INVESTIGATION

COMMUNICATIONS SECTION
MAILED 63
MAY 5 1948
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Tolson
E. A. Tamm
Clegg
Glavin
Ladd
Nichols
Tracy

HLS:acs

SEC. 1

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

b6
b7C

NAME FELT, "W" Mark AGE 34 YEARS, 10 MONTHS
NATIVITY (state of birth) Idaho MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1
FAMILY HISTORY Father, mother living and well.

HISTORY OF ILLNESS OR INJURY Tonsillectomy 1917. Hernia, Repair, Rt. 1946. Sinus Drainage, Left 1925. Usual childhood diseases.

HEAD AND FACE Normal

EYES: PUPILS (size, shape, reaction to light and distance, etc.) Equal-round-react to L&A

DISTANT VISION RT. 20/ 20, corrected to 20/ -

LT. 20/ 20, corrected to 20/ -

COLOR PERCEPTION Defective color perception AOC 1940

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS None

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'

DISEASE OR DEFECTS None

NOSE Normal

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES Normal

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS Tonsils surgically absent

TEETH AND GUMS (disease or anatomical defect): As charted

MISSING TEETH #3, 16, 17, 32

NONVITAL TEETH None apparent

PERIAPICAL DISEASE None apparent

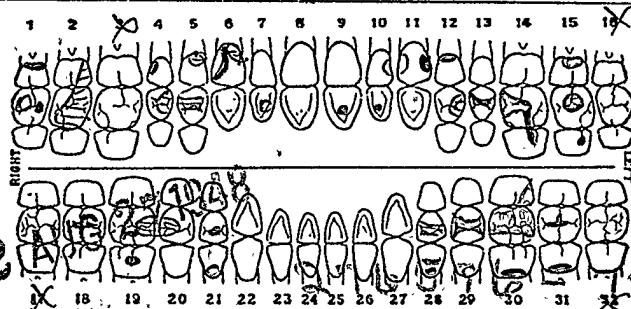
MARKED MALOCCLUSION No

PYORRHEA ALVEOLARIS None

TEETH REPLACED BY BRIDGES None

DENTURES None

REMARKS None



Glenn W. BERRY, CAPT DC USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Asthenic-Medium-Erect

TEMPERATURE 98.6

CHEST AT EXPIRATION 39

HEIGHT 72

CHEST AT INSPIRATION 41

WEIGHT 188

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35

RECENT GAIN OR LOSS, AMOUNT AND CAUSE None

SKIN, HAIR, AND GLANDS Normal

NECK (abnormalities, thyroid gland, trachea, larynx) Normal

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Normal

*Copy OWCD
12-30-74*

*8-25-48
HRE/amp*

THORAX (size, shape, movement, rib cage, mediastinum) Normal
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. Normal
Chest X-ray #9383-negative

CARDIO-VASCULAR SYSTEM Normal
HEART (note all signs of cardiac involvement) Normal

PULSE: BEFORE EXERCISE 80 BLOOD PRESSURE: SYSTOLIC 120
AFTER EXERCISE 104 DIASTOLIC 68
THREE MINUTES AFTER 76
CONDITION OF ARTERIES Normal CHARACTER OF PULSE Normal
CONDITION OF VEINS Normal HEMORRHOIDS None

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera)
Normal-Right inguinal scar well healed

GENITO-URINARY SYSTEM Normal
URINALYSIS: SP. GR. 1.021 ALB. Neg SUGAR Neg MICROSCOPICAL ---
VENEREAL DISEASE None apparent

NERVOUS SYSTEM Normal
(organic or functional disorders)
ROMBERG Negative INCOORDINATION (gait, speech) None
REFLEXES, SUPERFICIAL Normal DEEP (knee, ankle, elbow) Plus 1 TREMORS None
SEROLOGICAL TESTS Kahn negative BLOOD TYPE "O"
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) None

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1946
TYPHOID PROPHYLAXIS: NUMBER OF COURSES None
DATE OF LAST COURSE Claims to be toxic
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE None

SUMMARY OF DEFECTS Defective color perception, NOT considered disqualifying.

CAPABLE OF PERFORMING DUTIES INVOLVING Arduous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) Physically qualified
for duty with the FBI

F.W. KRAFT, LCDR MC USNR

DATE OF EXAMINATION 7-28-48

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: November 5, 1948

FROM :

Inspector

b6

b7C

SUBJECT: Special Agent W. M. FELT

Special Agent FELT assisted me during the inspection of the Los Angeles Office. FELT is analytical and experienced no difficulty in completing his assignments. It was obvious that he is interested in inspection work and he expressed appreciation of the opportunity to learn more about this phase of the Bureau's work. He is thoroughly qualified to assist during the inspection of field offices.

3 NOV 23 1948
RECORDED

MEG:FR

67-276576-78	
Searched
Numbered	72 ✓
Filed	7
4 NOV 18 1948	
FEDERAL BUREAU OF INVESTIGATION	

noted
jlr

[Signature]

[Signature]

[Signature]



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice,
Washington, D. C.

See attached memo.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mrs. Audrey R. Felt Address _____
Relationship Wife Dated _____

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____
Relationship _____ Dated _____

1 Enc
In event of death of wife, [redacted]
[redacted]

Very truly yours,

b6
b7C

W. Mark Felt
Special Agent

*ack
10/12/48
CWD*

3 copies

EX-107 RECORDED

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, SEATTLE
SUBJECT: W. MARK FELT
SPECIAL AGENT

DATE: 11/5/48

ATTENTION: CHIEF CLERK

Special Agent FELT advises me that he did not receive Bureau letter dated October 28, 1948 advising of a \$10.00 assessment being made on members of the FBI Agents' Insurance Fund.

Undoubtedly, the letter was lost somewhere enroute and Agent FELT has requested me to transmit with this letter his personal check in the amount of \$10.00 for payment of this assessment.

He advises that the beneficiary of his insurance will be his wife, Mrs. AUDREY R. FELT, or in the event of her death, [REDACTED]
[REDACTED]

b6
b7C

/ ENCL

WMF:CK
ENCLOSURE - 1

*from passed
in line.
11/12/48
CWS*

August 25, 1948

PERSONAL AND CONFIDENTIAL

Mr. W. Mark Felt
Federal Bureau of Investigation
Seattle, Washington

Dear Mr. Felt:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Seattle, Washington, on July 28, 1948.

This report reflects that you have defective color perception which was also noted on your previous physical examination. This defect is not considered disqualifying.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CC: SAC Seattle

COMMUNICATIONS SECTION
MAILED 11
AUG 27 1948 P.M.
RECORDS SECTION
DEPARTMENT OF JUSTICE

12 AUG 27 1948

Handwritten signature and initials

Prepared by: *Byle*
Checked by: *JEW*
Filed by:

March 2, 1949

Mr. W. Earl Holt
Federal Bureau of Investigation
Seattle, Washington

Dear Mr. Holt:

In connection with the Uniform Promotion Act, I am
indeed pleased to advise you that you have been recommended
for promotion from \$6474.00 per annum to \$6714.00 per annum
in Grade GS-12, effective March 20, 1949.

Sincerely yours,

John Edgar Hoover
Director

3 MAR 8 1949

67-276576-79

- Mr. Tolson _____
- Mr. Clegg _____
- Mr. Glavin _____
- Mr. Ladd _____
- Mr. Nichols _____
- Mr. Rosen _____
- Mr. Tracy _____
- Mr. Egan _____
- Mr. Gurnea _____
- Mr. Harbo _____
- Mr. Mohr _____
- Mr. Pennington _____
- Mr. Quinn Tamm _____
- Tele. Room _____
- Mr. Nease _____
- Miss Gandy _____

CC - SAC, Seattle
Mr. J. E. Edwards
COMMUNICATIONS SECTION
MAILED 15
MAR 2 1949 P.M.
JW:bgb
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Vib

8

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by: *bm*
Checked by: *ger*
Filed by:

Nature of Action

MR. W. MARK FELT
PERIODIC PAY INCREASE

Date

March 2, 1968

Personnel Action Number

F. B. I. - 3000 30040

Legal Authority

Effective

March 02, 1968

Position

FROM

TO

Special Agent

Grade

GS-12
\$6478.60

GS-12
\$6714

Salary

Division

and

Section

Headquarters

Appropriations

S & E, F.B.I.

S & E, F.B.I.

Departmental or Field

Dept.

Field ☒

Dept.

Field ☐

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

From under GS-11, Public Pay
\$5000 on changed 6-30-65. From GS-12 on 6-30-65. GS-12 from \$5000.00 to \$6478.60 in GS-12 on 6-7-67. Last efficiency rating - Excellent -
Approved Rating Expiration 2-11-70.

gm/bm

[Handwritten signature]

[Handwritten signature]

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 14, 1949

FROM : SAC, Seattle

SUBJECT: SEATTLE OFFICE
SUPERVISORY EMPLOYEES

I feel it necessary at this time to utilize an additional employee on supervisory duties in this office. We have a number of new men assigned to our General Criminal Squad and their work takes more than an average amount of supervision. We are trying to train these new men more or less along the lines the Bureau has recently indicated New Agents should be trained, that is, that they should be given general criminal work as soon as possible in order that their Bureau training will not be lost. Some of these men have been in the field a year or more, but have not had an opportunity to work on general criminal work. Such men being assigned to this squad takes more than the usual amount of time of the Supervisor, and I feel that the use of an additional Supervisor on this work is warranted at the present time.

Special Agent W. MARK FELT has been supervising this type of work recently and has been doing an excellent job. Unless advised to the contrary, I plan to use Special Agent RAY E. LAMB to assist him on this work. I do not anticipate that it will be necessary to use Mr. LAMB for a long period of time, however I definitely feel that it is to the Bureau's advantage to give these new men the best possible training and supervision in the beginning.

JBW:lke

11 FEB 15 1949

OFFICE MEMORANDUM

United States Government

DATE: AUGUST 23, 1948

To : DIRECTOR, FBI

~~CONFIDENTIAL~~

From : SAC, SEATTLE

Subject: SUPERVISION - SEATTLE OFFICE

There are assigned to the Seattle Office at the present time some two hundred Agents. About half of these Agents are assigned to fourteen resident agencies, and about ninety per cent of their work is the handling of rough drafts in connection with the Atomic Energy Act Applicant-Employees program.

We have one supervisor, LLOYD A. DUCOMMUN, handling Security Matter and Internal Security - C and R cases. One supervisor, [redacted] assists Mr. DUCOMMUN from time to time, but, for the most part, is engaged full time in the supervision of Loyalty cases. One supervisor, G. DEWIN PEPER, handles all applicant investigations with the assistance part time from Mr. CHARLES DeFORD. One supervisor, the Assistant Special Agent in Charge, handles all the investigative matters not falling within the previously described classifications. My time is occupied fully in making speeches, making contacts, supervising major investigations, inspections, etc.

b6
b7C

The criminal work handled by Mr. CURRIE'S desk has increased to such an extent that I feel that an additional supervisor is warranted. I recommend that 1RM/ MARK FELT be designated. He has assisted on Mr. CURRIE'S desk over a considerable period of time as a relief supervisor. He has had supervisory experience at the Bureau, and has done a very commendable job. Unless advised to the contrary, Mr. FELT will be used in this capacity, although I do not believe that his services will be needed full time all the time.

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-07-2009

13

JEW:LP

12 DEC 7 1948

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1949 based on performance during period from 4/1/48 to 3/31/49

W. MARK FELT

(Name of employee)

Special Agent, CAF 12

(Title of position, service, and grade)

Federal Bureau of Investigation, Seattle, Washington

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---	---	---

- _____ (1) Maintenance of equipment, tools, instruments.
- _____ (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- _____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- _____ (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is more based on production records? Yes)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- + (21) Effectiveness in planning broad programs.
 - + (22) Effectiveness in adapting the work program to broader or related programs.
 - + (23) Effectiveness in devising procedures.
 - + (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
 - + (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
 - + (26) Effectiveness in instructing, training, and developing subordinates in the work.
 - + (27) Effectiveness in promoting high working morale.
 - + (28) Effectiveness in determining space, personnel, and equipment needs.
 - + (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
 - + (30) Ability to make decisions.
 - + (31) Effectiveness in delegating clearly defined authority to act.
- STATE ANY OTHER ELEMENTS CONSIDERED
Ability to lead & direct a group of Agents on raids & dangerous assignments.
(B) Capability for additional responsibility.

STANDARD Deviations must be explained on reverse side of this form	Numbered <u>35</u>	Adjective Rating
Plus marks on all underlined elements, and check marks on all other elements rated.	3 APR 21 1949	Rating official: <u>EXCELLENT</u>
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.	Very Good	
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.	Good	
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.	Fair	
Minus marks on at least half of the underlined elements.	Unsatisfactory	

Rated by J. B. Wilcox
(Signature of rating official)

Special Agent in Charge

March 31, 1949

Reviewed by W. V. Glavin
(Signature of reviewing official)

(Title)
Assistant Director
Federal Bureau of Investigation
(Title)

(Date)
5-4-49
(Date)

Rating approved by efficiency rating committee

(Date)

Report to employee

(Adjective rating)

Seattle, Washington
March 31, 1949

RE: W. MARK FELT
SPECIAL AGENT

Mr. FELT presents an excellent personal appearance, has an excellent personality and dresses appropriately. He is above average in initiative, resourcefulness, force, and aggressiveness. Since August 1948, he has been a regular supervisor in this office, handling general criminal work. (He has taken an outstanding interest in his assignment, which has been a difficult one because of the large number of men assigned to his squad who are inexperienced in general work.) He has taken a personal interest in their individual developments in an effort to make them into real investigators. (The volume of work which he has handled has been large). Prior to the time he was designated as a supervisor in this office, he was engaged in the investigation of general cases, but was utilized to handle the most involved types of investigations. He has handled several Antitrust investigations very satisfactorily. Mr. FELT is a very good worker and his paper work requires no supervision. He readily accepts responsibility for assignments given him and follows through on them.

(He is in good physical condition). He is a qualified Bureau speaker, firearms expert, and has received inspector's aide training. He is enthusiastic, an excellent worker, and is above average in intelligence. He is developing fast in his ability as a supervisor. Mr. FELT is an excellent contact man and I feel presents excellent possibilities for further development. He is entitled to a rating of EXCELLENT.


JBW:lke

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

407 U. S. Court House
Seattle 4, Washington
April 8, 1949

PERSONAL & CONFIDENTIAL

DIRECTOR, FBI

RE: SELF-INSPECTION, SEATTLE OFFICE
FEBRUARY, 1949

Dear Sir:

W. MARK FELT

Rebulet March 15, 1949 concerning captioned matters.

In accordance with instructions, there are submitted herewith memoranda obtained from Agents responsible for substantive delinquencies and from other employees responsible for the more serious administrative delinquencies.

I have gone over each of these delinquencies with the individuals involved and do not feel that further administrative action is warranted at this time.

With respect to the October mail which was located in a sealed envelope, the responsibility for that particular delinquency cannot be definitely fixed. [REDACTED] has submitted a memorandum, but it is possible that she was not the person responsible.

b6
b7C

In those instances where Agents have been transferred, no effort has been made to obtain a memorandum covering their full or partial responsibility for any particular delinquency.

You are advised that the delinquencies disclosed during the Self-Inspection have been corrected.

Very truly yours,

J. B. WELCOX

Special Agent in Charge

DC:CK
66-1202

3 Enclosures - 24

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-07-2009

SAC, SEATTLE

MARCH 29, 1949

SA W. MARK FELT

ASAC RA- [REDACTED] - FUGITIVE
DESETER

b6
b7C

Reference is made to the Self-Inspection write-up, Seattle Office, February, 1949, in the above case.

On January 9, 1949, I telephonically approved a teletype to the Bureau and the Office of Origin, advising that the subject had been returned to military control. This teletype should have been marked "RUC".

The writer will not permit this error to recur in the future.

WMF:CK
42-2729

SAC, SEATTLE

MARCH 29, 1949

SA W. LANK FULT

[REDACTED] - FUGITIVE
ASH RA [REDACTED]
DESERTER

b6

b7C

Reference is made to the Self-Inspection write-up, Seattle Office, February, 1949 in the above case.

This write-up called attention to the fact that the writer did not mark "RUC" on the discontinuous teletype received from the Office of Origin.

This error will not be permitted to recur in the future.

WLF:GH

42-2727

SAC, SEATTLE

MARCH 29, 1949

SA W. MARK FELT

[REDACTED]

b6

b7C

ASN [REDACTED]

DESENIER

Reference is made to the Self-Inspection write-up, Seattle Office, February, 1949 in the above case.

The writer indicated that a case should be opened and assigned, whereas the original serial in this case should have been placed in 42-0.

This error will not be permitted to recur in the future.

WMP:OK
42-2735

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: August 10, 1949

b6

b7C

FROM : SAC, SEATTLE

SUBJECT: W. MARK FELT
SPECIAL AGENT

Special Agent FELT has requested that a copy of this letter be placed in his personnel file to reflect his office of preference as "any California office" instead of "Los Angeles, California."

VMF:NTE

15 AUG 24 1949

RECORDED

67-276576-81	
Searched	_____
Numbered	_____ 79
Filed	_____
5 AUG 16 1949	
FEDERAL BUREAU OF INVESTIGATION	

File & memo
re carb 8/18/49
pub B

THREE
Jab B



United States Department of Justice
Federal Bureau of Investigation

6/27/49

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 31, 1949, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name AUDREY R. FEAT Address 3037 W 16TH SEATTLE, WA
Relationship WIFE Dated 6/27/49

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name SA [Signature] Address [Signature]
Relationship [Signature] Dated 6/27/49

Very truly yours,

Special Agent

SHOULD MY WIFE PREDECEASE
ME I DESIRE THAT [Redacted]
[Redacted] SHARE ALL THE
BENEFITS EQUALLY

W. MARK FEAT

40



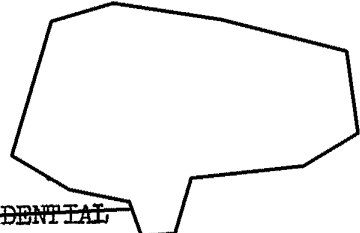
United States Department of Justice
Federal Bureau of Investigation

Seattle, Washington
April 25, 1949



IN REPLY, PLEASE REFER TO

FILE No. _____



b6
b7C

Director, FBI

~~CONFIDENTIAL~~

Re: SUPERVISORY STAFF

Dear Sir:

Rebulet April 13, 1949. Prior to the receipt of Bureau letter I had considered a reduction in the supervisory staff of this office due to a reduction in personnel and case load. I am now in the process of relieving Supervisor W. MARK FELT of his duties as a supervisor, and it is contemplated that Supervisor [redacted] who handles Loyalty Matters will, in view of the reduction in the Loyalty case load, spend only one-half time on supervisory duties. As a consequence, there has been a reduction from the supervisory staff of one and one-half men. I will follow this matter closely and make further reduction if the opportunity presents.

b6
b7C

RECORDED

67-880-1144

X The present supervisory assignments will consist of G. ERWIN PIPER and CHARLES H. DEFORD, Security Matters; Agent [redacted] part-time Loyalty; Agent LLOYD A. DUCOMMUN on Applicant and General Matters; Assistant SAC DANIEL CURRIE on General, and myself on Accounting Matters. The assignments of specific responsibilities for Agent DUCOMMUN, Assistant SAC CURRIE and myself are currently being worked out.

b6
b7C

Very truly yours,

J. B. Wilcox
J. B. WILCOX
Special Agent in Charge

DC:lke



United States Department of Justice
Federal Bureau of Investigation

Seattle, Washington
December 5, 1949

IN REPLY, PLEASE REFER TO

FILE No. _____

b6
b7C

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
Department of Justice
Washington, D. C.

Dear Sir:

A few months ago a memorandum was sent to the Bureau from the Seattle Office requesting that my Office of Preference be changed from Los Angeles, California, to any California Office.

Due to the fact that I have just purchased a new home in Seattle, it is now requested that my preference be listed as Seattle, Washington, with San Francisco and Los Angeles, California, listed as second and third choices.

Special Agent in Charge J. B. WILCOX is cognizant of this letter.

The above is not intended to mean that I am not available for any Bureau assignment.

Respectfully yours,

W. MARK FELT
Special Agent
Seattle, Washington

cc Seattle Office

67-276576-82

Coarhed _____

Numbered 23

6 DEC 8 1949

FEDERAL BUREAU OF INVESTIGATION

DIRECTOR, FBI

August 22, 1949

SAC, SEATTLE

PERSONAL AND CONFIDENTIAL

PERSONNEL ADVANCEMENT

Re SAC Letter #80, August 16, 1949, captioned as above, in which the Bureau desired that a list of those Agents be submitted who I feel should be considered on a long range basis for development as Bureau administrators and executives. The following are listed in the order in which I would recommend them:

Special Agent C. ERWIN PIPER

Mr. PIPER entered on duty March 3, 1941. He has received a better formal education than most Agents, having a Ph.D. Degree. He has served as a supervisor at the Seat of Government. He is a qualified Bureau speaker and police instructor. His talks are always very well received. He is a very good to excellent speaker and is an extremely clear, logical thinker. He has acted as a field supervisor in this office for approximately three years. He was supervisor of AEA applicant and employee cases in this office when the volume was extremely heavy and was instrumental in designing procedures in order that the work could be handled. He was not lost in details and always was able to keep the final objective in mind.

As has been indicated by SAC L. V. BOARDMAN in the past, he is polished and diplomatic. He is above average in intelligence, gets along well with people, makes excellent contacts, is well advised in Bureau policy and procedure and is available for assignment anywhere at any time. He is in good physical condition. He is an inspector's aid.

As I have indicated several times in the past, I am of the opinion that he is capable of functioning as a Special Agent in Charge at the present time.

Special Agent W. MARK FELT

Mr. FELT has been assigned to the Seat of Government as a supervisor. He has acted as a full-time supervisor in this office for approximately four months and has acted as a relief supervisor over a considerably longer period of time. He is a firearms expert, a police instructor, an inspector's aid and a qualified Bureau speaker. He makes an excellent talk which is well delivered and well organized. He presents an above average personal appearance, is tactful, makes excellent contacts and is above average in initiative and resourcefulness. He is able to handle involved types of

JEW:IM

6 SEP 12 1949

DIRECTOR, FBI
RE: PERSONNEL ADVANCEMENT

SAC, SEATTLE
August 22, 1949

Investigative matters, has had experience in various general types of Bureau work, is enthusiastic and above average in intelligence. He is in good physical condition and is available for assignment anywhere at any time. He is well advised in Bureau policies and procedures, considering his length of experience (he entered on duty 1-26-42); however, he needs additional instruction in the detailed operation of a Chief Clerk's Office. He is as qualified in this respect, and more so, than most Agents.

I feel that Mr. HUNT could function as an ASAC at this time.

Special Agent [redacted]

[redacted] entered on duty as an Agent November 3, 1947. He previously spent approximately one year as a fingerprint classifier for the Bureau. [redacted] presents a better than average personal appearance. He is tactful, diplomatic and gets along extremely well with people. He has made some excellent contacts and has handled his own assignments in an above average manner. He is the kind of Agent who always has his eyes open and is alert to anything which concerns the Bureau. He is above average in enthusiasm, tactfulness, aggressiveness, initiative and resourcefulness. He seems to think along good, logical lines, is a good worker and is available for assignment anywhere at any time. He is in good physical condition. I think he presents good possibilities at the present time for a supervisory position at the Seat of Government, and if he develops as I feel he will, I believe eventually he could be qualified for higher positions in the Bureau.

b6
b7C

Office Memorandum • UNITED STATES GOVERNMENT

Mr. Tolson.....
Mr. Ladd.....
Mr. Clegg.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Harbo.....
Mr. Mohr.....
Tele. Room.....
Mr. Nease.....
Miss Gandy.....

TO : MR. TOLSON

DATE: 12-2-49

FROM : H. H. CLEGG

SUBJECT: SA W. MARK FELT, Seattle
Aide to Inspector

The above-named Agent assisted Mr. Naughten during the recent inspection at Portland. Felt has had previous experience of this type. Mr. Naughten advises that Felt is a valuable aide who approached his assignments with vigor, with a minimum of supervision, and with usually sound conclusions. He was completely objective throughout the entire inspection and did perform a constructive job. In view of his above-average showing, he is rated as very good as an aide.

TEN:emb

8 DEC 14 1949

RECORDED

67-276576-83

Searched _____
 Numbered _____
 Filed _____
 3 DEC 9 1949
 FEDERAL BUREAU OF INVESTIGATION

TWO

noted
 Dec 14 1949
 H. H. Clegg

ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved.
Budget Bureau No. 50-R012.3.

b6
b7c

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1950 based on performance during period from 4/1/49 to 3/31/50

W. MARK FELT

(Name of employee)

SPECIAL AGENT GS-12

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, SEATTLE, WASHINGTON

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
---	---	---

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Capability for additional responsibility.
----- (B) Filed 5-2
----- (C) 2 APR 18 1950

STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.
Minus marks on at least half of the underlined elements.

Adjective Rating
Excellent
Very Good
Good
Fair
Unsatisfactory

Rating official EXCELLENT
Reviewing official

Rated by J. B. Wilcox
(Signature of rating official)

Special Agent in Charge

March 31, 1950

Reviewed by J. B. Wilcox
(Signature of reviewing official)

Assistant Director
(Title)
Federal Bureau of Investigation

4/26/50
(Date)

Rating approved by efficiency rating committee (Date) Report to employee (Adjective rating)

Seattle, Washington
March 31, 1950

RE: W. MARK FELT
SPECIAL AGENT

This agent makes an excellent personal appearance. He is above average in intelligence, alert and has a friendly and engaging personality. He creates a favorable impression and makes contacts easily.

The stenographers rate Agent FELT as an excellent dictator. (He is a firearms expert and has demonstrated the ability to organize and lead a group of agents on a dangerous assignment. As a firearms expert, he has handled a number of firearms schools for law enforcement agencies in this State and has done an excellent job. This agent performs creditably on a physical surveillance.)

[Reports and memoranda prepared by Agent FELT require practically no supervision.] (During a portion of the rating period he served as Supervisor on certain general criminal classifications. He handled that assignment in an excellent manner.) Because of reduction of work, FELT was removed from desk work and has, for the past several months, been engaged exclusively on firearms matters and liaison. The volume of liaison work required in the Seattle Office is large; it consists of handling written and telephonic replies to name checks and in making frequent contact with representatives of the various armed service intelligence agencies and law enforcement organization. In addition FELT gives attention to the development of office contacts. He has handled all phases of the liaison work in an excellent manner.

During the inspection of the Seattle Office in October 1949, FELT received a grade on the inspection examination of 97.5. He was rated at that time by the stenographers as an excellent dictator.

This agent is thoroughly experienced in all phases of Bureau investigative activities. He can be assigned any type of investigation and will do an excellent job. He has demonstrated supervisory and executive ability and can operate at any time as an ASAC. FELT is a satisfactory witness. He is in good physical condition and is available for any general or special assignment.

RATING: EXCELLENT.

DC:eon

7



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name AUDREY R. FELT Relationship WIFE Date 3/16/50

Address 125 N. 132ND ST. SEATTLE, 33, WASHINGTON.

IF MY WIFE PREDECEASES ME,

The following person is designated as my beneficiary under the FBI Agents' Insurance Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name SAME AS ABOVE Relationship _____ Date _____

Address _____

ack
MAR 23 1950
del

3/wrg

Very truly yours,

W. Mark Felt
W. MARK FELT
Special Agent

b6
b7C

Little

Mr. W. Mark Felt
Federal Bureau of Investigation
U. S. Department of Justice

Name: W. MARK FELT

Title: SPECIAL AGENT

EOD: 1/26/42

Salary: CAF-12 \$6714

Preference: Any California Office

Exam: 97.5%

Dictation Rating: Excellent

SAC WILCOX:

Mr. FELT presents an excellent personal appearance, has an outstanding personality and is above average in intelligence. He shows excellent prospects for future development. He handles police training matters, is a qualified Bureau speaker and until recently operated as a supervisor. He was released from this assignment as the number of men in the office decreased. He definitely has supervisory and administrative ability.

STATUS: EXCELLENT.

INSPECTOR NAUGHTEN: I agree. His supervisory work appeared to have been very satisfactory during time he was such.

15 JAN 6 1950
37-100-2-100-1-1

Inspection Report
Seattle Office
Inspector Naughten
October 20, 1949
Interviewed By: Inspector Naughten

LOC 7

CC-270

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICEb6
b7c

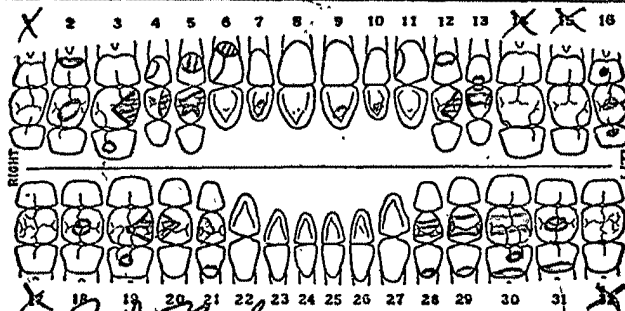
NAME FELT, "W" Mark AGE 36 YEARS, 10 MONTHS
NATIVITY (state of birth) Idaho MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 0
FAMILY HISTORY Father and Mother living and well. One sister living and well.

HISTORY OF ILLNESS OR INJURY Usual childhood diseases. Herniorophy 1948.HEAD AND FACE NormalEYES: PUPILS (size, shape, reaction to light and distance, etc.) equal, round, react to L & A.DISTANT VISION RT. 20/ 20 ; corrected to 20/LT. 20/ 20 , corrected to 20/COLOR PERCEPTION Normal AOC 1940 abridged

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS NoneEARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15 /15'LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15 /15'DISEASE OR DEFECTS NoneNOSE Normal

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES NormalTONGUE, PALATE, PHARYNX, LARYNX, TONSILS NormalTEETH AND GUMS (disease or anatomical defect): as chartedMISSING TEETH # 1, 14, 15, 17, 32.NONVITAL TEETH NonePERIAPICAL DISEASE NoneMARKED MALOCCLUSION NonePYORRHEA ALVEOLARIS NoneTEETH REPLACED BY BRIDGES NoneDENTURES NoneREMARKS None

J. D. NELSON LTJG DC USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Athletic. Good
TEMPERATURE Normal CHEST AT EXPIRATION 40 1/2
HEIGHT 72" CHEST AT INSPIRATION 42
WEIGHT 185 1/2 CIRCUMFERENCE OF ABDOMEN AT UMBILIGUS 34 1/2
RECENT GAIN OR LOSS, AMOUNT AND CAUSE None
SKIN, HAIR, AND GLANDS Normal
NECK (abnormalities, thyroid gland, trachea, larynx) Normal
SPINE AND EXTREMITIES (bones, joints, muscles, feet) Normal

Copy OWCP
12-30-74
207

ENTERED
8-15
2000/10/10

THORAX (size, shape, movement, rib cage, mediastinum) Normal Chest X-Ray Film # 9603
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. Normal dtd 7-13-50 Negative

CARDIO-VASCULAR SYSTEM Normal
HEART (note all signs of cardiac involvement) Normal

PULSE: BEFORE EXERCISE 75 BLOOD PRESSURE: SYSTOLIC 122
AFTER EXERCISE 100 DIASTOLIC 62
THREE MINUTES AFTER 76
CONDITION OF ARTERIES Normal CHARACTER OF PULSE full & regular
CONDITION OF VEINS Normal HEMORRHOIDS None

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) _____
Right well healed herniorophy scar.

GENITO-URINARY SYSTEM Normal
URINALYSIS: SP. GR. 1.024 ALB. Negative SUGAR Negative MICROSCOPICAL Normal
VENEREAL DISEASE Denies

NERVOUS SYSTEM Normal (organic or functional disorders)
ROMBERG Negative INCOORDINATION (gait, speech) None
REFLEXES, SUPERFICIAL Normal DEEP (knee, ankle, elbow) Normal TREMORS None
SEROLOGICAL TESTS Kahn Negative BLOOD TYPE "O"
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) _____
None noted

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1948
TYPHOID PROPHYLAXIS: NUMBER OF COURSES 1
DATE OF LAST COURSE 1948
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____
None noted

SUMMARY OF DEFECTS Essentially Negative

CAPABLE OF PERFORMING DUTIES INVOLVING Full PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

U.S. DEPT. OF JUSTICE

U.S. MAR. CORPS

PERSONNEL UNIT
REC'D

S.B. Baer
S. B. BAER LTJG MC USNR
NAS, SEATTLE, WASHINGTON

DATE OF EXAMINATION 13 July 1950



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

8/18/50

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name AUDREY R. FELT Relationship WIFE Date 8/18/50

Address 125 NORTH 132ND ST. SEATTLE, WASH.
IN THE EVENT MY WIFE PREDECEASES ME,

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name OTTO Relationship WIFE Date 8/18/50

Address _____

ack
AUG 31 1950

Very truly yours,

Special Agent

W. MARK FELT

W. Mark Felt
Federal Bureau of Investigation
U. S. Department of Justice

Seattle

DIRECTOR, FBI

June 21, 1950

SAC, SEATTLE

SUPERVISION OF WORK
SEATTLE OFFICE

Effective June 19, 1950, I placed into effect a new division of work in this office, which has resulted in the elimination of one supervisor. Presently, therefore, in addition to myself and the ASAC, we have two supervisors. I am personally handling all matters not relating to investigative work. Mr. BURTON, the ASAC, is supervising criminal cases in the major classifications, as well as a number of others. For the other supervisor handling criminal matters as well as all applicant type matters, I have selected Special Agent W. MARK FELT. As I have indicated previously, I feel that Mr. FELT possesses considerable promise, and I feel he should have some field supervisory experience. He did operate as a supervisor for a period of several months and did a very good job.

Special Agents LLOYD A. DUCOMMUN and [REDACTED] will be returned to general investigative work. b6 b7C

The other supervisor remains Special Agent C. ERWIN PIPER, who will supervise all security type investigations, including Loyalty.

ASAC JOSEPH J. CASPIR is assigned to our Richland Resident Agency and performs no supervisory work; he acts in reality as a Senior Resident Agent. We therefore now have four persons handling the supervisory work in the Seattle Office. I think this will be a sufficient number until such time as the volume of AEA cases increases above the present rate.

JBW:IM

2 JUL 26 1950

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : H. L. Edwards

SUBJECT: W. MARK FELT
Special Agent
Seattle

DATE: September 7, 1950

Tolson _____

Ladd _____

Clegg _____

Glavin _____

Nichols _____

Rosen _____

Tracy _____

Harbo _____

Belmont _____

Mohr _____

Tele. Room _____

Nease _____

Gandy _____

b6
b7C

RE. UNIFORM PROMOTION

This employee entered on duty as a Special Agent 1-26-42 in Grade CAF-9, \$3200 per annum, and on 2-24-46 was reallocated to Grade CAF-12, \$5180. As the result of three basic increases in pay and two uniform promotions, his present salary is \$6800 in Grade GS-12. He is eligible for a uniform promotion, effective 9-17-50.

As the result of a self-inspection of the Seattle Office in February, 1949, the following delinquencies against Agent Felt were noted: In the case entitled [redacted], Fugitive, Deserter, Agent Felt telephonically approved a teletype to the Bureau and the Office of Origin, advising that the subject had been returned to military control. The teletype should have been marked "RUC." In the case entitled [redacted], Fugitive, Deserter, this Agent did not mark "RUC" on the discontinue teletype received from the Office of Origin. In the case entitled [redacted], Deserter, the Agent indicated that a case should be opened and assigned, whereas the original serial in this case should have been placed in 42 SEP 28 1950

On 3-31-49 SAC Wilcox rated him EXCELLENT

During the inspection of the Seattle Office in October, 1949, the SAC said Agent Felt had an outstanding personality, presented an excellent personal appearance, was above average in intelligence and showed excellent prospects for future development. He handled police training matters, was a qualified Bureau speaker and until recently had operated as a supervisor. He definitely had supervisory and administrative ability. Inspector Naughten agreed with the comments of the SAC and added that Agent Felt's supervisory work appeared to have been very satisfactory.

On 3-31-50 SAC Wilcox rated him EXCELLENT and said he created favorable impression, made contacts easily, was rated an excellent dictator, was a firearms expert and had demonstrated the ability to organize and lead a group of agents on a dangerous assignment. As a firearms expert he had handled a number of firearms schools for law enforcement agencies and had done an excellent job. This agent performed creditably on a physical surveillance. Reports and memoranda prepared by Agent Felt required practically no supervision. For the past several months he had been engaged exclusively on firearms matters and liaison and he had handled all phases of the liaison work in an excellent manner. During the inspection of the Seattle Office in October, 1949, he had

67-276576-86

File
30
SEP

received a grade of 97.5 on the inspection examination. He was thoroughly experienced in all phases of Bureau investigative activities, could be assigned any type of investigation and would do an excellent job. He had demonstrated supervisory and executive ability and could operate at any time as an ASAC. He was a satisfactory witness, in good physical condition and was available for general or special assignment.

RECOMMENDATION: It is recommended that a special efficiency report be requested and that Agent Felt's uniform promotion be withheld pending receipt and review of the efficiency report. In the event this is approved, the necessary letter is attached.

no time
JEE:rwg a/a

*Promotion not
now
1. m
9/9/50*

*H. J. Edwards
gr*

*Re
9/8/50*

*Adv. Prom.
at PA
9/19/50
Mg/Rh*



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b7C

*9-19-50
Mg/Bm*

Prepared by
Checked by
Filed by

000000 00 000

Mr. W. Mark Felt

[illegible]

1990

GS 12 \$6800 \$7000

SECRET

6 SEP 27 1950

SECRET, Section (Personal Identifiers)

Dr. J. E. B. Borden
Lawrence, Kansas

276576-87

RECEIVED READING ROOM
F B I
U. S. DEPT. OF JUSTICE
APR 19 4 01 PM '41

JW:RK *DR*
67-276576

MAILED 17
SEP 20 1950
COMM - FBI

Olson
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Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 10/23/50

FROM : SAC, SEATTLE

SUBJECT: W. MARK FELT
SPECIAL AGENT

b6
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SA FELT has advised me that his wife, AUDREY R. FELT, has accepted employment with the Veterans Administration, Seattle, Washington, effective this date.

WMF:CK

1950
NOV 8
RECORDED

1950-276576-88

Searched
Numbered 63
Filed
OCT 28 1950	
FEDERAL BUREAU OF INVESTIGATION	

W
W

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: September 6, 1950

FROM : SAC, SEATTLE

SUBJECT: PERSONNEL - ADVANCEMENT

PERSONAL AND CONFIDENTIAL

Re SAC Letter #56, 8/11/50, desiring that the names of those Agents be submitted who I feel should be considered on a long range basis for development as Bureau administrators and executives.

Special Agent C. ERWIN PIPER ✓

My opinion concerning Mr. PIPER has not changed, and my views are reflected in my letter of August 22, 1949. He is above average in all respects and could capably function as an SAC at the present time.

Special Agent CHARLES H. DeFORD ✓

Mr. DeFORD entered on duty January 6, 1941. He has had supervisory training at the Bureau and acts as a relief supervisor practically his entire time because of the absence from the desks of the various supervisors and myself. He also has acted as full-time supervisor and in that capacity I feel is preeminently qualified. He is very versatile, an excellent "paper" man and is well acquainted with the over-all operations of a field office. He has excellent judgment, is very loyal, works more voluntary overtime than the average Agent by a considerable margin, and is outstanding in all respects. He presents a good personal appearance, makes a good talk before a group, and I think could be considered for the position of ASAC at this time.

Special Agent W. MARK FELT ✓

I commented concerning Mr. FELT in my letter of August 22, 1949. In the past he has acted as a relief supervisor and for the past several months has been acting as a full-time supervisor handling applicant type and related matters. His attitude is good, he works hard and learns rapidly. He presents an excellent personal appearance, gets along well with people, is tactful, and is a thoroughly experienced investigator. He has had Bureau supervisory experience, and I feel could act as an ASAC at this time.

Special Agent ARTHUR E. FUSS, JR. ✓

Mr. FUSS entered on duty July 7, 1947. His headquarters are presently fixed at Tacoma. He presents an excellent personal appearance, gets along well with people and is very tactful. Although he has still some things to learn concerning investigative techniques, he has developed quite rapidly, and I think should be considered by the Bureau for long range development. He is married, has no children and is definitely interested in progressing in the Bureau. He is above average in his ability to meet people. I think he could be considered for a Bureau supervisory position at this time. I know of no special aptitudes which he possesses which would indicate the division for which he might best be suited, but I feel that his general over-all performance warrants consideration of him for the long range view.

JBW:LM

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-07-2009

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U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

FORM APPROVED
BUDGET BUREAU NO. 50-R084

Prepared by:
Checked by:
Noted by:

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST) MR. W. MARK FELT		2. DATE OF BIRTH 9-17-13		3. JOURNAL OR ACTION NO. F. B. I. 3604		4. DATE 9-15-50					
This is to notify you of the following action affecting your employment:											
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PERIODIC PAY INCREASE				6. EFFECTIVE DATE 9-17-50		7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY					
FROM Special Agent GS 12 \$6955 per annum				TO GS 13 \$7000 per annum							
8. POSITION TITLE				9. SERVICE, GRADE, SALARY							
10. ORGANIZATIONAL DESIGNATIONS				11. HEADQUARTERS							
12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL				12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL							
13. VETERAN'S PREFERENCE NONE <input type="checkbox"/> 5 PT. <input type="checkbox"/> 10 POINT <input type="checkbox"/> WWII <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> DISAB. <input type="checkbox"/> WIFE <input type="checkbox"/> WIDOW <input type="checkbox"/>				14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>							
15. SEX <input type="checkbox"/> M <input type="checkbox"/> F		16. RACE <input type="checkbox"/> W <input type="checkbox"/> O		17. APPROPRIATION S. & E., FBI FROM: 1949 TO: 1950		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) YES		19. DATE OF OATH (ACCESSIONS ONLY)		20. LEGAL RESIDENCE	
REMARKS Trans. from. under the Auto. Prom. Bill, Public Law 426 on started 6-30-45. Prom. under the same Bill from \$5474.60 to \$6710 in CAF 12 off. 3-20-49. Last efficiency rating - EXCELLENT - Approved Rating Committee 4-26-50.											
SIGNATURE OR OTHER AUTHENTICATION [Signature]											

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

b6
b7C

Name of Employee: W. MARK FELT 261888

Where Assigned: Seattle Supervisor - Criminal-Applciant Squad
(Division) (Section, Unit)

Payroll Title: Special Agent

Rating Period: from 4/1/50 to 3/31/51

ADJECTIVE RATING: Satisfactory
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials7

Rated by: J. B. Nielsen Special Agent in Charge 3/31/51
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating approved by: W. R. Glavin Assistant Director, MAY 2 1951
Signature Federal Bureau of Investigation Title Date

TYPE OF REPORT

(X) Official

(X) Annual

() Administrative

() 60-day

() Transfer

() Separation from service

() Special

98

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.
UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

U.S. DEPT. OF JUSTICE

FBI

MAY 28 8 58 AM '51

REC'D
PERSONNEL UNIT

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee W. MARK FELT Title SPECIAL AGENT
Rating Period: from 4/1/50 to 3/31/51

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|--|--|
| <u>✓</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>✓</u> (2) Personality and effectiveness of his personal contacts. | <u>✓</u> (18) Development of informants and sources of information. |
| <u>✓</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>✓</u> (19) Reporting ability:
<u>✓</u> (a) Investigative reports
<u>✓</u> (b) Summary reports
<u>✓</u> (c) Memos, letters, wires
(Consider: <u>✓</u> conciseness; <u>✓</u> clarity; <u>✓</u> organization;
<u>✓</u> thoroughness; <u>✓</u> accuracy; <u>✓</u> adequacy and pertinency of leads; <u>✓</u> administrative detail.) |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina). | <u>✓</u> (20) Performance as a witness. |
| <u>✓</u> (5) Resourcefulness and ingenuity. | <u>✓</u> (21) Executive ability:
<u>✓</u> (a) Leadership
<u>✓</u> (b) Ability to handle personnel
<u>✓</u> (c) Planning
<u>✓</u> (d) Making decisions
<u>✓</u> (e) Assignment of work
<u>✓</u> (f) Training subordinates
<u>✓</u> (g) Devising procedures
<u>✓</u> (h) Emotional stability
<u>✓</u> (i) Promoting high morale
<u>✓</u> (j) Getting results |
| <u>✓</u> (6) Forcefulness and aggressiveness as required. | <u>✓</u> (22) Ability on raids and dangerous assignments:
<u>✓</u> (a) As leader
<u>✓</u> (b) As participant |
| <u>✓</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement. |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>✓</u> (24) Ability to work under pressure. |
| <u>✓</u> (9) Planning ability and its application to the work. | <u>✓</u> (25) Miscellaneous. Specify and rate:

_____ |
| <u>✓</u> (10) Accuracy and attention to pertinent detail. | |
| <u>✓</u> (11) Industry, including energetic consistent application to duties. | |
| <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | |
| <u>✓</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application. | |
| <u>✓</u> (14) Technical or mechanical skills. | |
| <u>✓</u> (15) Investigative ability and results:
<u>✓</u> (a) Internal security cases
<u>✓</u> (b) Criminal or general investigative cases
<u>✓</u> (c) Fugitive cases
<u>✓</u> (d) Applicant cases
<u>✓</u> (e) Accounting cases | |
| <u>0</u> (16) Physical surveillance ability. | |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisor - Applicant-Criminal Squad

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): investigator, desk man, speaker

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: Satisfactory

Outstanding, Satisfactory, Unsatisfactory

Seattle, Washington
March 31, 1951

RE: W. MARK FELT
SPECIAL AGENT, GS-12

Since July 7, 1950, Mr. FELT's services have been utilized as a supervisor in the Seattle Office. He is supervising principally applicant matters but included on his desk are some of the criminal violations. Mr. FELT presents an excellent personal appearance, is above average in intelligence and has a pleasing personality. He is able to make excellent contacts with persons outside the office, is in good physical condition and turns out a very good volume of work. He has rapidly learned his job as a supervisor. His work has required only normal supervision. He is above average in his ability to dictate, has above average planning ability and is able to supervise the work of others. Mr. FELT is well grounded in Bureau policy and procedures and has demonstrated that he has supervisory ability. I believe also that he has administrative ability. He is enthusiastic concerning his assignment, is cooperative and loyal. He is available for any Bureau assignment.

He should be rated in the upper bracket of his grade.

4
JBW:LM



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

2/8/57

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name AUDREY P. FEZT Relationship WIFE Date 2/8/57
Address 125 NORTH 132ND (SEATTLE, WASH)
AND IF SHE PREDECEASES ME

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name (SAME) Relationship _____ Date _____

Address _____

ack
MAR 1 1957

3 MCG

Very truly yours,

W. MARK FEZT
Special Agent

[Handwritten signature]

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b7C

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: June 25, 1951

FROM : SAC, SEATTLE

PERSONAL & ~~CONFIDENTIAL~~SUBJECT: W. MARK FELT
SUPERVISOR
SEATTLE DIVISION

Re SAC Letter #62, 6/22/51, Paragraph A.

Mr. FELT meets the requirements set forth in the reference. My comments concerning him as of March 31, 1951, still apply. It is recommended he be considered for promotion to Grade GS-13. He has been supervisor in this office since July 7, 1950.

JBW:LM

67-276576-90

RECORDED

2 JUL 28 1951

Numbered 90

Filed 123

5 JUN 30 1951

FEDERAL BUREAU OF INVESTIGATION

W
FELT, MARK

Cold, 2nd treatment

3/16/45

Cold

3/17/45

Cold, 2nd treatment

3/19/45

Indigestion

4/26/45

Anacin, Headache

4/27/45

Headache

5/16/45

Sore throat, 2nd treatment.

7/3/45

Headache.

7/13/45

276576-90

147 1100

Felt, W. Mark

Div. 5

Soda.

10/16/43

Cold 2 treatments.

12/3/43

Cold 2nd treatment

12/4/43

Cold.

12/15/43

Headache.

7/12/44

Headache.

10/23/44

Indigestion.

11/24/44

Soda

1/27/45

Eye inflamed

2/9/45

Cold in eye, 2nd treatment

2/24/45

Cold, 2nd treatment

3/12/45

Cold, 2nd treatment

3/13/45

Cold

3/15/45

June 1, 1951

SAC, Seattle

RE: **W. MARK FELT**
SPECIAL AGENT
 General In-Service Course 5/11 to 5/26/51

Dear Sir:

The above-named Special Agent attended the above General In-Service Training Course at the Seat of Government and attained the following grades:

Notebook	E
Examination	95 3/4
Double Action Course	86
Practical Pistol Course	94
Shotgun (Skeet)	15
.30 Rifle	90
Machine Gun	90

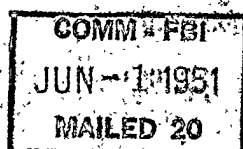
The firearms grades with the exception of the Shotgun Skeet Course should be entered on the individual field firearms training record.

Very truly yours,

J. E. Hoover
 John Edgar Hoover
 Director

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

cc: SA W. Mark Felt
 Seattle



JUN 27 1951

WPC

DIRECTOR, FBI

April 23, 1951

SAC, SEATTLE

AIRMAIL - SPECIAL DELIVERY

SPECIAL AGENT PERSONNEL - ADVANCEMENT

PERSONAL AND CONFIDENTIAL

Re SAC Letter No. 29, March 27, 1951, captioned SPECIAL AGENT PERSONNEL - ADVANCEMENT, in which you desire that I submit a list of those special agents in this office who should be considered on a long range basis for development in the Bureau.

Please refer to my letter bearing the caption "PERSONNEL - ADVANCEMENT" of September 6, 1951. At that time I listed the following agents:

C. ERWIN PIPER
CHARLES H. DE FORD
W. MARK FELT
ARTHUR E. FUSS, JR.

My comments concerning these agents at that time still apply and I would still recommend them for the positions indicated at that time.

I feel that in the fairly near future I shall be able to consider H. EDWARD McNULTY but at the present he should not be considered because of a personal situation existing involving the physical condition of [REDACTED] and it would be unfair to him to consider him for transfer at this time.

JEM:son

15 JUN 2 1951
141

W. MARK FELT

SPECIAL AGENT

EOD: 1/26/42

Grade & Salary: GS-12

\$7000

Office Preference: 1. Seattle

2. San Francisco 3. Los Angeles

Examination: Set #: 1

Grade: 90

Dictation Ability: Excellent

SAC WILCOX: Mr. FELT is the supervisor of the Applicant Squad in this office and has been for almost the past year. Prior to that time he also had some supervisory experience. He handles a good volume of work, knows his job and gets along well with people. He presents an above average personal appearance, is an excellent public speaker, a good organizer and I have been entirely satisfied with his services as a supervisor.

(Upper bracket, GS-12)

INSPECTOR LONG: FELT makes a very favorable impression on interview. He has a very heavy case assignment being over 1400 cases which include a high turnover in applicant type cases, and over 500 criminal cases. His attitude seems excellent. In the [redacted] SS case (Fugitive) subject was located [redacted], 1951, but the Bureau and the Office of Origin were not advised by teletype but only by an investigative report dated April 19, 1951. The Agent submitted a suggested teletype but FELT, as supervisor, destroyed it feeling the report was adequate. The substantive delinquency on his desk was 1.4 percent but the errors of form not high. There has been a high failure to meet deadlines and while some has been attributable to lack of personnel other instances were inexcusable. The SAC knew of the high case load for this supervisor and it is inconceivable he could have been expected to do a proper job even with sporadic assistance without excessive overtime. However his overtime in January and February averaged less than one hour per day; an hour and 52 minutes in March, giving an overall average of about one hour and six minutes per day, which does not reflect a tremendous effort on his part under the circumstances. I recommend he be censured for his handling of the case cited. //

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Inspection Report

Seattle Office

Inspector LONG

Interviewed by: H. B. LONG

Date: 4-18-51

no action
[Signature]

RECEIVED MAY 29 1951
114
Recommendation
[Signature]

10:11:24

Just

[redacted]
SUB: [redacted] - FUGITIVE
RELATIVE THURSDAY ACT OF 1942
Bureau File 25-812999
Seattle File 25-11823

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INSPECTION REPORT: This is a closed case having been assigned to SA [redacted] and supervised by Supervisor W. MARK FELT. Los Angeles is office of origin.

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b7C

The report of SA [redacted] dated April 19, 1951 and showing April 11, 1951 as the period for which made RUC's this matter and shows that the subject was located and interviewed in Vancouver, B. C. The file does not show that the Bureau and Office of Origin have been notified by teletype of the location in Canada of the fugitive.

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b7C

It is noted that SA [redacted] report shows no other report as a reference but does show the Bureau and Los Angeles file numbers.

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b7C

Comments are requested from SA [redacted] as to his failure to notify the Bureau and the Office of Origin so that unnecessary investigation could be avoided. Comments are also requested from Supervisor FELT and the SAC.

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W. MARK FELT: No comments from SA [redacted] should be required because I recall that his rough draft report was accompanied by a rough draft teletype which I destroyed thinking that notification to the Bureau and Los Angeles would be adequately and more economically taken care of by the report. I realize now that auxiliary offices should have been advised to discontinue. This error will not be permitted to recur.

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J. D. WILCOX: This was an error of judgment on the part of the supervisor.

INSPECTION REPORT
Seattle Office
INSPECTOR H. B. LONG
April 26, 1951

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI .

DATE: 7-30-51

FROM : SAC, SEATTLE

SUBJECT: SPECIAL AGENT W. MARK FELT

This is to advise that AUDREY R. FELT, wife of Special Agent W. MARK FELT, has resigned her position with the Veterans' Administration, Textile Tower, Seattle, Washington.

WMF:EP

0 AUG 14 1951

RECORDED - 23

67-276576-91

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AUG 21 1951

FEDERAL BUREAU OF INVESTIGATION

gaw

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : H. L. Edwards

SUBJECT: WILLIAM MARK FELT
Special Agent
Seattle Office

DATE: July 24, 1951

RE: REALLOCATION

Tolson ☒

Ladd ☒

Clegg ☒

Glavin ☒

Nichols ☒

Rosen ☒

Tracy ☒

Harbo ☒

Belmont ☒

Mohr ☒

Tele. Room ☒

Nease ☒

Gandy ☒

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This employee entered on duty 1-26-42 as a Special Agent in Grade CAF-9, \$3200 per annum and on 2-24-46 he was reallocated to Grade CAF-12, \$5180 per annum. As the result of three Uniform Promotions and three basic salary increases his present salary is \$7000 per annum in Grade GS-12. He is being considered for Grade GS-13 reallocation.

On 7-30-45 he was afforded a meritorious promotion to \$4520 per annum in Grade CAF-11 in view of his excellent work in the Peasant Case as well as his deep interest in and loyal application to his duties in the whole German counterespionage program.

On 3-31-48, 3-31-49, and 3-31-50 he was rated EXCELLENT.

By memorandum dated 7-7-50 his SAC was advised that he was authorized to utilize Agent Felt's services as a Supervisor.

By memorandum dated 9-6-50 his SAC submitted his name for consideration on a long range basis for development.

His daily average overtime for October, 1950 was 34 minutes, for November, was 37 minutes, and for December was 33 minutes. The Office overtime for October was 1 hour 5 minutes, for November was 1 hour 6 minutes, and for December was 1 hour 10 minutes.

67-27657-92

RECORDED-95

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FEDERAL BUREAU OF INVESTIGATION

On 3-31-51 SAC Wilcox rated him in the upper limits of SATISFACTORY and said his services had been utilized as a Supervisor in the Seattle Office. He was supervising principally applicant matters but included on his desk were some of the criminal violations. He was above average in intelligence and had a pleasing personality. He was able to make excellent contacts with persons outside the office, was in good physical condition and turned out a very good volume of work. He had rapidly learned his job as a supervisor. His work had required only normal supervision. He was above average in his ability to dictate, had above average planning ability and was able to supervise the work of others. He was well grounded in Bureau policy and procedures and had demonstrated that he had supervisory ability. He was enthusiastic concerning his assignment, was cooperative and loyal. He was available for any Bureau assignment.

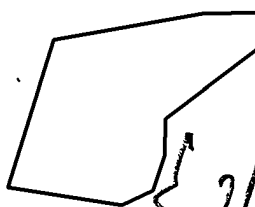
By memorandum dated 4-23-51 his SAC submitted his name for consideration on a long range basis for development.

By memorandum dated 6-25-51 his SAC recommended that he be considered for Grade GS-13 reallocation.

It is noted he is available for special and general assignment.

RECOMMENDATION: It is recommended that he be passed over for GS-13 reallocation and be reconsidered in October, 1951.

JEE/wg



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H. Edwards
gr

7/28

8/1/51
7/28

Letter to SAC requesting
reconsideration for low O.T. and
also memo report
JEE/wg 10-13-51

SAC, Seattle

October 12, 1951

Director, FBI

~~CONFIDENTIAL~~

WILLIAM MARK FELT
Special Agent

From a review of information in the Bureau's files regarding the captioned Special Agent, it is noted that his average voluntary overtime for the months of October, 1950, was 34 minutes, for November was 37 minutes, and for December was 33 minutes per day.

The Bureau is desirous of being advised whether there was any reason for the low amount of voluntary overtime performed by this Agent during the months of October, November, and December, 1950.

It is also desired that you submit a special performance rating report on him at the same time.

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 08-07-2009

JEE:pjr

11 OCT 18 1951

27-57-93
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Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Alden _____
Belmont _____
Laughlin _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

COMM - FBI
OCT 12 1951
MAILED 20

V. B.

RECEIVED
OCT 12 1951
FBI - SEATTLE

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: W. MARK FELT

Where Assigned: Seattle Supervisor - Applicant Squad
(Division) (Section, Unit)

Payroll Title: Special Agent

Rating Period: from 4/1/51 to 10/16/51

ADJECTIVE RATING: Satisfactory
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials
✓

Rated by: J. B. Wilcat Special Agent in Charge 10/16/51
Signature Title Date

Reviewed by: [Signature] Assistant NOV 30 1951
Signature Title Date

Rating approved by: [Signature] Assistant NOV 30 1951
Signature Title Date

TYPE OF REPORT

() Official

() Annual

(X) Administrative

() 60-day

() Transfer

() Separation from service

(X) Special

67-276571-94

Searched

9 OCT 22 1951

FEDERAL BUREAU OF INVESTIGATION

49
35 DEC 4 1951

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

OCT 24 4 39 PM '51
BRIEFING SECTION
F. B. I.
U. S. DEPT. OF JUSTICE

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: September 25, 1951

FROM : SAC, SEATTLE

SUBJECT: SPEAKING ENGAGEMENTS

Re SAC Letter #94, 9/18/51, Para. C, instructing that a list of Agents considered to be the best qualified for speaking engagements be set forth. Of the present approved Bureau speakers in this office, it is recommended that the following be retained as speakers:

SA [] - Resident Agent at Spokane, Washington. He is frequently requested by persons to give talks before their groups.

In addition, Spokane is some 300 miles from Seattle, and we should have an Agent who can cover the northeastern portion of the state.

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SA EUGENE P. CLARK - Resident Agent at Yakima, Washington. Yakima is in the central portion of the state, and the occasion may arise when it will be necessary for Mr. CLARK to handle a speaking assignment.

SA [] - Resident Agent at Everett, Washington. [] is requested as a speaker on frequent occasions because he is well known in his resident agency and makes a good talk.

SA [] - Resident Agent at Vancouver, Washington. [] is well known in his resident agency territory and is requested as a speaker on frequent occasions. Vancouver is also some 200 miles from Seattle, and it is well, therefore, to have an approved Bureau speaker located in Vancouver.

SA GEORGE L. LEWIS - Resident Agent at Bremerton, Washington. Mr. LEWIS presents an imposing appearance, being some 6' 7" in height and a well built individual. He has been recently assigned to the Bremerton Resident Agency and I believe should be perhaps given some small speaking assignments to assist him in becoming well known in the territory. Also, although Bremerton is not many miles from Seattle, more than an hour's ferry ride each way is entailed, and it would be well to have someone on the western side of Puget Sound where Bremerton is located who can handle speeches.

SA []
SA W. MARK FELT - These three Agents are presently assigned at Seattle. All have had desk experience and have made numerous public appearances. They are able to do a very commendable job. I think they should be continued as approved Bureau speakers at such times as their services might be required.

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I assume that J. E. MILNES, the Assistant Agent in Charge who is under transfer to this office, is an approved Bureau speaker, but I have not seen his personnel file, as he has not yet arrived in this Division.

JBW:LM

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9 NOV 15 1951

DIRECTOR, FBI
RE: SPEAKING ENGAGEMENTS

SAC, SEATTLE
September 25, 1951

I think the above list will adequately take care of the requests for speaking engagements in this territory, with a possible exception of the area around Richland, Washington, where in the past we have had a number of requests for speeches before various AEC groups. I think it is a good idea for the Senior Resident Agent at Richland to handle these talks because it makes him well known and gives him a great boost when it comes to making contacts and developing plant informants. The Senior Resident Agent there is DOUGLAS J. KRAUTER, and he is not an approved Bureau speaker but could very capably handle the assignment, and I intend to have him submit a manuscript within the near future.

I am fully confident that any of the above Agents could capably handle a speaking assignment of any nature that we are called upon to make and they are assigned throughout the state. I personally believe that this is particularly important because once in a while it happens that the ASAC or SAC cannot make a talk which has been previously scheduled, and a cancelation, if either of them had to make it, would be at the last minute. By having Agents scattered over the territory, these Resident Agents can handle a speaking assignment. From my own experience, this occurs only two or three times a year; nevertheless, I consider it important because it leaves a very bad effect on the group to have them build up an FBI speaker and then have him not put in an appearance, even though the excuse may be perfectly logical and reasonable. Although the scheduled speaker does not appear, someone substituting for him is much better than no appearance at all.

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee W. MARK FEITTitle SPECIAL AGENTRating Period: from 4/1/51 to 10/16/51

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|--|--|
| <u>✓</u> (1) Personal appearance. | <u> </u> (17) Firearms ability. |
| <u>✓</u> (2) Personality and effectiveness of his personal contacts. | <u> </u> (18) Development of informants and sources of information. |
| <u>✓</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>✓</u> (19) Reporting ability:
<u> </u> (a) Investigative reports
<u> </u> (b) Summary reports
<u> </u> (c) Memos, letters, wires
(Consider: <u> </u> conciseness; <u> </u> clarity; <u> </u> organization;
<u> </u> thoroughness; <u> </u> accuracy; <u> </u> adequacy and pertinency of leads; <u> </u> administrative detail.) |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina). | <u>✓</u> (20) Performance as a witness. |
| <u>✓</u> (5) Resourcefulness and ingenuity. | <u>✓</u> (21) Executive ability:
<u> </u> (a) Leadership
<u> </u> (b) Ability to handle personnel
<u> </u> (c) Planning
<u> </u> (d) Making decisions
<u> </u> (e) Assignment of work
<u> </u> (f) Training subordinates
<u> </u> (g) Devising procedures
<u> </u> (h) Emotional stability
<u> </u> (i) Promoting high morale
<u> </u> (j) Getting results |
| <u>✓</u> (6) Forcefulness and aggressiveness as required. | <u>✓</u> (22) Ability on raids and dangerous assignments:
<u> </u> (a) As leader
<u> </u> (b) As participant |
| <u>✓</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement. |
| <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>✓</u> (24) Ability to work under pressure. |
| <u>✓</u> (9) Planning ability and its application to the work. | <u> </u> (25) Miscellaneous. Specify and rate:
<u> </u>
<u> </u> |
| <u>✓</u> (10) Accuracy and attention to pertinent detail. | |
| <u>✓</u> (11) Industry, including energetic consistent application to duties. | |
| <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | |
| <u>✓</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application. | |
| <u>✓</u> (14) Technical or mechanical skills. | |
| <u> </u> (15) Investigative ability and results:
<u> </u> (a) Internal security cases
<u> </u> (b) Criminal or general investigative cases
<u> </u> (c) Fugitive cases
<u> </u> (d) Applicant cases
<u> </u> (e) Accounting cases | |
| <u> </u> (16) Physical surveillance ability. | |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisor - Applicant Squad

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): desk man

- C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING : Satisfactory
 Outstanding, Satisfactory, Unsatisfactory

Seattle, Washington
October 16, 1951

RE: W. MARK FELT
SPECIAL AGENT, GS-12

This is a special efficiency report submitted pursuant to the Bureau's letter of October 12, 1951. The comments contained in my efficiency report of March 31, 1951, concerning Mr. FELT still apply.

During an inspection of this office in April 1951, it was pointed out by the inspector that in the case entitled [REDACTED] - FUGITIVE; SELECTIVE SERVICE ACT OF 1948," the Bureau and the office of origin, which was Los Angeles, were not notified by teletype of the location of the fugitive in Canada. Mr. FELT, who was supervising the case at that time, failed to direct a teletype to the Bureau and the office of origin, although one had been prepared in rough draft by a resident agent.

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I believe that Mr. FELT has made an excellent supervisor. He is intelligent, alert and is interested in his assignment. He works rapidly, is accurate and is alive to the problems that exist on his desk. He has made a conscientious effort to eliminate as much as possible unnecessary work which has been performed by the Bureau in connection with these cases. I have been entirely satisfied with his services as a supervisor.

JBW:LM